



WHAT WILL YOU BECOME?

COURSE GUIDE 2022/2023

ON CAMPUS | ONLINE | WORKPLACE

[BOXHILL.EDU.AU](https://boxhill.edu.au)

What will you become at Box Hill Institute?

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Welcome

Box Hill Institute provides nationally recognised training and qualifications. We also help and enable people to become who they want to be. This drives our commitment to empower individuals with the skills and knowledge to thrive in their chosen workplace.

What will you become?

At Box Hill Institute, we recognise that not everyone's journey is the same. We know that everyone has different needs, hopes and dreams and by providing quality education we can offer life changing experiences.

We are committed to connecting you with flexible learning and real industry skills. From short courses to certificates, diplomas, bachelor and postgraduate qualifications, we connect you with the skills to thrive in the workplace. We also help you discover and create new career opportunities so that you can become who you want to be.

Practical and real skills

We provide essential and advanced skills for a wide range of industries including building, construction, fitness, health, business, education, hospitality and design. We are committed to empowering students with real industry experience and expertise. If you're looking to become a teacher, tradie, artist, chef or skilled in of hundreds of other professions, we'll connect you with the relevant training you need to get ahead in your chosen field.

State-of-the-art Learning Facilities

Working in our real and simulated work environments that include purpose-built facilities and retail businesses, you'll gain lots of practical hands-on experience. The environments are real, the tools, equipment and technology are the latest, and students deal directly with customers and clients.

Working for you

We provide an empowering student experience. From course and career advice to ongoing student support and study pathways, we're here to help you realise your dreams, enjoy the journey of becoming who you want to be, and to achieve your full potential.

Committed to Australian industry

In consultation with peak industry bodies, we are dedicated to delivering essential and advanced skills for Australian industry. We ensure that your skills meet current industry expectations and employer needs.



Student Life

- › Educational & Personal Counselling
- › Welfare Services
- › Disability Liaison Services
- › Student Wellbeing Officers
- › Support for Indigenous Students
- › Support for International Students
- › Group Programs
- › Language, Literacy and Numeracy (LLN) support to assist students who have gaps in their prior learning with foundation skills to complete their coursework

Find out more about Support Services at Box Hill Institute 

Our Qualifications

Box Hill Institute's vocational education and training (VET) and higher education qualifications are nationally accredited and internationally recognised.

School Study Options

Prepare for the workplace while completing Victorian Certificate of Education (VCE) or Victorian Certificate of Applied Learning (VCAL).

VET Delivered to Secondary Students (VETDSS)

VETDSS is ideal for secondary students who are completing their VCE or VCAL and want to gain practical skills in a specific industry. Students will complete a 2-year Certificate II or III VETDSS program, attending class one afternoon a week.

Learn more about VETDSS courses 

Victorian Certificate of Education (VCE) & Victorian Certificate of Applied Learning (VCAL)

Our VCE and VCAL programs are alternatives to traditional senior secondary school programs, allowing you to fast track yourself into the workforce and achieve qualifications together with your year 11 and 12 accomplishments.

Learn more about VCE & VCAL 

School Based Apprenticeship and Traineeship (SBAT)

An SBAT offers students the option of combining a senior secondary program with part-time employment, school and training.

Learn more about SBATs 

Apprenticeships & Traineeships


Pre-Apprenticeships

If you are looking for a career in a trade, a pre-apprenticeship is a great way to get started. Pre-apprenticeships let you experience what it's like to work in an industry before committing to an apprenticeship.

Find out more about Pre-Apprenticeships 

Apprenticeships

Apprenticeships provide practical, hands-on, accredited training while you work – you earn while you learn. Training can be undertaken on-the-job, off-the-job, or a combination of both, depending on your employer's needs.

Find out more 

Undertake an Apprenticeship at Box Hill Institute 

Traineeships

As with apprenticeships, you learn on the job, must be employed full-time or part-time, and obtain accredited training while gaining practical skills. Traineeships focus on the non-traditional trade qualifications, such as animal studies, community services, games development, and horticulture.

Find out more about Traineeships 

Certificates & Diplomas

TAFE courses are a great way to gain the skills you need to start your career.

Find out more about TAFE courses 

Undergraduate Degrees

Undergraduate degrees that emphasise the practical.

While many universities deliver undergraduate courses with a strong theoretical focus, our aim is for you to emerge ready and confident to take on or advance your profession.

Find out more about our degrees 

Postgraduate Courses

Postgraduate courses to extend your skills.

You'll acquire advanced theoretical and applied knowledge of your chosen field of study, while developing your skills in analysis, critical evaluation and problem solving.

Find out more about our postgraduate qualifications 

Flexible Study Options

Our flexible study options help you fit studies around work, family and life commitments. The time you take to complete a course will vary depending on your input.

Full-Time & Part-Time Options

Many of our courses have the option of full-time or part-time study or a combination of both.

Flexible Delivery Options

We offer you the flexibility of studying off-campus, online or in a flexible learning environment under a tutor. Flexible delivery provides a range of study options to suit your changing needs.

Off-Campus Study Options

Many of our courses can be completed off campus, which enables you to work at your own pace, at a time and place that suits you. As an off-campus student, you can still access our services.

Free TAFE & JobTrainer for the jobs Victoria needs

More Victorians will have the chance to study at Box Hill Institute, with Free TAFE and JobTrainer.^

Explore courses related to:



Business



Building & Construction



Education



Hair & Beauty



ICT & Cyber Security



Health



Horticulture



Hospitality



Nursing



More than ever, the skills we need to build our state are learned at TAFE. Free TAFE and JobTrainer will reduce financial barriers for students wanting to train in courses that lead to jobs in demand by Victorian employers. Targeted towards the sectors identified as growth areas, such as health, trades, aged and disability care, hair, beauty, horticulture, IT and business, Free TAFE and JobTrainer will help the economy rebound by ensuring the workforce has the skills required today, and into the future.

Find out more about eligibility and enquire for:

- > [Free TAFE](#)
- > [JobTrainer](#)

Visit website

^The State Government's Free TAFE for Priority Courses initiative covers the cost of tuition fees subject to meeting the eligibility criteria. Please note that there are other fees such as student service fees and materials fees that you have to cover yourself. Refer to the details on individual courses on our website.

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Animal Care

Now is a great time to become qualified in animal care.

There are more pets in Australia than the estimated human population of 25 million. Three in five Australian households have a pet. As the popularity of pets continues to rise, so too does the need for qualified workers with the right skills to keep our pets happy and healthy.

Studying animal care enables you to work with animals in the animal care industry. Whether you're interested in animal grooming, animal health management, veterinary nursing, equine studies or wildlife, Box Hill Institute has a course for you.



At Box Hill Institute, you can become a wildlife animal carer, veterinary nurse, dog groomer, or work in a range of roles in pet shops, aquariums, catteries, kennels or animal shelters.

Career outcomes



Dog groomer



Kennel attendant



Pet shop attendant



Wildlife animal carer



Veterinary nurse



Zookeeper

Pets on Elgar

Pets on Elgar is a veterinary clinic and training workplace for animal studies, veterinary nursing, and pet grooming students. This provides the opportunity to interact with pet owners and animals under supervision. Services include annual health checks, vaccinations, microchipping, routine surgical procedures, hydro bathing and pet grooming.

Learn more about our [Pets on Elgar](#)

Animal Care

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate II in Animal Studies ACM20117*	FT 16 weeks	IN, BH	BL, F2F, OL
Certificate III in Animal Care Services (Animal Care) ACM30121	FT 1 year (2 days per week)	BH, LL	BL, F2F
Certificate III in Animal Studies ACM30117* (Specialising in Animal Care)	FT 1 year (2 days per week)	BH, LL	BL, F2F, OL
Certificate III in Captive Animals ACM30317*	FT 1 year	IN	D
Certificate III in Pet Grooming ACM30617 #	FT 6 months (3 to 4 days per week) PT flexible options available (the time taken to complete this course will vary depending on your input)	BH	BL, F2F
Certificate IV in Veterinary Nursing ACM40418 ●	<div style="display: flex; align-items: center;"> <div style="background-color: #0056b3; color: white; padding: 2px 5px; margin-right: 5px;">FREE TAFE</div> <div style="background-color: #0056b3; color: white; padding: 2px 5px; margin-right: 5px;">JOBTRAINER</div> <div> <p>FT 2 years (on campus)</p> <p>3 years flexible delivery (off campus)</p> <p>(the time taken to complete this course will vary depending on your input)</p> </div> </div>	BH	BL, F2F, OL
Diploma of Animal Technology ACM50119	FT 1.5 years	BH	BL, F2F

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

Biosecurity & Science

Become qualified in biosecurity and science and enjoy a rewarding career in an important industry.

Combine your interest in agriculture, animals and plants with science and become qualified in biosecurity, ready to start your in-demand career. Australia has one of the strongest biosecurity systems in the world,¹ with demand for qualified professionals expected to increase with advancements in science and technology.² You'll learn at our industry-leading Biosecurity Centre of Excellence and undertake industry work placements or prepare for research or further study at Box Hill Institute.



