



Your Guide to Booking With Confidence

Arranging school trips abroad is going to be a little bit different for the immediate future.

But, as ever, we're here to help you every step of the way.

This guide includes all the key information you need to be able to book your school trip with confidence.

And if you require any further information or advice, please don't hesitate to contact us.

The Halsbury Team



Your Money is Safe

Halsbury Travel is a fully accredited school tour operator with over 35 years' experience in arranging school trips.

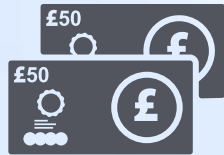
Our ABTA and ATOL bonding are your reassurance that your trip is fully financially protected.

We've also put in place a number of Covid-specific initiatives to give you the flexibility you need to be able to book your trip and be sure that if Covid means you can't go, you will get your money back.



Our Covid Guarantee

– Giving You the Flexibility You Need



Secure your trip with a reduced deposit

- Coach tours - £50pp
- Air tours - £100pp (in some cases this may be higher, depending on the airline's requirements)



If restrictions or advice changes you can postpone to a later date

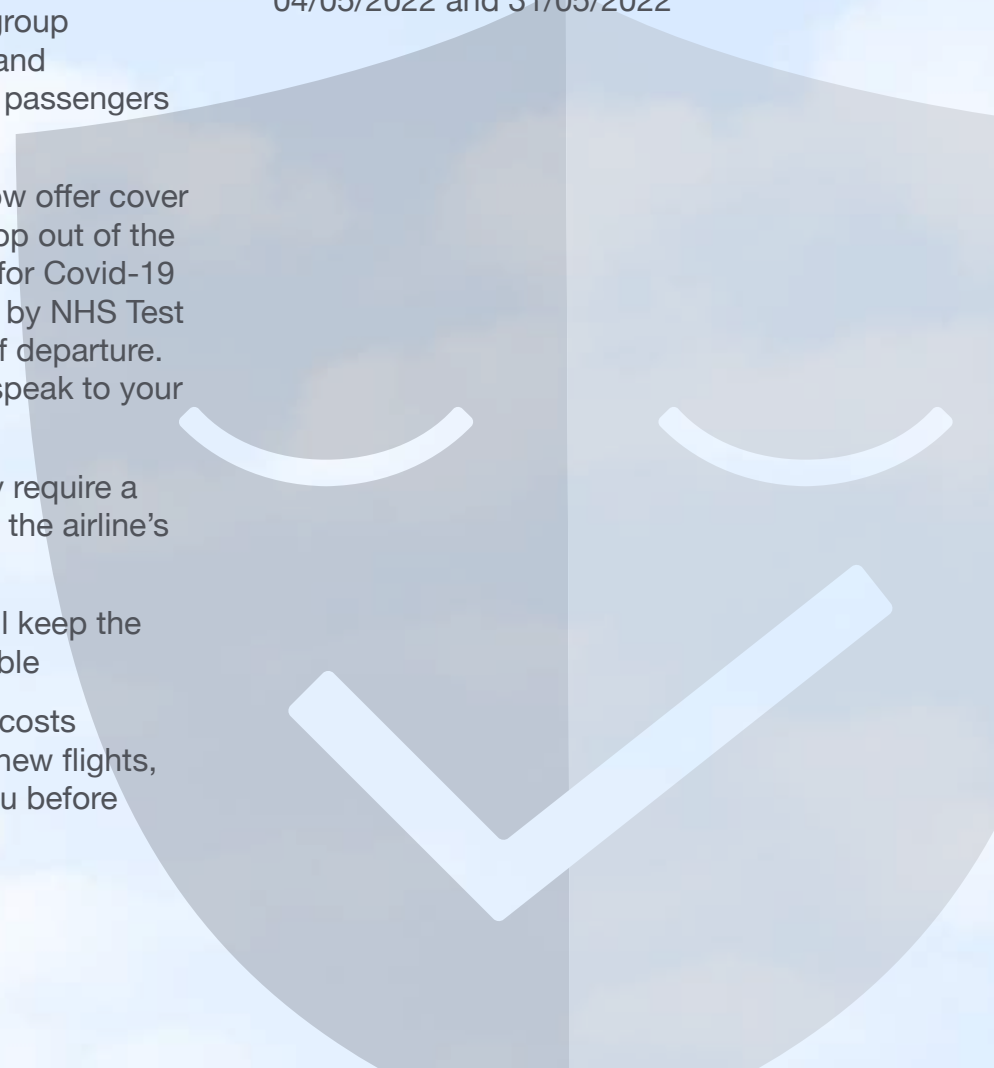


Or cancel your trip and receive a full refund if the restrictions or advice changes occur within 21 days of departure

