

Information for the Workers' Council

The role of your employees and your company in the implementation of the operations1 platform



The software for digital work instructions and checklists

Background

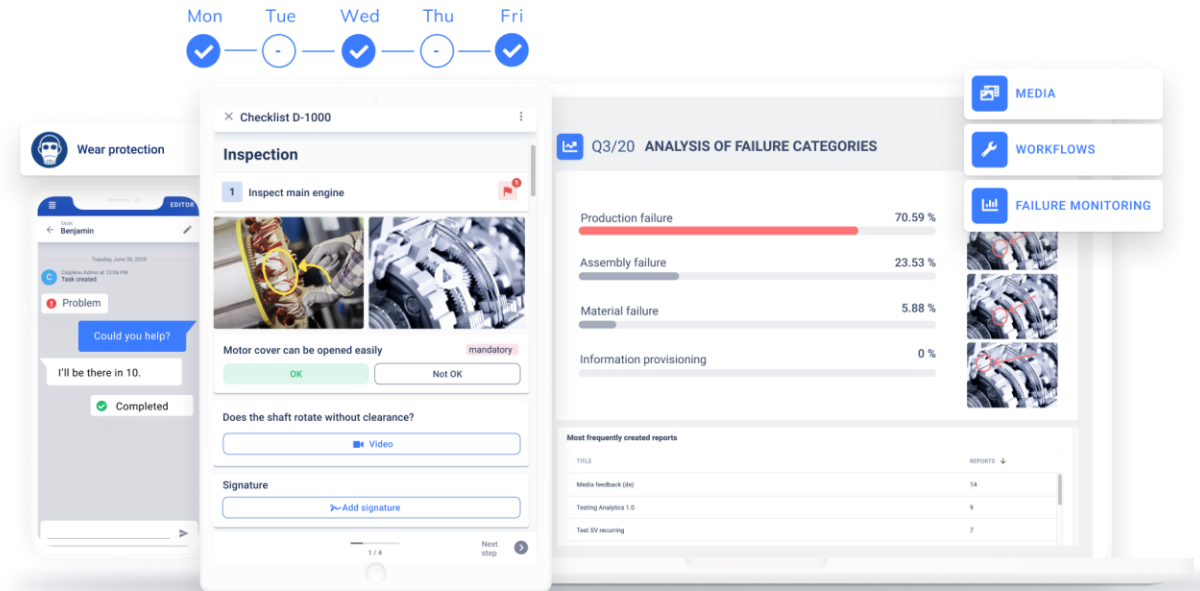
Founded in 2017 as a spin-off from a research project of the Fraunhofer Institute and the TU Munich

Range of services

- Cloud-based software platform (SaaS) for your use case
- Consulting around hardware and integration of your ERP / ME- system

Customer base

- Manufacturing and service-oriented companies
- 10,000+ users on the platform



For all production-related areas

Training and education



- Training documents
- Training and further qualification documents

Manufacturing and assembly



- Assembly instructions
- As-built documentation
- Instructions
- Set-up instructions and checklists
- Packaging instructions
- Commissioning instructions
- Set-up documentation

Maintenance



- Maintenance plans
- Inspection checklists
- Instructions
- Repair instructions
- Maintenance checklists

Quality inspection



- Incoming goods inspections
- Inspection plans
- Quality checklists
- Acceptance protocols
- Audit instructions

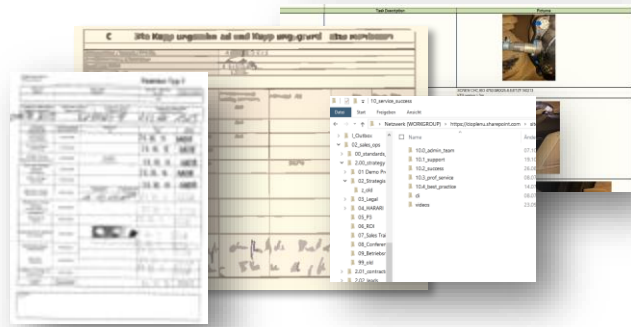
Service, Support & other



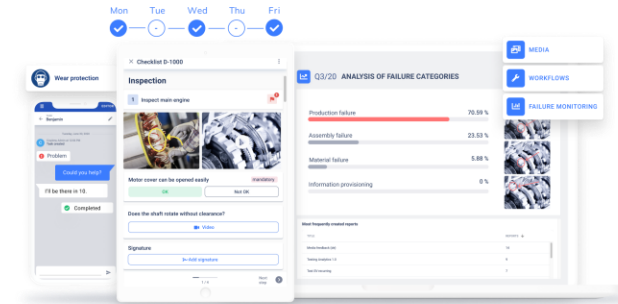
- Service instructions
- Service logs
- Safety instructions
- Shift handover protocols
- Operating instructions
- Special instructions
- Shipping documentation

From paper documentation into smart documentation

Paper documentation



Smart, digital documentation



Creation and use of **text-heavy, paper-based** process documentation



Handwritten documentation of activities and process values with **signature, stamp and date**