The role of biosecurity in Australia

Biosecurity plays a critical role in and for Australia, protecting our \$32 billion agriculture export industries, environment, tourism sector and renowned lifestyle.³ The Victorian Government is investing significantly in training to meet the changing face of biosecurity, creating many exciting new career opportunities.

A post-pandemic world

The CSIRO reports that the COVID-19 pandemic offers a unique opportunity to make transformational changes to Australia's biosecurity. The report recommends that the government prioritises its investment to support tech-enabled start-ups and innovative approaches in the sector.⁴

Train for a rewarding career

Education is important if you want to work in biosecurity, with most occupations requiring a VET qualification or degree. At Box Hill Institute, our flexible and industry-aligned training connects you with the skills to thrive in your desired workplace.

Biosecurity Centre

Box Hill Institute has collaborated with local industry to provide students the latest technology, research and resources in one centre to guide students in their careers. Protect our food supply, our native plants and animals, and help protect our natural ecosystems. The Centre provides training and facilitates research that aims to protect Australia's food, farming and agriculture industries, and our environment. Based at our Lilydale Lakeside campus, the Biosecurity Centre is in close proximity to the Yarra Valley agricultural industry, Melbourne's main water catchment area, and the Yarra Ranges National Park.

Learn more about our Biosecurity Centre 

Biosecurity & Science

Biosecurity

From pests and disease testing in a laboratory to dealing with biosecurity outbreaks, immerse yourself in the practical application of biosecurity. Participate in industry work placements or prepare for research or further study.

Develop your skills and practical knowledge in the plant and animal sciences and expand your understanding of the science and regulation of biosecurity. Begin your studies with a foundation in biology, microbiology, chemistry and research methods. Your specialised subjects will include:

Plants and animals

- › anatomy and physiology
- › plant and animal production
- › animal health and diseases
- › plant pests and diseases
- › epidemiology

Biosecurity

- › surveillance and monitoring
- › risk management
- › legislation, regulation and policy
- › compliance and enforcement

In your final year, you will complete a biosecurity industry project. During this two month industry placement, you will evaluate and report on biosecurity practice.

Laboratory Science

Develop your scientific knowledge and gain valuable hands-on laboratory skills and techniques to conduct tests and sampling in a variety of industry sectors, such as food, medical, environmental and more. Graduate with work-ready skills and the most up-to-date knowledge of laboratory techniques, data interpretation, fieldwork and reporting.

Newly created opportunities

5.7%⁵

growth in scientific research jobs

50%

rise in interceptions of biosecurity risks at Australian borders

Top employing occupations⁶

Agricultural and Forestry Scientists

\$2,218

weekly pay*

- › Strong future job growth predicted
- › High earning potential
- › Victoria has a large biosecurity workforce

Quarantine Officers

\$1,644

weekly pay*

- › Flexible opportunities to work part-time
- › Work in a fast-paced and dynamic environment
- › Progress your career and specialise

*Earnings are median for full-time non-managerial employees paid at the adult rate, before tax, including amounts salary sacrificed. These figures are a guide only and should not be used to determine a wage rate. Source: ABS Survey of Employee Earnings and Hours (cat. no. 6306.0), Customised Report. 5. lmp.gov.au 6. joboutlook.gov.au

Biosecurity & Science

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate IV in Laboratory Techniques MSL40118	FT 1 year PT 1.5 years (the time taken to complete this course will vary depending on your input)	BH	BL, OL
Undergraduate Certificate of Biosecurity Science CBS02	PT 1 year	R	BL
Bachelor of Biosecurity Science BBS01	FT 3 years PT equivalent available	LL	F2F



LOCATION: **BH** Box Hill Campus | **C** City Campus | **LL** Lilydale Lakeside Campus | **SS** Secondary School | **WP** Workplace | **IN** Industry | **R** Remote

DELIVERY: **F2F** Face to Face | **OL** Online | **BL** Blended | **WB** Workbased | **SP** Self-paced | **FL** Flexible | **D** Distance ● **APPRENTICESHIP** ● **PRE-APPRENTICESHIP** ● **TRAINEESHIP**

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Business & Commerce

Become a business professional and discover a whole world of exciting career opportunities.

Become qualified in business and commerce and you'll open the door to career opportunities in fast growing industries. Whether you want to specialise in a certain field, upskill, work in general management or run your own business, you'll develop the skills and knowledge to accelerate your career. Business qualifications are important in the dynamic business sector and with demand for skilled professionals growing, it's a great time to train at Box Hill Institute.



The dynamic world of business

With Victorians eligible for many government incentives designed to support start-ups, and small and medium enterprises set to expand their business, there are new opportunities for business and commerce professionals to advance their career and thrive in the modern workforce.

Train for a rewarding career

Education is important if you want to work in business and commerce, with 80% of the workforce holding post-school qualifications.⁹ At Box Hill Institute, our flexible and industry-aligned training connects you with the skills to thrive in your desired workplace.

Newly created opportunities

19,000 new accounting jobs by 2024⁷

Victoria has a robust environment for small businesses

More opportunities in Sydney and Melbourne⁸

Business & Commerce

Accredited courses in business and commerce

At Box Hill Institute, we offer a range of courses across accounting, business, management, social media marketing and commerce. Many of these are Free TAFE courses or subsidised by JobTrainer, reducing financial barriers for students wanting to train in courses that lead to jobs in demand by Victorian employers.

Free TAFE & JobTrainer courses

- › Certificate III in Tourism SIT30116
- › Certificate IV in Accounting and Bookkeeping FNS40217

Top employing occupations¹⁰

Bank Workers

\$1,193

weekly pay*

- › Competitive earning potential and incentives
- › Pathways to upskill
- › Plenty of opportunities to work part-time

Bookkeepers

\$1,932

weekly pay*

- › Work Australia-wide
- › Bookkeeping is a Free TAFE course
- › Join a dynamic profession

Accountants

\$1,932

weekly pay*

- › Skilled Victorian workers are in demand
- › Strong future growth predicted
- › Further your studies with a Bachelor degree



*Earnings are median for full-time non-managerial employees paid at the adult rate, before tax, including amounts salary sacrificed. These figures are a guide only and should not be used to determine a wage rate. Source: ABS Survey of Employee Earnings and Hours (cat. no. 6306.0), Customised Report. 10. nationalskillscommission.gov.au

Business & Commerce

Accounting

Accounting is an essential tool for a business of any size. Learn to prepare income tax returns, prepare complex budgets and forecasts, financial reports for reporting entities, and implement and measure performance management systems.

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate IV in Accounting and Bookkeeping FNS40217	FREE TAFE	FT 6 months	BH	BL, F2F
	JOBTRAINER	PT 1 to 2 years (the time taken to complete this course will vary depending on your input)		

Business

Whether you work for a not-for-profit, government or private enterprise, business skills are essential for any successful operation. Learn skills in marketing, managing budgets and projects, and delve into a range of management subjects.

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Entrepreneurship and New Business BSB30220	FT 10 weeks	BH	BL
Certificate IV in Business BSB40215#	FT 6 months	BH	F2F
Diploma of Library and Information Services BSB50520	FT 1 year	C	F2F

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

Business & Commerce

Celebrancy

Our lives are punctuated by celebrations and milestones such as baby name days, marriages, commitment ceremonies and funerals. Becoming a nationally qualified celebrant and running your own business, means you'll be actively involved in hosting these memorable ceremonies. At Box Hill Institute you'll learn all about client communications, ethics, planning ceremonies and providing support.

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate IV in Celebrancy CHC41015	PT 5 months	C	BL

Commerce

Gain practical business skills that will enable you to become skilled in the world of commerce and the global economy. Learn essential know-how in accounting, management, marketing, economics, international business, ethics, communications and more; and choose your area of expertise.

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Bachelor of Commerce (Applied) BCOM1	FT 3 years PT 6 years (the time taken to complete this course will vary depending on your input) You can exit after 2 years of full time study (4 years of part time study) and be awarded an Associate Degree	C, R	BL, F2F, OL

Business & Commerce

Real Estate

Become a real estate agent and help people buy and sell properties. The Australian dream of owning a home is still alive and well and you can help people achieve this. At Box Hill Institute you'll gain the skills and knowledge to manage client and agency relationships, list and sell properties, give property appraisals, understand accounting requirements and learn more about property leasing and reporting.

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate IV in Real Estate Practice CPP41419	FT 6 months PT 8 months (the time taken to complete this course will vary depending on your input)	BH	BL, F2F, FL



Business & Commerce

Social Media



Become a social media guru. Social media is rapidly becoming an essential tool for all companies wanting to connect with their target audience, grow their customer base and promote products and services. Learn how to develop, implement and launch a social media marketing strategy with a hands-on approach and look forward to an in-demand career.

Learn about the importance of social media 

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Diploma of Social Media Marketing 10904NAT	FL 1 to 1.5 years (the time taken to complete this course will vary depending on your input)	R	OL

Tourism

Become qualified in tourism and discover a whole new world. As countries re-open post-pandemic, tourism will become the new norm once again. Learn the technical skills to create and book domestic and international travel itineraries and provide relevant travel advice to your customers. Working in travel and tourism can be a very rewarding and fulfilling career.