Our Covid Guarantee

– Terms and Conditions

- 100% refund for cancellations made within 21 days of departure applies in the following circumstances:
 - » FCDO advises against travel to your destination, or a country you have to travel through to reach your destination
 - » Local or national lockdown restrictions preventing your group's departure
 - » Local restrictions in the destination impacting the primary purpose of your trip, e.g. if a Christmas market is cancelled due to local restrictions and the primary purpose of your trip was to visit this market
- Cancellations made more than 21 days prior to departure will be subject to our normal terms and conditions
- 100% refund applies only if your school/college/RPA government-backed indemnity insurance will not cover your claim.
- 100% refund only applies when the deposit payment schedule has been adhered to
- 100% refund only applies to group cancellation, standard terms and conditions apply to individual passengers dropping out
 - » Our insurance providers now offer cover for individuals having to drop out of the trip due to testing positive for Covid-19 or being told to self-isolate by NHS Test and Trace within 14 days of departure. For further details, please speak to your Tour Adviser.
- Please note that air tours may require a higher deposit, dependent on the airline's requirements
- If you opt to postpone, we will keep the pricing the same where possible
 - » Where there are additional costs incurred, such as booking new flights, we will discuss this with you before amending your booking
- Only applies to bookings made between 04/05/2022 and 31/05/2022



Insurance with Built-In Covid Protection

Separate to our Covid guarantee, our travel insurance provided by Aviva provides cover in the following circumstances:

Before the trip

The policy covers individuals needing to drop out of the trip in the following circumstances:

- Because a Qualified Medical Practitioner has diagnosed them as positive for Covid-19 within up to 14 days of departure
- Because they have been hospitalised due to Covid-19 within up to 28 days of departure
- Because they have been told to self-isolate by NHS Test & Trace for a period of time that prevents them taking part in the trip

During the trip

The insurance also covers the reasonable additional costs of accommodation and flights should an individual contract Covid-19 and have to self-isolate while abroad.

The policy also covers the additional costs to account for a family member to come across or a group leader/teacher to stay with the individual.

For further information, please don't hesitate to contact us.

Travel with Confidence

We've formed a dedicated Health & Safety Committee, led by Silvia Vintem, our Head of Health & Safety.

This committee has been working closely with hotels, visits, restaurants and other suppliers to ensure that every precaution is taken to ensure that your group is safe while away on a school trip with Halsbury.

What are our suppliers doing?

Accommodation providers

The School Travel Forum (STF) has provided new measures/guidance for accommodation providers to follow with a focus on infection surveillance.

As you may already be aware, we are an Assured Member of the STF. So, we have required all of our accommodation providers to complete a checklist set out by the STF to ensure that all these measures are in place and are being adhered to.

Our accommodation centres will provide information relating to any procedures they have put in place to prevent the spread of Covid-19, which could include:

- Social distancing
- Meticulous personal hygiene
- Effective and regular sanitising of hand touch points
- Contactless payments
- Guest accommodation cleaned with chemicals proven to be effective against Covid-19 and rooms disinfected and sealed after cleaning and before next use
- Use of face masks within public areas, use of disposable gloves
- Temperature checks

Coach providers

Our coach suppliers are following new cleaning protocols and establishing new guidelines to minimise risk, such as loading and unloading procedures.

What are we doing?

Adjusted itineraries

We'll ensure your itinerary is adapted if any new regulations affect visit and activity providers, such as maximum group sizes, social distancing measures and wearing of face coverings etc.

Meals

We're working with restaurants to ensure that local Covid-19 health and safety procedures and guidelines are being followed and mealtimes are adjusted to quieter times of day.

In-country/destination guidance

We'll provide you with up-to-date information on Covid-19 regulations in the country/destination prior to departure.