Manual transfer, evaluation with Excel and **filing in folders**



Drag-and-drop creation of **easy-to-understand image- and video-based** checklists and instructions

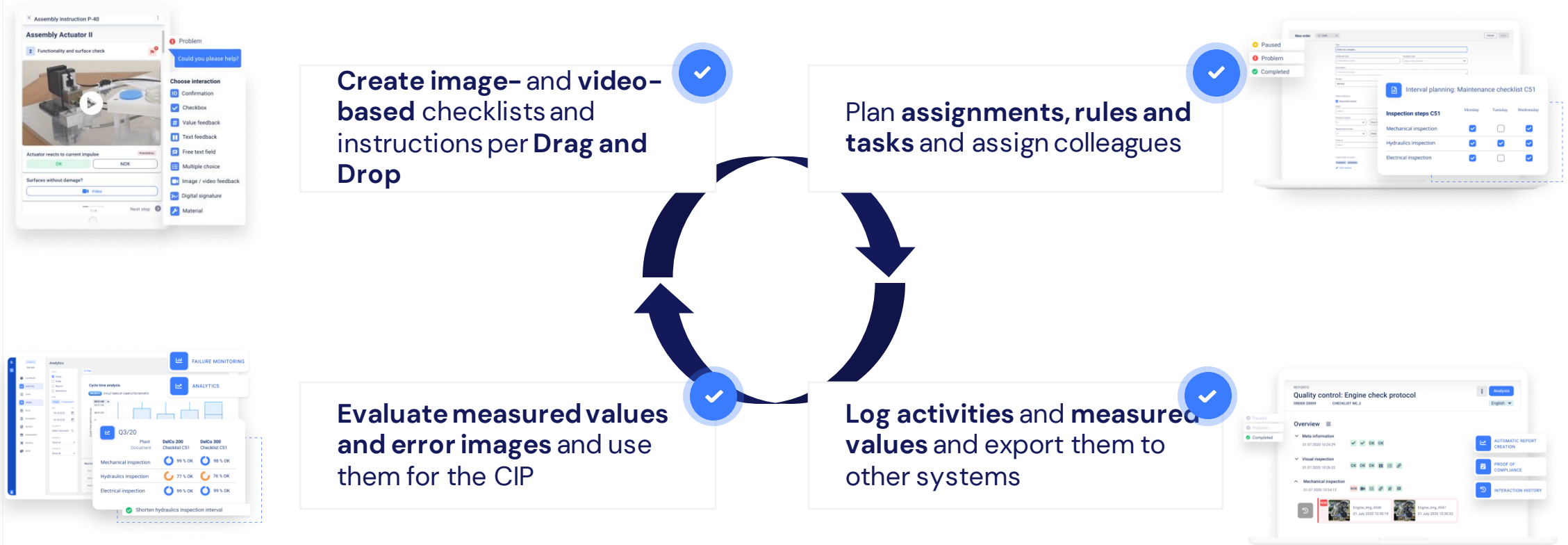


Intuitive interaction fields (checkboxes, image feedback, timestamps) and code scans optimized for **mobile use**



Reporting, filing and process analysis directly in the software

All functions for creation, organization, retrieval and logging



The focus is on supporting all employees



What is the purpose of operations¹ software in your company?

- **Relevant information** is made available to employees at the right place, at the right time, in a comprehensible manner and **on demand**. The core is the best possible facilitation of work and focusing on the essentials.
- **Interactive involvement** of employees in the **CIP** and in **the recording of process-relevant information**. This reduces the subsequent documentation effort and increases the process quality and reliability in the company in the medium term.