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Tourism SIT30116 	 FT 1 year	R, WP	FL, OL, WB

 View video

Creative Industries

Become a creative professional in design, fashion or music and thrive at what you do best.

It's time to turn your creative flair into a real career and take advantage of the creativity and design at the forefront of Australian life. From fashion and events to makeup and music, our creative industries represent 8 per cent of the Victorian economy and attract cultural tourism worth \$1 billion.¹¹

Study at Box Hill Institute where you'll develop your skills, make connections and gain real-world experience with our hands-on courses and become the creative professional you have always dreamed of.



Our thriving arts and culture industry

Creativity has never been more valued by employers. Our creative industries are growing at around twice the rate of the Australian workforce, with the Victorian government investing significantly in training opportunities to support this sector.¹² Now more than ever, creative professionals play an important role in driving our economy and shaping cultural diversity, especially here in Victoria.

A global cultural destination

Victoria is home to over 430 creative festivals and Melbourne is the number one cultural destination in Australia. Creative industries here are backed by millions of dollars in government funding to grow our \$23 billion cultural economy, providing more opportunities for people to pursue a creative career and become globally recognised creative leaders.¹³

Newly created opportunities¹⁴

408,900

people employed in creative industries

A rising share of the Australian workforce

Victoria's creative jobs growth is the highest of all states

Creative Industries

Design drives the economy

More than 195,000 people in Victoria are employed in design roles.¹⁵ With business use of design services on the rise and an estimated 5,500 design consultancies operating in Victoria, there has never been a better time to train at Box Hill Institute.

Capture the attention of industry

Box Hill Institute offers students a great place to train, join and collaborate with other like-minded creatives. Our practical courses encourage you to be innovative, generate fresh ideas and turn these into real products and services. Train with the latest tools, learn industry practices, be inspired by our dedicated teachers and challenge your skills with real-life projects to get you work-ready.

Accredited creative courses

At Box Hill Institute, we offer a range of courses in fashion, design, hospitality, music, events, makeup, floristry and hairdressing. Many of these are Free TAFE courses or subsidised by JobTrainer, reducing financial barriers for students wanting to train in courses that lead to jobs in demand by Victorian employers.

Free TAFE and JobTrainer courses

- › Certificate III in Beauty Services SHB30115
- › Certificate III in Commercial Cookery SIT30816
- › Certificate III in Commercial Cookery (Apprenticeship) SIT30816
- › Certificate IV in Design CUA40715#
- › Certificate IV in Visual Arts CUA41315#

Top employing occupations¹⁶

Graphic Designers

\$1,346

weekly pay*

- › Work across a variety of industries
- › Flexible full-time or part-time opportunities
- › Grow your earning potential with your professional experience

Marketing Professionals

\$1,737

weekly pay*

- › 53,000+ new job openings over the next few years
- › High concentration of jobs in Victoria and New South Wales
- › Progress to a Bachelor degree

Makeup Artists

\$1,327

weekly pay*

- › Flexible full-time or part-time hours
- › Work in film and TV, theatre, fashion shoots, salons and retail
- › Take your skills across Australia

*Earnings are median for full-time non-managerial employees paid at the adult rate, before tax, including amounts salary sacrificed. These figures are a guide only and should not be used to determine a wage rate. Source: ABS Survey of Employee Earnings and Hours (cat. no. 6306.0), Customised Report. 15. liveinmelbourne.vic.gov.au 16. Job Outlook

Creative Industries

Flexing your creative muscle

Our Creative Design Hub offers students a great place to train, join and collaborate with other like-minded creatives. It's where we nurture tomorrow's fashion and creative professionals.

Box Hill Institute students are encouraged to be innovative, generate fresh ideas and turn them into real products and services.

With over 30 years' training experience, our boutique Nelson Campus houses fashion, graphic design, photography, visual merchandising and interior design facilities.

Annual Fashion Parade

Each year, our end-of-year fashion parade highlights our graduate collection to industry and displays the skills of all our creative disciplines. It is a collaboration between fashion, music, hair and beauty, floristry, graphic design, and visual merchandising where students come together to produce an industry standard fashion event. Students gain insights and understanding of other areas they will be working with during their careers and how they all interconnect. Building on industry relationships and networking opportunities is key to securing work placements and internships for our students that lead to job outcomes.

Botanica Fashion Show 2019 

Creative Cup

The Creative Cup is a 4-day program aimed at high level collaboration between not only the music disciplines (Business, Performance, Song writing, Production), but also the other creative areas such as Graphic Design and Fashion. Teams of students create all assets linked to a music release: to write, produce, record a song, be styled for photoshoots, have album art and media assets designed, and a release strategy developed.

Creative Cup 3 

The Creative Cup is run twice a year and allows the next generation of music professionals to create and collaborate, foster new friendships, social groups and early networks across multiple creative cohorts.



Creative Industries

Shape Your Future – Internships and Practical Placement

We aim for all our students to have a seamless transition into their future career. Many permanent roles result from the internships and practical placements we organise.

Sticks, dogs and rock-n-roll

Dogapalooza 2019 | Our students run a music festival 

See where our students have interned or had placement:

Fashion



- › Jeans West
- › Cotton On
- › Country Road
- › Sportsgirl
- › In Design
- › MYER
- › Spotlight
- › Simon De Winter
- › Forever New
- › Design works
- › Kmart
- › Eastland Shopping Centre

Graphic Design



- › Leo Burnett partners
- › Madman Entertainment
- › Entertainment Books
- › Zartart
- › Parker Road
- › Whitehorse Council
- › Octivo Digital
- › Arid Zone
- › ChemMart
- › T-Artist Graphic Design
- › SlumberTrek



“Industry has been forthcoming in offering internships and practical placements as they recognise the skills our students possess. Our success is placing our students at the heart of our teaching and the importance we place on providing real industry projects and hands on experience. It’s a great way to learn.”

Odile Higgins
Head of Design

Creative Industries

Fashion

Become a fashion professional and enjoy a dynamic career in the fast-paced fashion industry.

Whether you'd like your designs worn by international models or for everyday use, you'll need creativity, connections and real-world experience. In our creative hub learn about design, production, business and sustainability from fashion industry experts and mentors; then showcase your range in our collaborative fashion parade.

Chelsea Subala, 2019 Winner of Melbourne Fashion Week Student Design Award 

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Bachelor of Fashion BAF02	FT 3 years (weekdays) PT equivalent available	BH	F2F
Bachelor of Fashion Merchandising BFM01	FT 3 years or PT 6 years	C	F2F, OL

Visual Merchandising

Become a visual merchandiser and enjoy an innovative career in this constantly changing creative space.

Develop the knowledge and skills to flourish within the creative visual merchandising industry. Our Visual Merchandising qualification equips you with industry-relevant skills including computer aided design, product styling/branding, studio prop making and event theming.

Take a look at some of our Visual Merchandising students and the work they do as part of the course 

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Diploma of Visual Merchandising SIR50217	FT 1 year or PT 2 years (the time taken to complete this course will vary depending on your input)	BH	BL, F2F, OL

 View video

LOCATION: BH Box Hill Campus | C City Campus | LL Lilydale Lakeside Campus | SS Secondary School | WP Workplace | IN Industry | R Remote

DELIVERY: F2F Face to Face | OL Online | BL Blended | WB Workbased | SP Self-paced | FL Flexible | D Distance  APPRENTICESHIP  PRE-APPRENTICESHIP  TRAINEESHIP

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Creative Industries

Art & Design

Are you creative and looking to become a graphic designer or an emerging artist waiting to be discovered? Nurture your creativity in design or visual arts. Train with the latest tools, learn industry practices and test your skills with design projects while you create your own portfolio to present to employers.

Graphic Designer Paul Sonsie talks about his time at Box Hill Institute and where it has taken him 

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Visual Arts CUA31115#		FT 6 months (2.5 days per week) PT flexible options available (the time taken to complete this course will vary depending on your input)	C	BL
Certificate IV in Design CUA40715#	JOBTRAINER	FT 6 months You can study this course as part of a dual qualification with the Certificate IV in Photography and Photo Imaging CUA31115	BH	F2F, OL
Certificate IV in Visual Arts CUA41315#	JOBTRAINER	FT 1 year (3 days per week) PT flexible options available (the time taken to complete this course will vary depending on your input)	C	BL
Diploma of Graphic Design CUA50715#		FT 1 year	BH	F2F, OL
Diploma of Visual Arts CUA51115#		FT 1 year (3 days per week) PT flexible options available (the time taken to complete this course will vary depending on your input)	C	BL
Diploma of Photography and Photo Imaging CUA50915#		FT 1 year	BH	F2F, OL

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

 View video

LOCATION: BH Box Hill Campus | C City Campus | LL Lilydale Lakeside Campus | SS Secondary School | WP Workplace | IN Industry | R Remote

DELIVERY: F2F Face to Face | OL Online | BL Blended | WB Workbased | SP Self-paced | FL Flexible | D Distance  APPRENTICESHIP  PRE-APPRENTICESHIP  TRAINEESHIP

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Creative Industries

Building Design

Become an architectural building designer or draftsman for residential and commercial buildings with a sharp focus on sustainable design. From family homes to commercial developments, learn how to apply the latest architectural design and construction principles to any project. Learn in our million-dollar technology hub that offers all the latest architectural software and training the industry needs.

