

Accessing Remote Desktop From a Mac (Once registered for MFA)

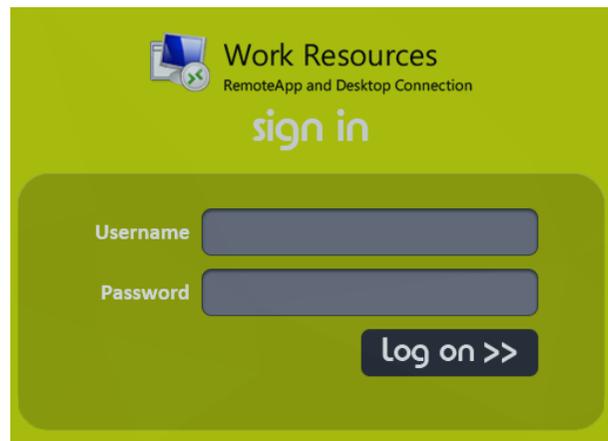


Once you have registered for Microsoft Azure Multi factor authentication (MFA), you can follow the below instructions to connect to the BHIG network via Remote Desktop.

1. Go to the App Store and download 'Microsoft Remote Desktop 10', select **Get**



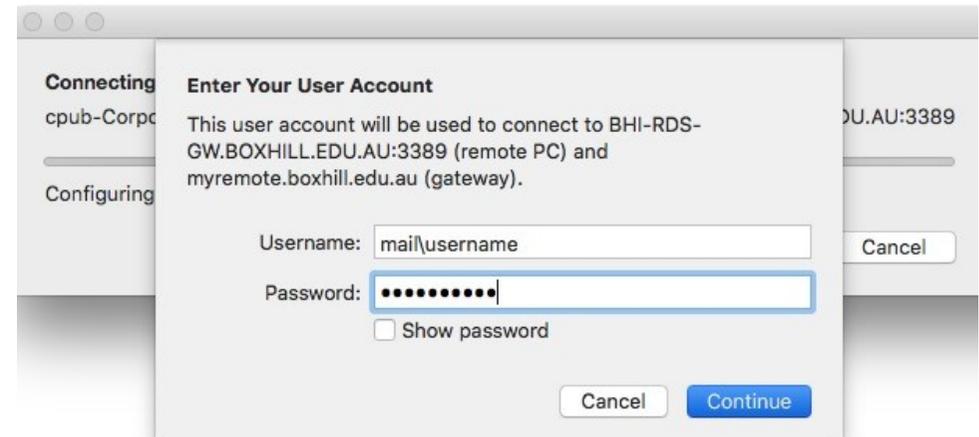
2. Open Safari or any web browser and visit: <https://myremote.boxhill.edu.au>
3. Log in with your BHI Username and Password:



4. Once signed in, you should see an icon named 'Corporate Desktop'.
NOTE: If you do not see this icon, you will need to request access by logging a job with ITS via the [portal](#).



5. **PLEASE ENSURE YOU HAVE MICROSOFT AUTHENTICATOR OPEN ON YOUR PHONE BEFORE CLICKING 'Corporate Desktop'**
6. Microsoft Remote Desktop 10 will open and prompt you for a sign in.
NOTE: Enter your user account/password in the format: **mail\username**



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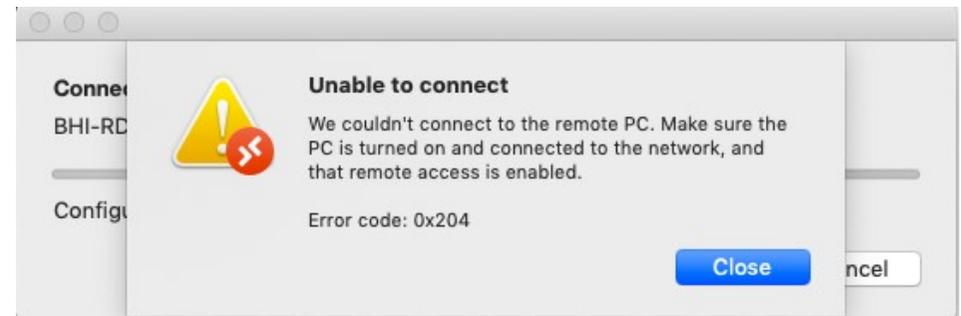


7. You will be prompted to approve log in as seen below on the mobile device you have configured MFA on, select **Approve**:



8. You can now access remote desktop. Please note no documents should be saved outside G drive, Our space and other approved platforms to ensure no data loss.

NOTE: Should you receive the below error you have not correctly configured your account for multi-factor authentication. Please refer to the '**Microsoft Authenticator App Setup**' guides for **iPhone and Android** devices on the Technology Solutions How To page.



For help and advice contact Technology Solutions

Mon - Fri: 8:00 AM - 6:00 PM (excluding public holidays)

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