




Explanation of Proctoring Options

| Feature | Feature Description | Honorlock Recommendation |
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| Record Webcam ON  | Student's webcam will be recorded during the exam session. | Recommended: Yes |
| Webcam Failsafe ON  | If this option is enabled and the student webcam feed fails, we will not interrupt their exam session and they will essentially be able to continue unproctored. | Recommended: No |
| Record Screen ON  | Student's entire screen will be recorded throughout the exam session. | Recommended: Yes |
| Record Audio ON  | Student's audio environment will be recorded during the exam session. | Recommended: Yes |
| Record Web Traffic ON  | All internet activity will be monitored during the exam session. | Recommended: Yes |
| Student Photo ON  | During the verification process, a photo will be taken of the student's face to verify the test-taker's identity. | Recommended: Yes |
| Student ID ON   | During the verification process, a photo will be taken of the student's school ID (or other government issued ID) to verify the test-taker's name and identity. | Recommended: Yes |
| Room Scan ON  | During the verification process, students will rotate their camera 360 degrees, scanning their room and desk area to ensure no unauthorized people or materials are in the testing environment. | Recommended: Yes |
| Network Speed Test ON  | Before the verification process, have the student run a network speed test to ensure they meet the network requirements to take an Honorlock enabled exam. | Recommended: Instructor Preference |
| Manual Review ON  | Our human review proctoring staff will manually review all of the student videos and flag any suspicious behaviors and deviations from test guidelines. | Note: This is an additional service. Check with your institution for availability. |

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| <div style="border: 1px solid #ccc; padding: 5px; display: flex; justify-content: space-between; align-items: center;"> On-screen Calculator ON <input checked="" type="checkbox"/> </div> | <p>On-screen basic calculator.</p> | <p>Recommended: When Needed</p> |
| <div style="border: 1px solid #ccc; padding: 5px; display: flex; justify-content: space-between; align-items: center;"> Disable Copy/Paste ON <input checked="" type="checkbox"/> </div> | <p>Students will not be able to copy, paste, or right click in Canvas during the exam. This helps to prevent the unauthorized distribution of test content.</p> | <p>Recommended: Yes, as long as this function is not required.</p> |
| <div style="border: 1px solid #ccc; padding: 5px; display: flex; justify-content: space-between; align-items: center;"> Disable Printing ON <input checked="" type="checkbox"/> </div> | <p>Students will be prevented from printing the test pages during the exam session. This helps to prevent the unauthorized distribution of test content.</p> | <p>Recommended: Yes</p> |
| <div style="border: 1px solid #ccc; padding: 5px; display: flex; justify-content: space-between; align-items: center;"> Single Display ON <input checked="" type="checkbox"/> </div> | <p>Students will have to disconnect any additional displays (such as dual monitors) to ensure only one screen is in use.</p> | <p>Recommended: Yes</p> |
| <div style="border: 1px solid #ccc; padding: 5px; display: flex; justify-content: space-between; align-items: center;"> Browser Guard ON <input checked="" type="checkbox"/> </div> | <p>Locks down the student's browser to ensure they cannot open new tabs, windows, or applications during the exam.</p> | <p>Recommended: For closed book exams that don't require additional applications.</p> |
| <div style="border: 1px solid #ccc; padding: 5px; display: flex; justify-content: space-between; align-items: center;"> Whitelist URLs ON <input checked="" type="checkbox"/> </div> | <p>Allows faculty to give students permission to visit specific websites while restricting them from visiting any other website during the exam session.</p> | <p>Recommended: Yes</p> |