Brayden Lane talks about his time at Box Hill Institute studying an Advanced Diploma of Building Design 

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Advanced Diploma of Building Design (Architectural) 22477VIC	FT 2 years (3 days per week) PT 3 to 4 years (flexible options available) (the time taken to complete this course will vary depending on your input)	BH	F2F
Advanced Diploma of Building Information Modelling (BIM) 22507VIC	PT 15 months	BH	BL, OL

 View video

LOCATION: **BH** Box Hill Campus | **C** City Campus | **LL** Lilydale Lakeside Campus | **SS** Secondary School | **WP** Workplace | **IN** Industry | **R** Remote

DELIVERY: **F2F** Face to Face | **OL** Online | **BL** Blended | **WB** Workbased | **SP** Self-paced | **FL** Flexible | **D** Distance  APPRENTICESHIP  PRE-APPRENTICESHIP  TRAINEESHIP

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Creative Industries

Beauty

Do you love to make people look and feel great? Become a beauty therapist and work in the beauty, fashion and entertainment industries. At Box Hill Institute, we deliver our beauty courses with flexible options for study both online and on campus in our fully operational day spa and beauty salon facilities. You'll use state-of-the-art equipment and high quality, professional beauty products to provide a range of services to paying clients.

Box Hill Institute is the only Victorian TAFE that is ITEC accredited, meaning our students have the opportunity to receive a qualification that is recognised in the beauty industry around the world.

A look at our beauty courses 



COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Beauty Services SHB30115*	JOBTRAINER	FT 15 weeks	BH, LL	BL, F2F
Diploma of Beauty Therapy SHB50115*		PT 18 months	BH	F2F, FL, OL
Diploma of Beauty Therapy SHB50115*		FT 1 year (38 weeks) FT 6 months (must have previous qualification in Certificate III in Beauty Services SHB30115 or Certificate IV in Beauty Therapy SHB40121)	BH	BL, F2F

Day Spa and Beauty Salon

Box Hill Institute offers a wide range of specialist beauty services at our Day Spa and Beauty Salon, in state of the art facilities. Services include specialist facial treatments and microdermabrasion, a range of massage services including, Swedish, hot stone and aromatherapy, advanced spa services such as Vichy showers, hydrotherapy tubs, body wraps and scrubs, waxing, tinting and more. Our student perform their assessments within the salon environment to gain hands-on, real life experience.

Learn more about our beauty salon 

Learn in our state of the art purpose-built retail business 

 View video  Visit website

LOCATION: BH Box Hill Campus | C City Campus | LL Lilydale Lakeside Campus | SS Secondary School | WP Workplace | IN Industry | R Remote

DELIVERY: F2F Face to Face | OL Online | BL Blended | WB Workbased | SP Self-paced | FL Flexible | D Distance  APPRENTICESHIP  PRE-APPRENTICESHIP  TRAINEESHIP



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Creative Industries

Hair & Barbering

Become a hairdresser or a barber and express your creative style in the fashionable world of hair. With our range of apprenticeship and non-apprenticeship courses, you can study full-time or learn and earn. Gain sales, consultation and technical skills for a salon, barbershop, bridal freelance, photographic or catwalk styling career.

A look at our hairdressing and barbering courses 

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Hairdressing SHB30416 		PT at least 2 years (the time taken to complete this course will vary depending on your input)	BH, WP	BL, F2F, FL, OL, SP, WB
Certificate III in Hairdressing SHB30416	JOBTRAINER	FT 18 months	BH	BL
Certificate III in Barbering SHB30516	JOBTRAINER	FT 30 weeks	BH	F2F, FL, OL
Certificate III in Barbering SHB30516 		PT 1 to 2 years (the time taken to complete this course will vary depending on your input)	WP, BH	BL, F2F, OL

 View video

LOCATION: BH Box Hill Campus | C City Campus | LL Lilydale Lakeside Campus | SS Secondary School | WP Workplace | IN Industry | R Remote

DELIVERY: F2F Face to Face | OL Online | BL Blended | WB Workbased | SP Self-paced | FL Flexible | D Distance  APPRENTICESHIP  PRE-APPRENTICESHIP  TRAINEESHIP

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Creative Industries

Culinary Arts & Hospitality




Do you have your heart set on becoming the next MasterChef or setting up your own bar? Getting qualified in hospitality can take you across the country and around the world. Study an intensive mix of theory while you gain experience via industry placements and in our refurbished Fountains Restaurant. Get ready to serve up your best.



Commercial Cookery Alumna Rebekah Pedler tells us about her journey from Box Hill to the Big Apple 

Fountains Restaurant

Fountains Restaurant is Box Hill Institute’s premier, state-of-the-art training and commercial restaurant. The quality menu showcases the best of seasonal produce, and the culinary style fuses the traditional with the modern. Having been in operation for over 30 years, Fountains has produced award-winning chefs including Tobie Puttock, Guy Grossi and Curtis Stone.

[Learn more about Fountains Restaurant](#) 

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Hospitality SIT30616  FREE TAFE	PT 1 year	BH, LL, WP, IN	F2F
Certificate III in Commercial Cookery SIT30816  FREE TAFE	FT 1 year	BH, LL, WP, IN	BL, F2F
Certificate IV in Commercial Cookery SIT40516 	FT 6 months	BH, LL, WP	F2F, BL
Diploma of Hospitality Management (Specialising in Commercial Cookery) SIT50416	FT 6 months after completing the Certificate III in Commercial Cookery SIT30816 (1 year) and the Certificate IV in Commercial Cookery SIT40516 (6 months)	BH	F2F, OL
Diploma of Hospitality Management (Specialising in Patisserie) SIT50416	FT 6 months after successful completion of Certificate IV in Patisserie SIT40716 (1 year)	BH	F2F, OL
Bachelor of Hospitality Management BHM01	FT 3 years PT equivalent available You can exit after 2 years of full time study and be awarded an Associate Degree	C, R	BL, F2F, OL


 View video  Visit website

Creative Industries

Floristry

Get your career blooming and become a florist with our floristry and floral arrangement courses. Work with fresh flowers daily, gather hands-on experience in our retail shop, Flowers on Elgar. Learn specialist floristry and design techniques as well as specifics such as sourcing stock, floristry displays and merchandising.

Discover why our students chose floristry at Box Hill Institute 

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Floristry SFL30115 	PT 2 to 3 years (the time taken to complete this course will vary depending on your input)	BH, WP	BL, F2F, OL, WB
Certificate III in Floristry SFL30115	FT 1 year (3 days per week) PT 2 years (1 day per week, plus 1 evening)	BH	BL

Make-Up



Become a make-up artist and work in the fashion, television and bridal industries where you will be able to apply a range of specialist make-up techniques and hair styling including photography, fashion, catwalk, bridal, creative and airbrushing. Learn to style hair, collaborate with photographers and operate as a freelancer.

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Make-Up SHB30215	FT 4 to 6 months PT 38 weeks (the time taken to complete this course will vary depending on your input)	OL	OL

Flowers on Elgar

Develop your designs and learn hands-on floristry skills in our very own floristry retail outlet. Flowers on Elgar partner with Interflora and deliver special orders for functions, weddings and special occasions. Learn how to make bunches, bouquets, boxed arrangements and develop retail skills to run your own florist.

Learn more about Flowers on Elgar 

 View video  Visit website

LOCATION: BH Box Hill Campus | C City Campus | LL Lilydale Lakeside Campus | SS Secondary School | WP Workplace | IN Industry | R Remote

DELIVERY: F2F Face to Face | OL Online | BL Blended | WB Workbased | SP Self-paced | FL Flexible | D Distance  APPRENTICESHIP  PRE-APPRENTICESHIP  TRAINEESHIP

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Creative Industries

Music

Become a qualified professional in the music industry when you study at Box Hill Institute.

Box Hill Institute has been a leader in Australian contemporary music education since 1981, offering one of the most diverse and dynamic music programs in the country. You can choose a course from Certificate III through to Bachelor degrees.

With a focus on collaborative projects mentored by industry professionals, we offer a large range of study areas in audio, performance, music production, composition, music business, game audio, hip hop, song writing and more. Take the first step in becoming the music professional you have always dreamed of.

Our talented students put on a live gig at The Venue which featured artists Rat Child, Velvet Bloom and Polly and the Pockets! ▶

Bachelor of Music Industry Students share their experience ▶

Our reputation for excellence in contemporary music is demonstrated by the success of our alumni. Our graduates have been nominated for, or won Grammy Awards, Australian Recording Industry Association (ARIA) Awards, Australasian Performing Right Association (APRA) Awards and Triple J Unearthed recognition. Graduates who have enjoyed industry success in their own right include G Flip, members of The Living End and Alpine. Our graduates have recorded, produced, or performed with world class acts such as Katy Perry, Mary J Blige, will.i.am, Justin Bieber, Ed Sheeran, Meg Mac, Paul Kelly, Angus and Julia Stone, Marlon Williams, and Sampa The Great to name a few.