FAQs

What precautions are being taken to ensure it will be safe for us to travel?

The safety of our groups is always our top priority.

We're working closely with hoteliers, coach companies and other suppliers to ensure that rigorous hygiene and health and safety standards compliant with Covid-19 guidelines are put in place.

Your Itinerary Coordinator will discuss this in detail with you and will advise you on the local restrictions and guidelines in the destination you're visiting.

What if someone has to drop out of the trip because they test positive for Covid-19 or are told to self-isolate by NHS Test and Trace?

Our insurance providers offer cover for individuals needing to drop out of the trip in the following circumstances:

- Because a Qualified Medical Practitioner has diagnosed them as positive for Covid-19 within up to 14 days of departure
- Because they have been hospitalised due to Covid-19 within up to 28 days of departure

- Because they have been told to self-isolate by NHS Test and Trace for a period of time that prevents them from taking the trip

The insurance also covers the reasonable additional costs of accommodation and flights should an individual contract Covid-19 and have to self-isolate while abroad. If the individual is under 18, the policy also covers the additional costs to account for a family member to come across or a group leader/teacher to stay with the individual.

What happens if the FCDO advises against travel to our destination or a country we have to travel through to reach our destination?

Our Covid Guarantee would, in this case, allow you to postpone your trip to a later date*.

If the FCDO advice changes within 21 days of departure, you could still choose to postpone your trip to a later date, or you could cancel your trip and we would provide you with a full refund*.

*Please note, terms and conditions apply. Please see our Covid Guarantee for details.

FAQs continued

What happens if local or national lockdown restrictions prevent us from travelling?

In this case, our Covid Guarantee would allow you to postpone your trip to a later date*.

If this happened within 21 days of departure, you could still choose to postpone your trip to a later date, or you could cancel your trip and we would provide you with a full refund*.

*Please note, terms and conditions apply. Please see our Covid Guarantee for details.

What happens if local restrictions in the destination impact the primary purpose of our trip?

In this case, our Covid Guarantee would allow you to postpone your trip to a later date*.

If this happened within 21 days of departure, you could still choose to postpone your trip to a later date, or you could cancel your trip and we would provide you with a full refund*.

*Please note, terms and conditions apply. Please see

our Covid Guarantee for details.

My school has RPA insurance, are we covered to go on a school trip?

The DfE advised that school trips abroad are able to take place from 1st September 2021.

Therefore, the RPA insurance scheme will cover schools for new trips booked from 1st September 2021.

Is the money I've paid to Halsbury Travel safe if the company ceases trading?

In the unlikely event that Halsbury Travel were to cease trading, our ABTA bonding and ATOL license protects all refunds that would be due for a trip that has not yet taken place.



Why Choose Halsbury?

Apart from our Covid-19 mitigation initiatives and the financial protection offered by our ABTA and ATOL accreditations, here are a few more reasons why teachers choose Halsbury for *educational school trips that inspire*.



School trips designed by teachers, for teachers

Founded by teachers in 1986, we understand the pressures on you as Group Leader and are here to make the process of running your school trip as easy as possible.



Support every step of the way

We'll be with you every step of the way, from your very first enquiry until the moment you return home, including 24-hour support while you're on your school trip.



School trips tailored to your curriculum

We'll design your trip around your specific learning objectives and curriculum, to ensure your school trip is a truly educational experience.



Health and safety prioritised

As a proud Assured Member of the School Travel Forum, the health and safety of your group is always our priority.

Testimonials

“

Halsbury Travel have been a pleasure to work with – honest and highly professional. On this basis, definitely worth looking into using them if and when you're able to think about planning another trip.

Colchester Sixth Form College

“

We were very happy with how Halsbury Travel dealt with our cancelled school trip. This was a very unpredictable time and the company always kept us in the loop regarding our options and changes. They were very reassuring and kept to their word regarding everything they said and promised. A great company with experienced people running it! Would advise booking your school trips through them!

Gatehouse School

“

Fantastic company who really go the extra mile to make the trip the best it can be. Having taken school groups on European trips with them for a number of years now, I am always impressed with their attention to detail and availability in the organisation of and during the trips. The trips are always good value for money.

Park Vale Academy

