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| --- | --- |
| **Purpose** | *"Assembly of compressor ABC123 for refrigerator of manufacturer XY".* |
| **Responsibility** | *Shift management H. Hesse* |
| **Work step**  | *Installation exhaust valves* |
| **Resources** | *Machines, auxiliaries, operating materials, manuals...* |
| **Materials** | *Materials, components, assemblies...* |
| **Site** | *Assembly hall XY, machine XY...* |
| **Duration** | *estimated time* |
| **Outcome** | *component manufactured; service provided...* |
| **Documentation** | *Way of documenting the process, individual activities, process events, documents to be completed* |
| **Further documents** | **Title**  | **File Name** | **Importance** |
| *e.g., Manual Hazardous Substances* |  |  |
|  |  |  |
| **Created**: | **Checked & Released:** |
| Date: | Date: |

|  |  |  |  |
| --- | --- | --- | --- |
| **Work step No.** | **Process description** | **Process image** | **Safety instruction** |
| **1.1** |  |  |  |
| **1.2** |  |  |  |
| **1.3** |  |  |  |
| **1.4** |  |  |  |
| **1.5** |  |  |  |
| **…** |  |  |  |
| **…** |  |  |  |
| **…** |  |  |  |