Come for a walk through of our music studios! ▶

Tremorverse Records

Tremorverse is a Box Hill Institute-run record label that acts as a seeding ground for young artists and gives students an opportunity to participate in every aspect of running a record label.

Tremorverse - Two | Launch Night ▶



“You just play music, and it’s a really positive experience getting to do what you love. You learn to play gigs and perform to the calibre that you need to when you leave the course. It’s such a good platform to establish yourself into industry. Getting used to being in a studio and recording — it’s pretty incredible!”

Ruby Moxey-Fithall

Plays keyboards in Back Pocket and Clear Tears

Creative Industries

Music

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate IV in Music Industry CUA40915# (Specialising in Performance)	FT 6 months	BH	F2F
Certificate IV in Music Industry CUA40915# (Specialising in Sound Production)	FT 6 months	BH	F2F
Diploma of Music Industry CUA50815# (Specialising in Hip Hop)	FT 9 months to 1 year	BH	F2F
Diploma of Music Industry CUA50815# (Specialising in Performance)	FT 1 year	BH	F2F
Bachelor of Music Industry (Major in Music Business) BMI1B	FT 3 years PT flexible	BH	BL
Bachelor of Music Industry (Major in Composition) BMI1C	FT 3 years PT flexible	BH	BL
Bachelor of Music Industry (Major in Performance) BMI1P	FT 3 years PT equivalent	BH	BL
Bachelor of Music Industry (Major in Songwriting) BMI1S	FT 3 years PT flexible	BH	BL
Bachelor of Music Industry (Major in Audio Production) BMI1A	FT 3 years PT flexible	BH	BL
Bachelor of Music Industry (Major in Music Production) BMI1M	FT 3 years PT equivalent	BH	BL

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

Cyber & ICT

Become tomorrow's change leader in the world of information technology.

As a naturally tech savvy person, you've probably been interested in computers since you were young. You're in a great position to turn something that's always been a hobby into a rewarding career. So join Box Hill Institute, winner of the Cyber Security Educator of the Year Award – Education Body – at the Australian Information Security Awards (AISA) 2020.

Becoming qualified in information technology means you can play a critical role in building networks that connect cities, control finances and protect national security. Information Communications Technology is one of Australia's largest industries with continual growth predicted alongside a \$6 billion increase in revenue by 2026.¹⁷



Australia's cyber security and ICT sector

Australia's cyber security and information communications technology sectors are experiencing very strong jobs growth, with the Victorian Government investing significantly in training opportunities. This is creating many exciting opportunities for skilled Victorians to lead the nation in this area.

Facing cyber threats

As cyber attacks become more sophisticated, protecting Australia's economy, national security and sovereignty is one of the Government's top priorities. In response, \$1.35 billion in funding will be invested over the next decade to build cyber resilience and expand the cyber workforce here in Australia.¹⁸ By 2024, an estimated 7,000 additional cyber security jobs will be created.

Digital transformation post COVID-19

COVID-19 has accelerated our digital transformation and the need to 'adapt to the new normal'. Digital Victoria aims to make this easier, simpler and faster with \$195.5 million invested in centralising and simplifying government IT services, creating new career opportunities for Victorians.¹⁹

Newly created opportunities

Thousands of new jobs
for skilled professionals

31,600 workers projected by 2026²⁰

By 2024,
Australia cyber security
spending is expected to grow by **35%**²¹

Cyber & ICT

Train for a highly rewarding career

Education is important if you want to become an IT or cyber security specialist, with most occupations requiring a VET qualification or degree. At Box Hill Institute, our flexible and industry-aligned training connects you with the skills to thrive in your desired workplace or pursue further studies.

Accredited creative courses

At Box Hill Institute, we offer a range of courses across information technology, cyber security and computer systems. Many of

these are Free TAFE courses or subsidised by JobTrainer, reducing financial barriers for students wanting to train in courses that lead to jobs in demand by Victorian employers.

Free TAFE and JobTrainer courses

- > Certificate IV in Cyber Security 22334VIC
- > Certificate IV in Information Technology ICT40120
- > Certificate III in Information Technology ICT30120

ICT Tour Part 1  **ICT Tour Part 4** 

ICT Tour Part 2  **ICT Tour Part 5** 

ICT Tour Part 3 

Top employing occupations²²

Database & Systems Administrators

\$1,932

weekly pay*

- > Progress to a bachelor or postgraduate degree
- > Upskill to become a specialist
- > High earning potential

Software & Application Programmers

\$2,003

weekly pay*

- > Very strong future growth
- > Thousands of new job opportunities predicted
- > Be involved in cutting-edge technological developments

ICT Security Specialists

\$1,932

weekly pay*

- > Strong future growth predicted
- > Opportunities to work across varied industries
- > Pathways to upskill and progress



“The best thing about Box Hill Institute is by far the instructors and the support network for the students. They’re passionate, extremely knowledgeable and they really push you to do the best you can do.”

Joseph Speziale

Certificate IV in Information Technology (Specialising in Cyber Security) Alumni

Joseph recently won the Australian Information Security Association’s Cyber Security Trainee of the Year award presented at the National Conference Gala Awards dinner. The awards recognise and promote excellence, innovation, and professionalism in the area of information security.

 View video

*Earnings are median for full-time non-managerial employees paid at the adult rate, before tax, including amounts salary sacrificed. These figures are a guide only and should not be used to determine a wage rate. Source: ABS Survey of Employee Earnings and Hours (cat. no. 6306.0), Customised Report. 22. nationalskillscommission.gov.au

 contents

Cyber & ICT

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Information Technology ICT30120	FREE TAFE	FT 1 year	BH	BL, F2F
Certificate IV in Cyber Security 22334VIC	FREE TAFE JOBTRAINER	FT 1 year PT flexible (the time taken to complete this course will vary depending on your input)	BH, C, LL	BL, F2F, OL
Certificate IV in Information Technology (Database Development) ICT40120	JOBTRAINER	FT 1 year	BH	BL, F2F
Certificate IV in Information Technology (Programming) ICT40120	JOBTRAINER	FT 1 year	BH	BL, F2F
Advanced Diploma of Cyber Security 22445VIC		FT 1 year PT flexible (the time taken to complete this course will vary depending on your input)	BH	BL, F2F
Bachelor of Information Technology BIT01		FT 3 years PT 6 years	BH	BL, F2F
Graduate Certificate in Cyber Security GCCS4		FT 6 months PT equivalent available Australian Residents only	R	OL
Graduate Diploma of Cyber Security GDNS2		FT 1 year PT equivalent available	R	OL

Education

Become an early childhood educator or a teacher and inspire minds, develop future generations and make a difference with a rewarding, impactful career in education.

A career in education can be meaningful, challenging and rewarding. Education is Australia’s fifth largest employing industry²³ and growing fast with the introduction of subsidised Three-Year-Old Kindergarten and increased government investment.

Our hands-on courses and work placements will prepare you to become qualified in education – as an educator or a teacher – and help future generations reach their full potential. There is no better time to study at Box Hill Institute.



Australia’s education sector is experiencing fast jobs growth with the Victorian Government investing significantly in study opportunities, funding and state-wide education programs. This is creating many exciting opportunities for aspiring educators to become qualified and launch their careers.

Jobs with strong growth



Childcare
Centre
Managers



Early
Childhood
Teachers



Education
Support
Worker


“My goal once I completed my Diploma was to further my study by doing my Bachelor of Early Childhood Education. I’m so happy to be doing this through Box Hill Institute.”

Kristina De Francesco
VETDSS & Diploma of Early Childhood
Education and Care Alumni

Education

Study for a rewarding career

Studying is important if you want to work in education, with more than 89 per cent of workers²⁴ holding a post-school qualification. At Box Hill Institute, our flexible and industry-aligned courses will connect you with the skills to become an educator or teacher and thrive in your desired workplace or pursue further studies.

Salaries for early childhood educators and teachers vary according to experience and individual roles. Please refer to the to the following VECTEA link  for Victorian Early Childhood Teachers and Educators salary ranges.

At Box Hill Institute, we offer a range of courses across early childhood education and education support. Many of these are Free TAFE courses or subsidised by JobTrainer, reducing financial barriers for students wanting to train in courses that lead to jobs in demand by Victorian employers.

Free TAFE and JobTrainer courses

- > Certificate III in Education Support CHC30213[#]
- > Certificate III in Early Childhood Education and Care CHC30113[#]
- > Certificate IV in Training and Assessment TAE40116
- > Diploma of Early Childhood Education and Care CHC50113[#]

Early Childhood Education and Care

Becoming an early childhood educator is a meaningful, challenging and rewarding career. At Box Hill Institute you'll gain the skills and knowledge to give infants, toddlers and pre-schoolers a great start to becoming lifelong learners. Become a professional early childhood educator and share your passion today.

Courses

- > Certificate III in Early Childhood Education and Care CHC30113[#]
- > Diploma of Early Childhood Education and Care CHC50113[#]

Kindergarten Teaching

The Victorian Government is investing almost \$5 billion to deliver Three-Year-Old Kindergarten,²⁵ which will create over 4,000 new teaching jobs across the state and is the first of its kind. Kindergartens are also looking for Four-Year-Old Kindergarten teachers. With Three-Year-Old kindergarten now being subsidised, it is the perfect time to enrol in a Bachelor of Early Childhood Education at Box Hill Institute and become an Early Childhood Teacher and enjoy a rewarding career.

