Academic Integrity in the Time of Covid

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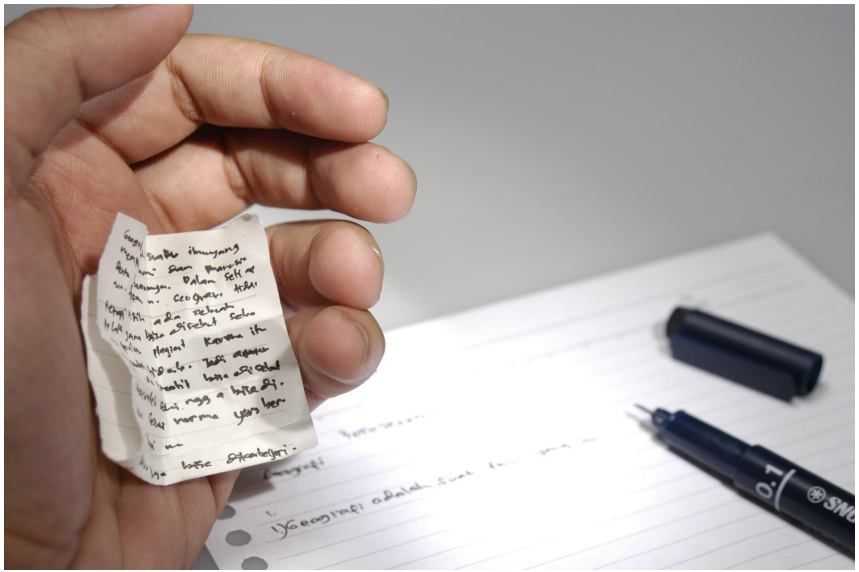
Academic Integrity... Remotely?



- Assessments
- HonorLock
- Accomodations
- Reporting
- Questions?

Assessments

Discouraging Dishonesty

- Written Assignments
  - Change written assignments between semesters
  - Add or change the texts students are engaging with
  - Assign current readings in the field
- Oral presentations as assessments tools
  - Explain the what, when, where, who, why, and how of work they've submitted or concepts they've been traditionally tested on

Discouraging Dishonesty, cont'd.

- Testing:
  - Use open-ended questions when possible
    - Short answer "essays"
    - Explain processes
    - Contextualize or apply material to current events
    - "Live" exams via Collaborate, TEAMS, or Zoom

Discouraging Dishonesty, cont'd.

- BlackBoard Testing Tools
  - Question Pools
  - Randomizing Questions and Answers
  - Timing for releasing grades and/or correct/incorrect answers
  - Time limits (while respecting accommodations) and Forced Completion

Affirmative Academic Integrity Statements

All work submitted in this course must include the student's signature pledging their fidelity to the letter and the spirit of academic policies and standards, in the form of: "**Pledged:_____(your signed name)_____",** where the blank line is substituted with one's signature. *Unpledged work will not be graded*. Typing out this pledge and your name on work submitted online is both required and as good as your signature. The word, 'Pledged' shall be understood to refer to this following specific pledge each time students sign their work as above:

"On my honor, I pledge that I have neither given nor received illicit help on this assignment, I am aware of and have followed and will continue to observe all regulations regarding it, and I am unaware of any violations by others."

Shared courtesy of Professor Ken Howarth

Accessing Course Material?

Below, I ask you to agree to adhere to MCCC's Academic Integrity Policies. Once you agree, you will be able to access the available course work. If you do not agree to be bound by Mercer's Academic Integrity Policy, you will be unable to access the course work and should meet with me to discuss your future in this class.

Agreement: Academic Integrity Statement

Availability: Item is available, but some students or groups may not have access.

You will need to agree to the English Department's Honor Code in order to access course material. You will have the opportunity to work on the unit folders after you complete successfully this.

If you don't see the unit folders, complete this.

