

## APPLICANT GTE CHECKLIST

Box Hill Institute (BHI) is committed to ensuring that its international student population consists of academically able and genuine students who are studying in Australia for the purpose of academic, personal and future career development.

As part of the Australian Government's Genuine Temporary Entrant (GTE) requirement, BHI requires additional information from prospective students applying to undertake programs at BHI.

APPLICANT DETAILS			
Title:		Date of Birth:	
Family Name:		Nationality:	
Given Name:		Have you ever used another name, if so please provide:	
Prior Name (including name at birth, previous married name or aliases):		Passport number:	
What is your current relationship status: single, married, divorced, widowed, engaged, de facto:			
What is your country of usual residence		What is the physical (street) address in this country:	

YOUR STUDIES:		(Please use separate sheet if insufficient space)
<p>Provide a brief statement setting your reasons for undertaking your intended course/s of study at BHI. This statement should include:</p> <ul style="list-style-type: none"> <li>a) Your reasons for choosing to undertake the course you nominated in your admissions application.</li> <li>b) Your reasons for choosing to study at BHI.</li> <li>c) Your reasons for choosing to study in Australia rather than in your home country.</li> <li>d) How your intended studies are relevant to your academic and/or employment background.</li> <li>e) How your intended studies will benefit your future career and educational goals</li> </ul>		

2. Are there any **gaps in your education or employment history**? Yes ( . ) No ( . )

3. Do you understand your **work rights** while studying in Australia on a student visa? Yes ( . ) No ( . )

4. Do you understand that earnings from **part-time work** are only to be used to supplement your living costs and must not be the primary source of income with which to pay your tuition fees?  
Yes ( . ) No ( . )

**5. FINANCIAL CAPACITY**

It is your responsibility to determine what your total costs will be to live and study in Australia. This includes course fees for you and any school-age family members; living costs and travel costs regardless of whether your dependents intend to accompany you to Australia.

The table below includes amounts set out on the DHA website: [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au) as expected costs for international students in Australia.

You must provide documentary evidence that you have genuine access to sufficient funds to cover expenses for the first year of your course in Australia. Even if you have permission to work in Australia, you must not rely on work to support yourself in Australia as a student.

**5.1 Funds required need to be for the first year of the principal/degree course and living costs only.**

Expenses	Per Person	Amount Required in AUD	YES / NO
Travel	Applicant	<i>(one return airfare to Australia)</i>	
	Family members	<i>(one return airfare to Australia per person)</i>	
Tuition	Applicant	<i>(course fees – annual tuition fee)</i>	
	School age children 5-18	\$8,296 per year	
Living	Applicant:	\$ 21,041 per year	
	Partner	\$ 7,362 per year	
	Child	\$ 3,152 per year	
Health Insurance	(Visa length cover as listed on offer letter). If you are bringing your partner or partner and children, please check the applicable visa-length premium at <a href="http://www.bupa.com.au">www.bupa.com.au</a>		

Please note that in making an assessment that you have access to sufficient funds, BHI will consider your previous financial and immigration history; your employment history and that of any persons providing you with financial support; and the source of the income used (such as cash assets; bank loans, etc.). If you are relying on a bank loan, you will need to show that these funds have been deposited into a bank account to which you have unrestricted access and that you have the financial capacity to service the loan before you depart for Australia and once you arrive in Australia.

Evidence of financial capacity may include the following showing the capacity to cover 12 months tuition fees and living expenses:

1. Sponsorship letter including evidence of relationship to sponsor
2. Parental sponsorship with evidence of family relationship
3. Evidence of parents/sponsors education, current occupation, income and overall assets
4. Parents/sponsors income tax return or equivalent
5. Parents/sponsors current bank statement/transactions including fixed

deposits Certified/attested documents attached: Yes: ( . ) No: ( . )

**6. GENUINE TEMPORARY ENTRANT – FAMILY QUESTIONS**

Please provide details of all direct family members who will be accompanying you to Australia either at the beginning or at some other time during your enrolment as a student at BHI?

Who	Date of Birth	Citizenship	Highest level of education attained
Husband/wife Date married:			
Child 1			
Child 2			
Child 3			

Have you factored in the education and living costs for all your dependents in question 5 above, including education costs for school age dependents who will be accompanying you to Australia? Please attach certified/attested copies of your marriage certificate, educational qualifications for your spouse and birth certificates for all dependent children. Yes: ( ) No: ( ) Not Applicable: ( )

7. Have you or any of the dependents listed above previously applied for any type of Australian visa? Yes ( ) No ( )

8. Do you currently hold an Australian Visa? Yes ( ) No ( )

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9. Are you currently awaiting a decision on another Australian visa application? If yes, then give details of the name of the visa application was in and the type of visa. Yes ( ) No ( )

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10. Have you (or any other dependents) ever been in Australia and not complied with visa conditions or departed Australia outside your authorized period of stay? Yes ( ) No ( )

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11. Have you (or any other dependents) ever had an application for entry to Australia refused or had a visa for Australia cancelled? Yes ( ) No ( )

If yes, give details: documents attached: Yes ( ) No ( )

Notes:

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12. Have you (or any of your dependents) ever been issued a protection visa in any country?

Yes ( . ) No ( . )

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If yes, please provide details and attach evidence.

13. Do you understand that your visa will be rejected or cancelled by the Department of Immigration and Border Protection if it is found that documents supporting your application are **fraudulent**?

Yes ( . ) No ( . )

14. Do you understand that your student visa application will be rejected if you do not pass the Department of Immigration and Border Protection's **health and character checks**? Yes ( . ) No ( . )

15. Do you understand that your visa application will be rejected if the Department of Immigration and Border Protection is not satisfied that you are a **genuine student**? Yes ( ) No ( . )

16. Have all original or certified copies of academic, English language and employment history documentation been supplied? Yes ( . ) No ( ) Pending ( . )

**APPLICANT DECLARATION AND CONSENT**

I declare that:

- All of the information I have provided in this application is accurate and complete and is not false or misleading. I understand giving false or misleading information is a serious offence under state and/or federal law in Australia.
- I declare that the signature on this form is my signature and has not been signed on my behalf by another person including my agent or sponsor.
- I agree to advise Box Hill Institute (BHI) immediately if there is any change to the information I have provided in this application.
- I understand that BHI has the right to vary or reverse any assessment made on the basis of incorrect, incomplete, false or misleading information which I have provided.
- I understand that by completing this application, I am giving written consent to BHI to independently verify the information supplied by me in this application.
- I declare that I have access to the funds required to study at BHI for the length of my course including course/tuition fees and living expenses for myself and my dependents.

Applicant's Signature	Applicant's name (Please print)	Date

*Box Hill Institute reserves the right to amend, cancel or otherwise modify without notice, the content of any matter in the information listed.*