Incentives to become a teacher

Financial support is available while you study to become a teacher and can be used to cover course fees, living costs or other outgoings associated with your education. Once you land a job, early childhood teachers are eligible to receive incentives of up to \$50,000 for work milestones.²⁶ Similar incentives are available for early childhood teachers in regional areas.

Course


- > Bachelor of Early Childhood Education BECE1

Education Support

Are you an aspiring educator? Study here and you'll soon become qualified as an education support worker, assisting teachers to deliver quality education programs that help children reach their full potential. Learn and gain skills through work placement and thrive as a teacher's aide, integration aide or education support worker.

Course

- > Certificate III in Education Support CHC30213[#]

 Visit website

[#]This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.
24. nationalskillscommission.gov.au 25. vic.gov.au/kinder 26. education.vic.gov.au

Education

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Early Childhood Education and Care CHC30113* ●	FREE TAFE JOBTRAINER	FT 6 months 11 months traineeship/off campus	BH, LL, WP	BL, D, F2F, WB
Certificate III in Education Support CHC30213*	FREE TAFE JOBTRAINER	FT 5 months	BH, LL	BL, F2F
Diploma of Early Childhood Education and Care CHC50113*	FREE TAFE JOBTRAINER	FT 1.5 years Traineeship/off campus 1 to 3 years workplace delivery	WP, BH, LL, R	BL, D, F2F, WB
Undergraduate Certificate of Early Childhood Education ECH01		FT 6 months	R	BL
Bachelor of Early Childhood Education BECE1		FT 4 years without an approved diploma or 3 years plus 2 subjects with an approved diploma	BH, LL	BL, F2F, OL

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

Health

Become a qualified health care worker and make a positive difference in the lives of others in a rewarding career.

Becoming a health care professional such as a nurse, health services assistant or an allied health assistant can be a meaningful, challenging career. Health is one of the largest and fastest growing industries²⁷ in Australia, employing over 14 per cent²⁸ of our national workforce.

With employment projected to increase by 14 per cent²⁹ from 2020-2025 and demand for skilled workers growing, our hands-on training will get you job-ready. There is no better time to train at Box Hill Institute.



Our largest and fastest growing industries

Australia's health sector is experiencing the fastest growth in jobs with the Victorian Government investing significantly in training to meet the changing health needs of its citizens. This is creating many exciting career opportunities.

Healthcare in response to COVID-19

Demand for health services skyrocketed during the pandemic, prompting the government to allocate a record budget of \$9 billion to improve healthcare services and infrastructure as part of Australia's COVID-19 pandemic plan.

Train for a rewarding career

More than 80 per cent of health sector workers³⁰ hold a post-school qualification. At Box Hill Institute, our flexible and industry-aligned training connects you with the skills to thrive in your desired workplace.

Newly created jobs

71%

Support Worker Roles

12%

Allied Health Service Roles

Health

Accredited courses in health and nursing

At Box Hill Institute we offer a range of accredited courses across health and nursing. Many of these are Free TAFE courses or subsidised by JobTrainer, reducing financial barriers for students wanting to train in courses that lead to jobs in demand by Victorian employers.

Free TAFE and JobTrainer courses

- › Certificate III in Dental Assisting HLT35015*
- › Certificate III in Health Service Assistance CHC33115
- › Certificate III in Health Service Assistance HLT33115 (Specialising in Operating Theatre Technician)
- › Certificate IV in Allied Health Assistance (Physiotherapy, Occupational Therapy) HLT43015
- › Diploma of Nursing HLT54115

Top employing occupations^{31 32}

Personal Care Workers

\$1,200

weekly pay*

- › Highly flexible career choices
- › Varied work in hospital, community, and residential aged care settings
- › Follow a pathway to become a Registered Nurse

Dental Assistants

\$1,116

weekly pay*

- › Very strong future growth
- › Flexible opportunities to work part-time
- › Advance your career to become a Dental Hygienist



Nursing Skills Centre

Nursing students learn in real life scenarios supported by simulated patient situations. On a day-to-day basis, each session in the Nursing Skills Centre has a minimum of two dedicated staff. This includes the Simulation Technical Officer (STO) operating the computer program and a facilitator working with students and liaising with the STO. These highly trained staff members are in constant contact and collaborate with briefing and debriefing sessions.

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

*Earnings are median for full-time non-managerial employees paid at the adult rate, before tax, including amounts salary sacrificed. These figures are a guide only and should not be used to determine a wage rate. Source: ABS Survey of Employee Earnings and Hours (cat. no. 6306.0), Customised Report. 31. nationalskillscommission.gov.au 32. nationalskillscommission.gov.au

Health

Health

Join the expanding health and direct client care sector in a career that makes a positive difference in the lives of others. Develop skills to work in the health industry. Using nationally accredited training packages, our courses will prepare you to work anywhere in Australia. Experience work placements in settings such as hospitals, dental clinic and aged care facilities. Become an allied health worker, health services worker, hospital/pharmacy support worker, or dental assistant with Box Hill Institute.

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Dental Assisting HLT35015#	FREE TAFE JOBTRAINER	FT 1 year	BH	BL, F2F
Certificate III in Dental Assisting HLT35015# ●	FREE TAFE JOBTRAINER	PT 1.5 years	WP, OL	OL, SP, WB
Certificate III in Health Service Assistance HLT33115	FREE TAFE JOBTRAINER	FT 6 months (2 days per week)	BH, LL	BL, F2F
Certificate III in Health Services Assistance HLT33115 (Specialising in Operating Theatre Technician)	FREE TAFE JOBTRAINER	FT 6 months (3 days per week)	BH	BL, F2F
Certificate IV in Allied Health Assistance (Physiotherapy, Occupational Therapy) HLT43015	FREE TAFE JOBTRAINER	FT 1 year (2 days per week)	BH	F2F, BL

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

Health

Community Services

Get qualified with Box Hill Institute in the rapidly expanding community services industry and have a positive impact on people's lives. With our nationally recognised qualifications, become a youth worker, community services worker, aged care worker, disability support worker, or a mental health worker.

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Individual Support CHC33015	FREE TAFE JOBTRAINER	FT 9 months	BH, LL	BL, F2F
Certificate IV in Community Services CHC42015	FREE TAFE JOBTRAINER	FT 1 year	BH	BL
Certificate IV in Mental Health CHC43315	FREE TAFE JOBTRAINER	FT 1 year	BH	BL
Certificate IV in Youth Work CHC40413	FREE TAFE JOBTRAINER	FT 1 year	BH, LL	BL, F2F, SP, WB
Certificate IV in Disability CHC43115	FREE TAFE JOBTRAINER	FT 9 months 1 year off campus/traineeship	WP, BH	BL, F2F, SP, WB
Diploma of Community Services CHC52015	FREE TAFE JOBTRAINER	FT 1.5 years	BH, LL	BL
Undergraduate Certificate of Child Protection Case Management CCH01		FT 13 weeks	R	BL
Undergraduate Certificate of Counselling for Community Services COU01		FT 13 weeks	R	BL
Bachelor of Community Services BCSV2		FT 3 years PT equivalent available	LL	BL

Health

Nursing

Gain the essential skills and knowledge to become an enrolled nurse in a variety of healthcare settings with our nursing course. In this rewarding and in-demand career, enrolled nurses care for patients under the direction and supervision of a registered nurse.

Diploma of Nursing

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Diploma of Nursing HLT54115#	FREE TAFE JOBTRAINER FT 2 years (3 to 4 days per week)	C, BH, LL	BL, F2F

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.



 View video

LOCATION: BH Box Hill Campus | C City Campus | LL Lilydale Lakeside Campus | SS Secondary School | WP Workplace | IN Industry | R Remote

DELIVERY: F2F Face to Face | OL Online | BL Blended | WB Workbased | SP Self-paced | FL Flexible | D Distance  APPRENTICESHIP  PRE-APPRENTICESHIP  TRAINEESHIP

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Land Sciences

Become a qualified gardener or horticulturalist and thrive in the great outdoors with our practical horticulture and land conservation management courses.

A career in horticulture can be meaningful, challenging and make a difference to communities. Specialise in production or retail nursery, landscape and garden maintenance, ecosystem management or landscape construction.

As the sector continues to experience strong growth, and with a focus on climate change driving demand for qualified workers,³³ there is no better time to train at Box Hill Institute.



Australia's conservation boom

Australia's conservation and land management sector is rapidly expanding with the Victorian Government investing in training to provide economic stimulus and meet the changing needs of its citizens. This is creating many exciting new career opportunities.

Future climate change

Global climate change discussion is driving conscientiousness and future investment in this sector. Young people are key actors in raising awareness, promoting sustainable lifestyles, conserving nature, supporting renewable energy and adopting environmentally friendly practices.