QUESTION 1

I understand and support each individual's right to learn in an atmosphere of honesty and fairness a t Mercer County Community College . As a trustworthy, fair, and ethical member of the Mercer community, I also recognize that the responsibility for maintaining these values in our community rests with each individual member. Therefore, by taking this course, **I agree to uphold and abide by the College's Academic Integrity Policy and accept the consequences of that policy**.

For more information regarding the Academic Integrity Policy, please refer to pages 59 – 62 of the MCCC Student Handbook.

I understand that in this class, violations of academic integrity will be reported to the Academic Integrity Committee and will incur the following penalty: I will fail the class.

- ◯ True
- ◯ False

HonorLock

Online Proctoring and Course Policy Examples

Students should clearly show their working station, desk and under desk. Including wall above the monitor. Students should clearly show on the camera any area within eyesight. Students will show cell phones, tablets and apple watches stored in a closed drawer or put away from arms reach. Students will show wrist to show that no watch is on wrist. Students who repeatedly to look up, left, right or down as if looking at something will be in violation of academic integrity.

No cell phones or other electronic devices may be present. Your eyes should remain focused on the computer. You may not read questions out loud, talk to yourself, or have earbuds in. You may not minimize your browser or visit other websites during the exam. Do not capture, cast, or mirror your screen. Your camera and microphone must be active for the entirety of the exam. Your face must remain clearly in the view of the camera for the duration of the exam. You may not use notes or other aids during the exam. You should be the only person in the room while you complete your exam. Your room scan must include your entire working area, including above, below, and behind the computer.

Updating the Course Policies

- What will you say to students who live with others who may walk into the work area during the test? Adults? Children?
- How will you handle incomplete room scans? Violation? Retake? Other?
- Be mindful of the “resources” students have access to online

Accommodations

Respecting Accommodations

- Communicate
- Communicate
- Communicate

Reporting

Please Report Violations

https://www.mccc.edu/pdf/handbook.pdf

Discovery

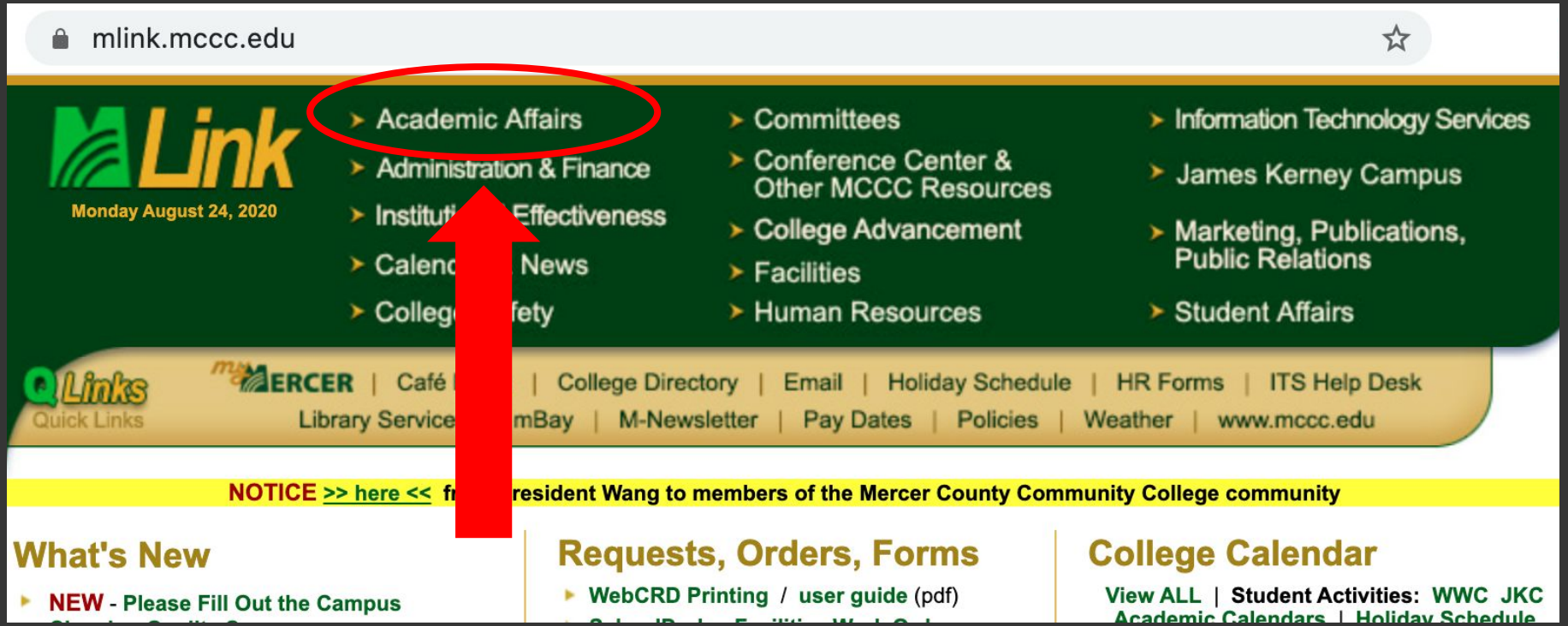
Within 7 days of discovering the violation, you should (attempt to) notify the student AND the AIC

