# Accessing Remote Desktop From a PC (Once registered for MFA)

Once you have registered for Microsoft Azure Multi factor authentication (MFA), you can follow the below instructions to connect to the BHIG network via Remote Desktop.

1. Open an internet browser, e.g. Edge or Chrome and visit:
   https://myremote.boxhill.edu.au

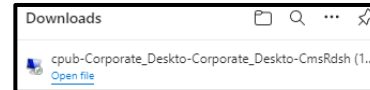2. Log in with your BHI Username and Password, select **Log On**
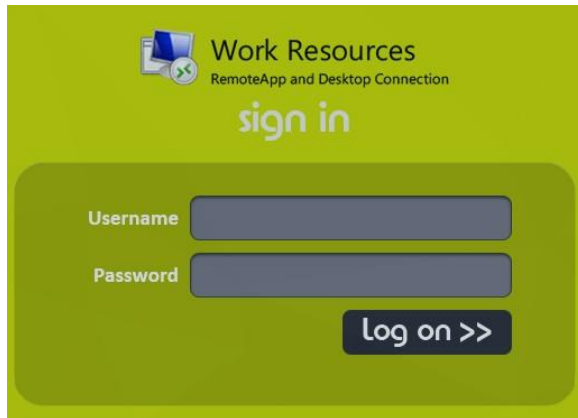
3. On the Work Resources page, click on the Corporate Desktop icon.

4. A small file is downloaded to your computer. It is named *cpub-Corporate_Deskto-Corporate_Deskto-CmsRdsh.rdp*
   The file download will appear in the bottom left (if using Chrome)
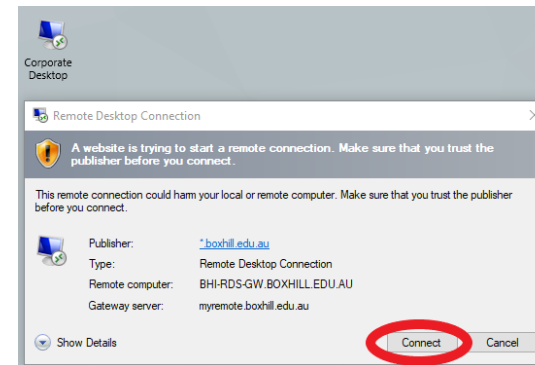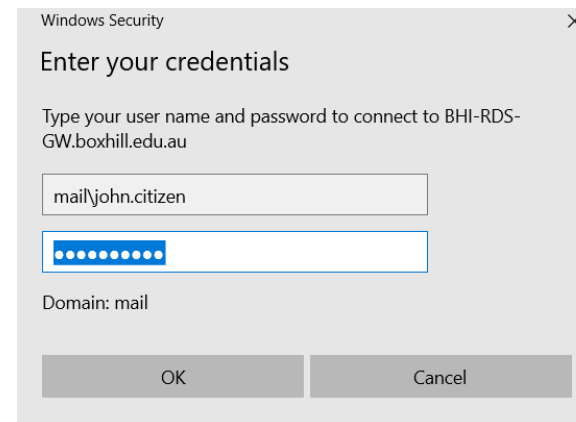

   or the upper right (if using Edge).

   Click on the file to open it.

5. Select **Connect**:

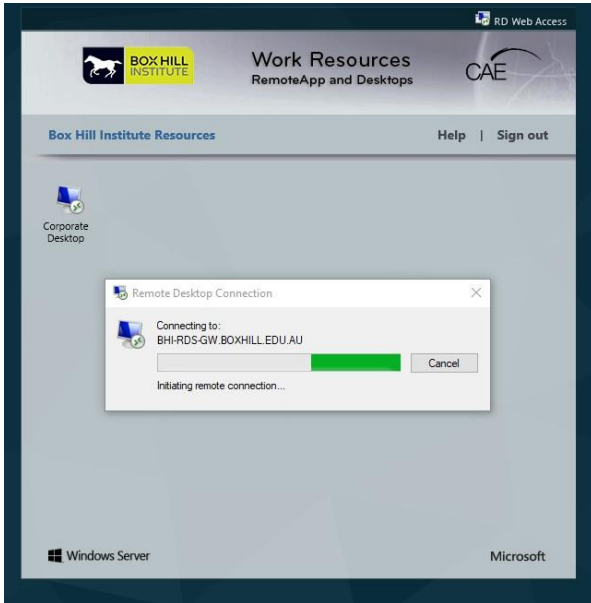6. Enter your user account/password in this format: **mail\username**

7. You will see the following displayed:

You will receive a request to approve login on your mobile device during this time.

8. You will be prompted to approve log in as seen below on the mobile device you have configured MFA; select **Approve**:
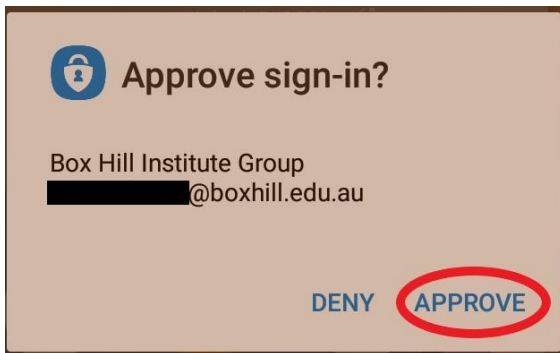

9. You can now access Remote Desktop. Please note: no documents should be saved outside G drive, Ourspace and other approved platforms to ensure no data loss.

NOTE: Should you receive the below error, you have not correctly configured your account for Multi-Factor Authentication. Please refer to the '**Microsoft Authenticator App Setup' guides for iPhone and Android** devices on the Technology Solutions How To page.

https://studentbhtafeedu.sharepoint.com/Sites/Working/Technology%20Solutions/SitePages/How-To-Guides.aspx

For help and advice contact Technology Solutions

Mon - Fri: 8:00 AM - 6:00 PM (excluding public holidays)

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