Advantages of operations¹



Empowering employees to perform their jobs by providing information centrally

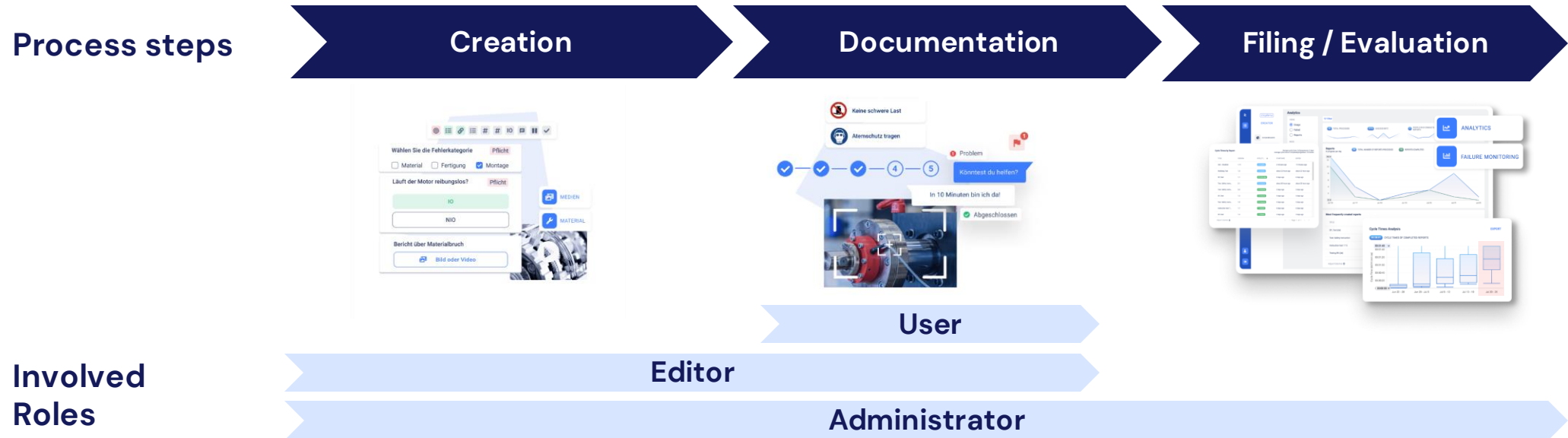


Reduction of daily search and documentation efforts through intuitive user interface



Comprehensive, centralized involvement of all employees in process improvement

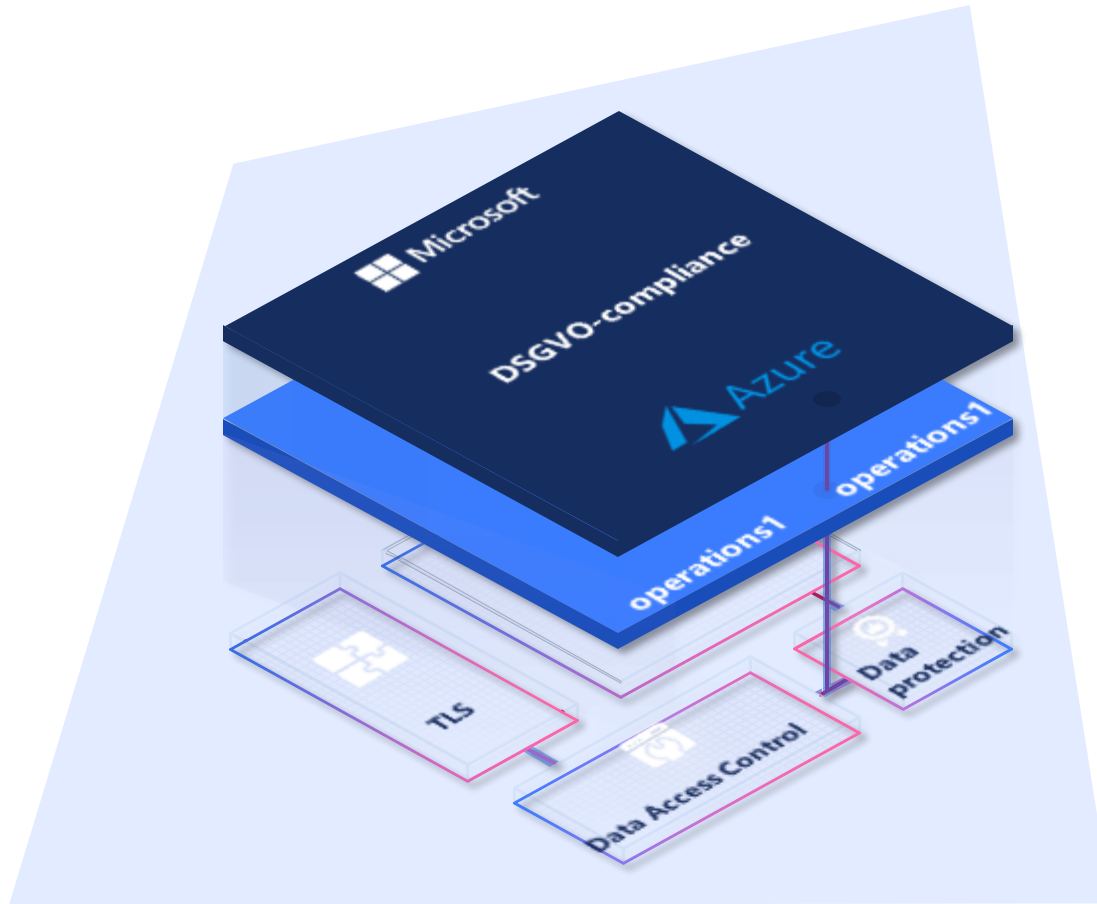
Rights and roles management



Access to functions and content can be restricted according to the need-to-know principle for individual persons and activities.

You use the individual rights, role and function management to specify in detail **which information is accessible** to employees, groups or roles. Individual **sub-modules** of the software **can be switched off** if functions are not required. In addition, the free creation and design of checklists / instructions means that **the density and depth of information** and thus the scope of logging **can be freely defined** by your company.

Recorded information is stored securely



- ✓ **Full data control** through permanent data access as well as export options for your company
- ✓ The **contract for commissioned processing** regulates in detail which data is stored
- ✓ **DSGVO compliance** through hosting with Microsoft Azure in Germany

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