Notification

You will be CC'ed on an email to the student from the AIC Chair or Vice Chair notifying them that the report has been filed and pointing them to the MCCC Student Handbook

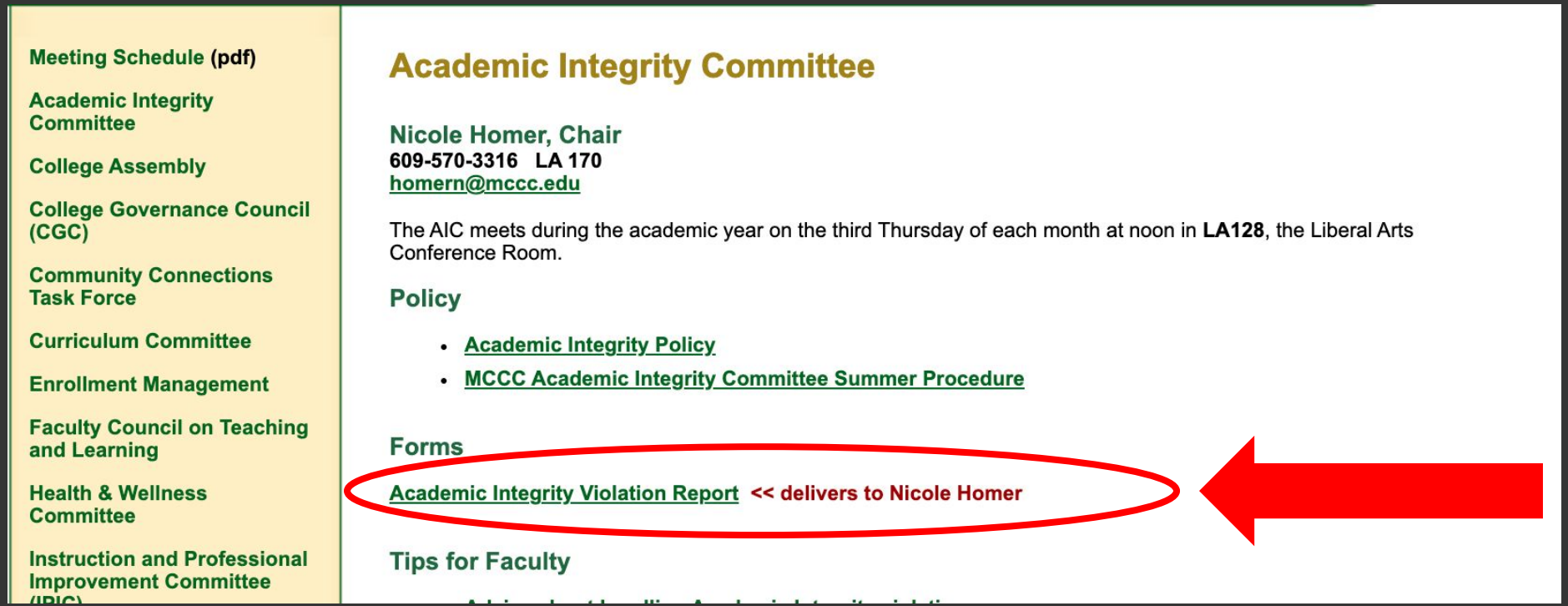
Appeal

The student has up to 30 calendar days from the date of the incident to inform the chairperson of the AIC in writing of their intention to appeal the imposed action