Train for a rewarding career

Education will help you advance your career in this sector and learn the vital skills and knowledge of land conservation best practice in Australia. At Box Hill Institute, our flexible and industry-aligned training connects you with the skills to become qualified in horticulture and land sciences and thrive in your desired outdoor workplace.

Newly created opportunities

A resilient sector
with positive employment prospects

7.6%

growth in floriculture production³⁴

New job opportunities
in regional Australia

33. lmip.gov.au 34. joboutlook.gov.au

Land Sciences

Accredited courses in horticulture and land sciences

At Box Hill Institute, we offer a range of accredited courses across horticulture and land sciences. Many of these are Free TAFE courses or subsidised by JobTrainer, reducing financial barriers for students wanting to train in courses that lead to jobs in demand by Victorian employers.

Free TAFE & JobTrainer courses

- › Certificate III in Horticulture AHC30716

Top employing occupations³⁵

Gardeners

\$1,078

weekly pay*

- › Flexible opportunities to work part-time
- › Work Australia-wide
- › Progress to be your own boss

Greenkeepers

\$1,135

weekly pay*

- › Queensland has a large greenkeepers workforce
- › Varied work in sporting settings
- › Turn your passion into your profession

Nursery Person

\$1,073

weekly pay*

- › The Certificate III in Horticulture AHC30716 is a Free TAFE course
- › Work in the great outdoors
- › Victoria has a large Nursery Persons' workforce




*Earnings are median for full-time non-managerial employees paid at the adult rate, before tax, including amounts salary sacrificed. These figures are a guide only and should not be used to determine a wage rate. Source: ABS Survey of Employee Earnings and Hours (cat. no. 6306.0), Customised Report. ³⁵ joboutlook.gov.au

Land Sciences

Become qualified in horticulture and land sciences and carve out a great career in the great outdoors. Learn the skills to thrive in the horticulture, conservation and land sciences industries. You can choose to specialise in Indigenous land management, conservation earthworks, lands, parks and wildlife, natural land management; or apply yourself to all of these.

Talking with Jeremy Sullivan about studying Horticulture 

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Horticulture AHC30716	FREE TAFE	FT 1 year	LL	F2F, OL
	JOBTRAINER	PT 3 years (the time taken to complete this course will vary depending on your input)		
Certificate III in Landscape Construction AHC30916		FT 3 years	LL	F2F
Diploma of Conservation and Land Management AHC51116*		FT 1.5 years	LL	F2F, OL
		PT 3 to 4 years (the time taken to complete this course will vary depending on your input)		

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

 View video

Sport, Fitness & Outdoor Leadership

Become a sport and recreation leader and inspire others with a rewarding career in a growth industry.

Love what you do and improve the quality of other people's lives as a sport and recreation leader. With employment opportunities projected to increase by 15.2 per cent from 2020-2025,³⁶ there is no better time to train for an in-demand career at Box Hill Institute.

Set yourself up with the skills to choose your own adventure. Whether you become a sports coach or administrator, event manager, tourism worker, outdoor instructor, tour guide, fitness coach or much more, Box Hill Institute has a range of courses to enable you to follow your dream.



The sporting nation

Sport and recreation are receiving greater focus in Australia, particularly participation rates since the COVID-19 pandemic. Technology advancements are fueling the popularity of exercise and the Victorian Government is investing in training to meet these increasing sporting and recreational needs. This is creating exciting new career opportunities in the sector.

Getting Victorians up and moving

More than 81 per cent of Australians participate in sports activities at least once during the week, but only 31.5 per cent of people meet the national physical activity and sedentary behaviour guidelines.³⁷ This offers a great opportunity for sport and recreation professionals to improve the mental and physical wellbeing of the population.

Olympic Games

Four in five Australians feel proud and inspired by the achievements of our Olympic, Paralympic and Commonwealth athletes. Sports continue to be a driving force in the lives of Australians, with over half of the population having participated in some form of Olympic sport in the past year.

Newly created opportunities

16.8%
growth predicted for the sports sector³⁸

17%
of recreation professionals are self-employed³⁹

**New job opportunities
in regional Australia**

Sport, Fitness & Outdoor Leadership

Train for a rewarding career

Education is important if you want to become qualified in sport and recreation, with more than 61 per cent of workers⁴⁰ holding a post-school qualification. At Box Hill Institute, our flexible and industry-aligned training connects you with the skills to thrive in your desired workplace.

Accredited courses in Sport and Outdoor Leadership

At Box Hill Institute we offer a range of accredited courses across sport and recreation. Courses that are subsidised by JobTrainer reduce financial barriers for students training for jobs in demand by Victorian employers.

JobTrainer courses

- › Certificate IV in Outdoor Leadership SIS40619

Partnerships

We have an integrated approach to the delivery of our sport and recreation programs. From elite level partnerships to strong grass roots connections, our students get an opportunity to work with global sports management companies like IMG and at some of the biggest events include Tough Mudder, Melbourne Marathon and the Great Ocean Road Running Festival.

Our students also experience overseas opportunities to visit Singapore, Canada, and the US. Our program at Canada's Southern Alberta Institute of Technology

(SAIT) allows students to work with the school athletes, the SAIT Trojans. They also get to experience the world class sport on offer in Calgary, Alberta. Our Outdoor Recreation program also has strong mountain biking industry connections with the Yarra Ranges Council and the She Can Ride female development program. Warburton Mountain Bike Destination Project in the Yarra Ranges is another exciting industry partnership.

These programs offer a unique experience for our students, giving them access to some of the best career development in mountain biking and adventure tourism.

Outdoor Recreation – Downhill Mountain Biking 

Top employing occupations⁴¹

Sports Coaches

(weekly pay unavailable)

- › Very strong future growth
- › Potential to upskill in your sport specialisation
- › Great for working with people

Fitness Instructors

\$1,126

weekly pay*

- › Be your own boss
- › Demand for qualified personal trainers
- › Get qualified with the Certificate III in Fitness SIS30315 or Certificate IV in Fitness SIS40215

Sports Centre Managers

(weekly pay unavailable)

- › Opportunities to work part-time
- › Work Australia-wide
- › High earning potential with experience

Outdoor Adventure Guides

\$1,265

weekly pay*

- › Flexible full-time or part-time hours
- › Work in film and TV, theatre, fashion shoots, salons and retail
- › Take your skills across Australia

 View video

*Earnings are median for full-time non-managerial employees paid at the adult rate, before tax, including amounts salary sacrificed. These figures are a guide only and should not be used to determine a wage rate. Source: ABS Survey of Employee Earnings and Hours (cat. no. 6306.0), Customised Report. 40. nationalskillscommission.gov.au 41. joboutlook.gov.au

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Sport, Fitness & Outdoor Leadership

Sport & Recreation

Australia is a sport loving nation with over 82% of people aged over 15, playing sport and taking part in physical activity at least once a week. Not only is it great for health and wellbeing, but it provides a connectedness with community. If you are passionate about making a positive impact in people's lives, becoming a sports administrator or manager could be for you.

Box Hill Institute Alumnus

Josh Sidhu, Diploma of Sport Development SIS50612 and Melbourne United employee 

International Student Teodor is using his studies to kickstart his career 

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Diploma of Sport and Recreation Management SIS50115	FT 1 year	BH, LL	F2F
Diploma of Sport (Coaching and Sport Development) SIS50319*	FT 1 year	BH, LL	BL

Fitness

Become a qualified personal trainer, fitness or group instructor, or fitness administrator with Box Hill Institute's fitness courses. We deliver industry-aligned training with business and fitness units to support both theory and practical experiences.

Taylor Stone, Sport and Development Alumnus 

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Fitness SIS30315*	FT 3 months	BH	BL, F2F, OL
Certificate IV in Fitness SIS40215*	FT 6 months	BH, LL	BL, F2F, OL

 View video

LOCATION: BH Box Hill Campus | C City Campus | LL Lilydale Lakeside Campus | SS Secondary School | WP Workplace | IN Industry | R Remote

DELIVERY: F2F Face to Face | OL Online | BL Blended | WB Workbased | SP Self-paced | FL Flexible | D Distance  APPRENTICESHIP  PRE-APPRENTICESHIP  TRAINEESHIP

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Sport, Fitness & Outdoor Leadership



Outdoor Leadership

Becoming an outdoor recreation leader allows you to choose your own adventure and enjoy the exhilaration of working outdoors in nature. We'll teach you specific skills in bushwalking, canoeing, snow sports, rafting, climbing, abseiling, mountain biking, risk management, navigation and trip planning. Make the most of our vast network of employers, industry bodies and employment opportunities and gather on-the-job experience in different workplace settings.

Outdoor education is for those that relish the great outdoors ▶

Become a mountain bike instructor ▶

Beth has been working in the Outdoor Recreation industry for over 10 years. She has travelled and worked around the world including Japan, Canada, Nepal and the UK. Her favourite activities include whitewater canoeing, skiing and mountain biking. She is dedicated to inspiring and encouraging others to experience the outdoors and watching her students develop new skills, and is proud to be a positive role model for women.

