|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Purpose** | *"Assembly of compressor ABC123 for refrigerator of manufacturer XY".* | | | |
| **Responsibility** | *Shift management H. Hesse* | | | |
| **Work step** | *Installation exhaust valves* | | | |
| **Resources** | *Machines, auxiliaries, operating materials, manuals...* | | | |
| **Materials** | *Materials, components, assemblies...* | | | |
| **Site** | *Assembly hall XY, machine XY...* | | | |
| **Duration** | *estimated time* | | | |
| **Outcome** | *component manufactured; service provided...* | | | |
| **Documentation** | *Way of documenting the process, individual activities, process events, documents to be completed* | | | |
| **Further documents** | **Title** | **File Name** | | **Importance** |
| *e.g., Manual Hazardous Substances* |  | |  |
|  |  | |  |
| **Created**: | | | **Checked & Released:** | |
| Date: | | | Date: | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Work step No.** | **Process description** | **Process image** | **Safety instruction** |
| **1.1** |  |  |  |
| **1.2** |  |  |  |
| **1.3** |  |  |  |
| **1.4** |  |  |  |
| **1.5** |  |  |  |
| **…** |  |  |  |
| **…** |  |  |  |
| **…** |  |  |  |