Mlink.mccc.edu > Academic Affairs

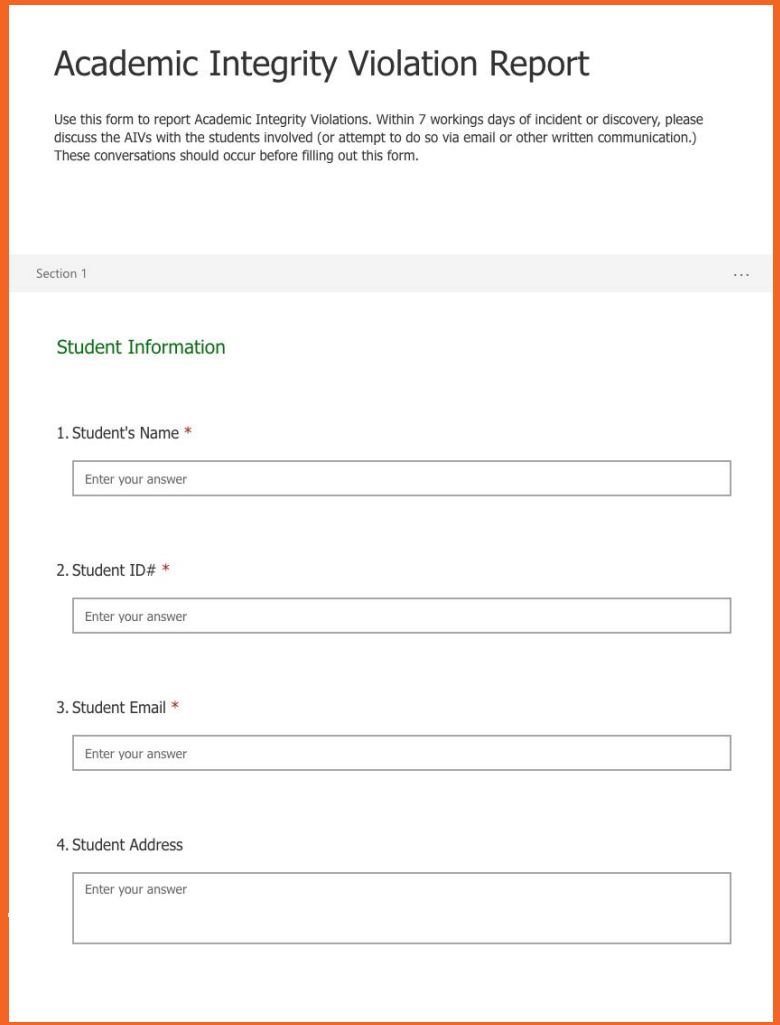
Academic Affairs > Academic Integrity Committee



Academic Integrity Committee > Academic Integrity Violation Report

Filling Out the Form

- Student Info (ID #, Address, etc.)
- Course and Instructor Info (Class and section number, semester, etc.)
- Violation Info



Section 2 ...

