

## Kanpla Guide

### Ordering food via the canteen

If you wish to pre-order your food via Kanpla, the following order deadlines apply: Food, including the day's hot meal offers, sandwiches, wraps, etc., must **be ordered no later than the day before 12:00**.

For breakfast cereals and morning snacks, the order deadline is **7:30 a.m. on the same day**.

Learners in Upper Secondary and Gymnasium can also choose to order food via Kanpla but also can buy food directly in the canteen on the day, in accordance with the current rules for their department.

### Payment and Kanpla

As of December 19, it has again been possible to deposit money into the account in the app. Please note that the account has since been linked to the new canteen supplier: Jespers Torvekøkken.

**Are you already a user:** Log in as usual

**If you are a new user:** Select "Create login" and use this location ID: 566U



### How it works in the different departments

#### Lower Primary, Middle School and Upper School (mobile-free):

Some learners already have a Kanpla card:

They must update to the new app and top up their account again.

Learners without a Kanpla card:

Should contact the canteen to be set up and receive a new card.

## Upper Secondary (Gymnasium/IB)

Learners in Upper Secondary do not need a Kanpla card:

They should either convert their existing user to the new app or download the app and create a new account.

Purchases can then be made via the app or directly in the canteen using a credit card or MobilePay.

**Lost Kanpla card:** In the event of a lost Kanpla card, the user will be charged a small fee.

If you have any questions about the system, you are very welcome to contact Kanpla at:

[kanpla@kanpla.dk](mailto:kanpla@kanpla.dk)