# CareerChain Notice and Take Down Policy

Version: May, 2018

CareerChain respects your rights and expects that you respect the rights of others. In the unfortunate event that CareerChain finds or is notified of unlawful files or content being distributed through it's Service, we will follow the procedures described in this Notice and Take Down Policy. By using our website or profile Service, you agree to be bound by our Notice and Take Down Policy below.

### **Code of Conduct**

CareerChain subscribes to the Dutch Notice and Take Down Code of Conduct ("Code") of the Platform Internet Security (Platform Internetveiligheid). This Code of Conduct establishes procedures for internet intermediaries like CareerChain to deal with reports of (alleged) unlawful content, directed at removal of disputed content ("Report" or "Reports"). This Notice and Take Down Policy ("NTD Policy") describes the procedures and time limits CareerChain applies in dealing with such Reports.

## Report requirements

Any person or organisation that makes a Report ("Notifier") has the duty to ensure that it is correct and complete. CareerChain should be able to verify that Reports following an investigation regarding a criminal offence have originated from an inspection or investigation service, or – in the case of a formal legal order – from the Public Prosecutor's Office. A Report of any other nature than the foregoing should include at least the following information:

- Notifier's contact details, name, function, organisation, address, email address);
- all information CareerChain needs in order to evaluate the lawfulness of the disputed content, including its location (URL);
- motivation as to the unlawfulness of the content, or why it is in conflict with CareerChain's Terms of Service, NTD or Privacy Policy;
- motivation of the reason(s) why CareerChain is the most appropriate intermediary to deal with the matter.

### Indemnity

Notifier will provide CareerChain with an explicit indemnity against 1) claims from the user who's content is at dispute ("Content Provider") relating to any actions CareerChain has taken in relation to handling the Report, and 2) any claims from Notifier in relation to content send through our Service.

# **Urgency**

Notifier might request CareerChain to deal with the report as a matter of urgency. In that case, the Report should substantiate all reasons for urgency. CareerChain determines at its own discretion whether the report should be dealt with as a matter of urgency on the basis of the foregoing explanation.

### **Evaluation**

CareerChain shall evaluate the Report and classify it into one of three categories:

- 1. punishable content reported by an inspection or investigation service, or in the case of a formal legal order by the Public Prosecutor's Office;
- 2. unequivocally unlawful (onmiskenbaar onrechtmatig) content and/or punishable content reported by other sources than the authorities listed under 1); and
- 3. all other content, falling neither under category 1) or 2).

#### Measures

CareerChain's categorisation of the Report determines which measures are taken to address the Report.

- In the event that CareerChain determines that the content concerned is unequivocally unlawful or punishable, in other words falls under the above mentioned categories 1) and 2), CareerChain ensures that the content concerned is immediately removed;
- In the event that CareerChain determines that the content concerned is not unequivocally unlawful or punishable, in other words falls under the above mentioned category 3), the content concerned shall not be removed. CareerChain will inform Notifier accordingly;
- In the event that CareerChain is not or insufficiently able to judge whether the content concerned is unequivocally unlawful or punishable, CareerChain will inform Content Provider about the Report with the request to (i) allow CareerChain to remove the content or (ii) to contact Notifier. If Notifier and Content Provider are unable to reach an agreement, Notifier can make an official report to the police if a criminal offence might be concerned. If it concerns content that is alleged to be unlawful under civil law, Notifier can bring the dispute with Content Provider before a Dutch court of law. Should Content Provider be unwilling to sufficiently identify himself to Notifier, CareerChain has the right to (i) provide Notifier with the Content Provider's name, email address and IP-address or (ii) to remove the content concerned.

#### **Period**

Categorisation and appropriate measures will preferably take place as soon as possible, yet ultimately 10 days after receiving the Report.

### Due caution

In the events that content is to be removed, CareerChain shall exercise due caution to ensure that no more than the necessary content, in regards of the Report, is removed.

#### **Questions?**

For questions about this NTD Policy, please contact CareerChain by sending an email to info@CareerChain.com We speak English and Dutch.