Class and Course Information

5. Please select the semester in which the course was offered. *

- Fall
- Winter
- Spring
- Summer

6. Please select the year in which the course was offered *

- 2020
- 2021
- 2022

7. Please select the appropriate semester length/term. *

- 6
- 7A
- 7B
- 10
- U
- UA
- UB
- 14

8. Course Code and Number (Example: ECO 103) *

Enter your answer

9. Section Number (Example: 010) *

Enter your answer

10. Course Name (Example: Basic Economics) *

Enter your answer

11. How is the course delivered?

- Online (Asynchronous)
- Remote (Synchronous)
- Hybrid (Both synchronous and asynchronous)
- Face-to-Face (in person)
- Other

12. Instructor Name *

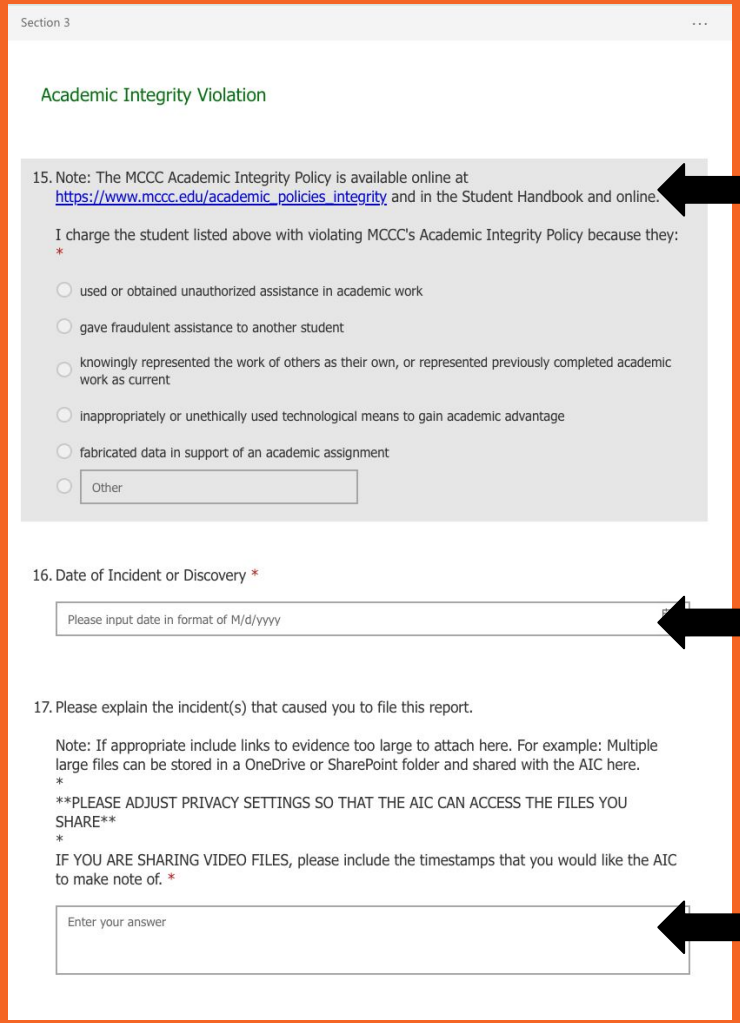
Enter your answer

13. Instructor Email *

Enter your answer

14. Instructor Phone *

Enter your answer

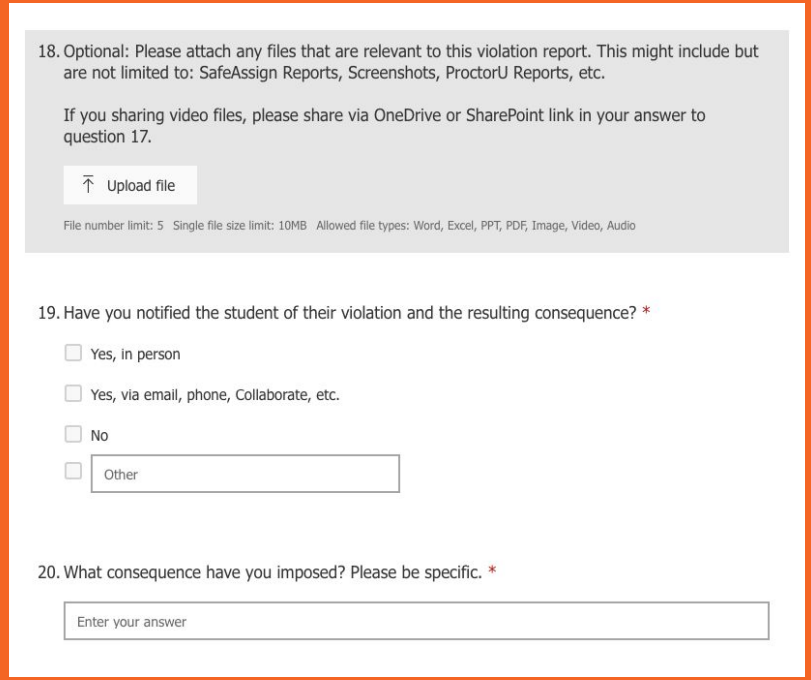


MCCC Student Handbook
OMB 210

The timeline for this process is outlined in the Student Handbook

Include links if it was copy/paste plagiarism or if you have video files too large to attach

Save any SafeAssign reports as PDFs and attach or share via a OneDrive link.



"<u>For a single violation, the faculty member will determine the course of action to be followed</u>."
This may include assigning a lower grade on the assignment, assigning a lower final course grade, failing the student in the course, or other penalty appropriate to the violation."

Resources

- “How to Discourage Plagiarism on Writing Assignments” by Carol Bork
- Six Tools to Enhance the Online Classroom: Presented by Dr. Holly Kaiser and Professor Lisa Shave
- Create Tests and Surveys
- 10 Alternatives to Exams from RU
- Special Advice for Open-Book Assessment in Quantitative Courses from RU
- Fourteen Simple Strategies to Reduce Cheating on Online Examinations
- Center for Inclusion, Transition, and Accessibility
- Don’t Panic: The Hitch-hiker's Guide to Alternative Assessment

Questions?

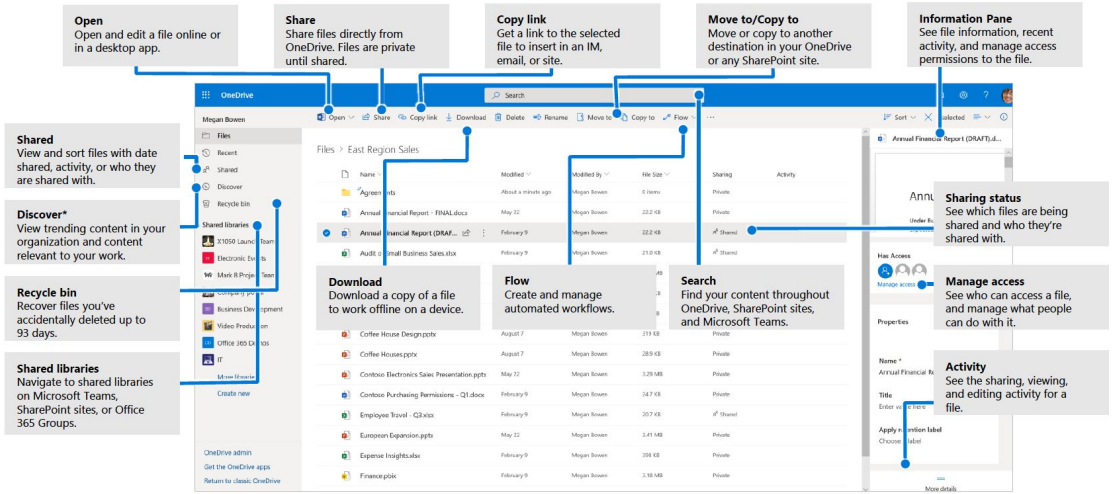
OneDrive Video Tutorials

OneDrive

Microsoft

Quick Start Guide

Do more wherever you are with secure access, sharing, and file storage. Sign-in to your Office 365 subscription and select **OneDrive** from the app launcher. This guide covers OneDrive for business or school, but most of the functionality is the same for home subscribers.



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