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate IV in Guiding SIT40216	FT 1 year	LL	BL, F2F, FL, WB
Certificate IV in Outdoor Leadership SIS40619#	FT 1 year PT traineeship available with your employer	IN, LL	BL, F2F, FL, WB

JOBTRAINER

▶ View video

LOCATION: BH Box Hill Campus | C City Campus | LL Lilydale Lakeside Campus | SS Secondary School | WP Workplace | IN Industry | R Remote

DELIVERY: F2F Face to Face | OL Online | BL Blended | WB Workbased | SP Self-paced | FL Flexible | D Distance ● APPRENTICESHIP ● PRE-APPRENTICESHIP ● TRAINEESHIP

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Trades



Become a tradie and build your future with the hands-on education you need.

Whether you want to become a plumber, electrician, welder, carpenter, automotive technician or much more, skilled trade professionals make a great living. Once qualified, you can be your own boss, choose your own hours and earn a decent salary. At Box Hill Institute, we offer a range of trade courses to get you started or to upskill. You'll get hands-on experience and learn from industry professionals in purpose-built facilities.



A snapshot of the trades boom

The trades industry is experiencing strong growth across all sectors, with the Victorian Government investing significantly in training to support a huge number of infrastructure projects. Trades workers are vital to our economy, with the industry projected to grow by 10 per cent over the next few years.⁴² Now is the time to train at Box Hill Institute.

Victoria's Big Build

As Australia's third largest industry, construction is a smart choice for your future.⁴³ The Victorian Government will invest \$6 billion to build more than 12,000 new social and affordable homes, supporting another 10,000 jobs on average per year.⁴⁴ While in transport, \$70 billion in major road and rail projects are being delivered to create tens of thousands of new jobs for Victorians.

Newly created opportunities⁴⁵

15,000+ people in jobs across Victoria

10% apprentices and trainees for major projects

20+ world-class construction and engineering partners to work with

Trades



Train for a hands-on career you'll love

Education is important if you want to become a tradie, with almost 60 per cent of workers⁴⁶ holding a Certificate III or higher qualification. Our industry-aligned training connects you with the practical skills you need, as you learn alongside trade professionals in class and on-the-job.

Accredited trades courses

At Box Hill Institute, we offer a range of courses across building and carpentry, quarrying and manufacturing, engineering and welding, plumbing, electrical and refrigeration, and automotive. Many of these are Free TAFE courses or subsidised by JobTrainer, reducing financial barriers for students wanting to train in courses that lead to jobs in demand by Victorian employers.



Get the hands-on education you need at our innovative facilities

Advanced Welder Training Centre

Our advanced welder training centre is equipped with the latest augmented reality simulators to allow students to use best practice technology and quality systems in a hands-on environment. Developed in collaboration with Weld Australia, which represents Australian welding professionals, it will help address an Australian shortage of qualified and skilled welders.

Simulated Automotive Workshop

In our purpose-built automotive workshop, you'll experience a study environment that's just like a real workplace. You'll learn practical skills like changing oil, taking engines apart and putting them back together again. Get your hands dirty servicing engines and vehicles using the latest technology.

Integrated Technology Hub

Our \$41 million Integrated Technology Hub provides collaborative and innovative learning spaces for the air conditioning, refrigeration, mechanical, plumbing and electrical technologies industries. This world class facility is housed in a 5 star environmentally friendly accredited building and its programs are aligned to industry requirements.

Lilydale Nallei Jerring Nyerboing Trades Centre

In 2021, our \$10.2 million state-of-the-art trades training centre opened to deliver industry-current apprenticeship training in wood, electrical, plumbing and automotive trades. The centre houses purpose-built facilities for students including indoor and outdoor working spaces to mimic working environments.

Trades

Top employing occupations⁴⁷

Electricians

\$1,823

weekly pay*

- › High earning potential
- › Demand for licenced electricians
- › Work across commercial, residential or industrial

Carpenters

\$1,358

weekly pay*

- › 69,000 job openings predicted in the next few years
- › Work with world-class industry partners
- › Progress to run your own business

Plumbers

\$1,894

weekly pay*

- › Victoria has a large share of workers
- › Work in housing or industrial
- › Progress to become a licensed plumber

Air-conditioning & Refrigeration Mechanics

\$1,400

weekly pay*

- › Work in Australia and overseas
- › Learn in our Refrigeration and Climate Control Centre of Excellence, part of our Integrated Technology Hub
- › High demand for qualified professionals

Motor Mechanics

\$1,436

weekly pay

- › Work in Australia and overseas
- › Varied industry with many career choices
- › Pathways to higher skilled employment opportunities
- › Learn in our purpose-built simulated automotive workshop



“Being an automotive teacher is the best of both worlds. I can still be an automotive trades person and at the same time I can share my knowledge and experiences.”

Dinushan Rajapakse
Automotive Teacher

Dinushan has over 10 years' experience working in the automotive industry and has been teaching for 3 years. He works with many youth groups every day and enjoys having the opportunity to generously share his knowledge and experiences with students.

*Earnings are median for full-time non-managerial employees paid at the adult rate, before tax, including amounts salary sacrificed. These figures are a guide only and should not be used to determine a wage rate. Source: ABS Survey of Employee Earnings and Hours (cat. no. 6306.0), Customised Report. 47. joboutlook.gov.au

Trades



Automotive

If cars are your thing and you like technology, then shift up a gear by building and enhancing your skills to become a qualified automotive technician. You'll gain hands-on experience and learn from industry experts how to inspect, service, diagnose and repair automotive systems.

Take a tour of the automotive studies facility

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate II in Automotive Servicing Technology AUR20516#	FREE TAFE JOBTRAINER	FT 10 weeks	BH	BL, F2F
Certificate II in Automotive Air Conditioning Technology AUR20218#	FREE TAFE JOBTRAINER	FT 10 weeks	BH	F2F
Certificate III in Light Vehicle Mechanical Technology AUR30616#		PT 3 years	WP, BH	BL, F2F, OL, SP

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

View video

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Trades

Building & Construction

Become a carpenter or cabinet maker and enjoy a rewarding career in the building and construction industry. At our state-of-the-art facilities, learn how to construct and repair structures using innovative technology. Learn from residential, commercial, industrial and other construction industry professionals.

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate II in Building and Construction Pre-apprenticeship 22338VIC (Specialising in Carpentry) ●	FREE TAFE JOBTRAINER	FT 14 weeks	BH, LL	F2F, OL
Certificate II in Furniture Making MSF20313 ●	FREE TAFE JOBTRAINER	PT 12 weeks	BH	F2F, FL, OL
Certificate III in Carpentry CPC30220 ●		FT 3 years	WP, BH, LL	F2F, WB
Certificate III in Cabinet Making (Furniture) MSF31113 ●		PT 3 years (the time taken to complete this course will vary depending on your input)	BH, WP	F2F, OL, WB
Certificate III in Cabinet Making (Kitchens and Bathrooms) MSF31113 ●		PT 3 years (the time taken to complete this course will vary depending on your input)	BH, WP	F2F, OL, WB
Certificate IV in Building and Construction (Building) CPC40110*	FREE TAFE JOBTRAINER	PT 1 year (the time taken to complete this course will vary depending on your input)	BH	BL, F2F
Diploma of Building and Construction (Building) CPC50210*	FREE TAFE JOBTRAINER	PT 2 years (the time taken to complete this course will vary depending on your input)	BH	F2F
Diploma of Project Management for Prefabricated Building Systems (Timber) 22502VIC		PT 1 year (the time taken to complete this course will vary depending on your input)	BH, R	BL

Trades

Electrical

Electrical technicians are among the highest paid trades people in Australia. With strong employment growth predicted for the next five years, the skills you will gain from Box Hill Institute courses will continue to be in high demand. Learn from and work alongside trade professionals in class and through on-the-job training. Gain practical skills by using the trade tools, wiring and equipment modern electricians use in the workplace.

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate II in Electrotechnology (Pre-vocational) 22499VIC ●	FREE TAFE JOBTRAINER	FT 10 weeks	BH	F2F
Certificate III in Electrotechnology Electrician UEE30811* ●		FT 3.5 years	BH	F2F
Certificate III in Security Equipment UEE31420 ●		PT 4 year (the time taken to complete this course will vary depending on your input)	BH	BL, F2F

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

Engineering

You may be looking to become a tradie, upskill or make a career change. Learn engineering and welding techniques from industry experts and become a qualified welder. When you study at Box Hill Institute you'll learn from our knowledgeable teachers and practise your skills in our purpose-built training workshops.

A look at our new Advanced Welding Training Centre ▶

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate II in Engineering Studies 22470VIC ●	FREE TAFE JOBTRAINER	PT 10 weeks (the time taken to complete this course will vary depending on your input)	BH	BL, F2F, OL

Trades



Plumbing

Now is the perfect time to become a plumber. You'll receive guidance from industry leaders in all aspects of the housing and industrial sectors of the trade. Get qualified in a range of industry-specific skills that you need to become a registered plumber and enjoy a rewarding career in a growth industry.

Traci Harris decided on a career in plumbing after working in the hairdressing industry for 11 years. She is an exceptional student with an excellent attitude and enthusiasm for her studies, her career as a plumber, and for life in general. She is a fine example of a female excelling in a non-traditional trade for women.

Traci takes up plumbing after working in the hairdressing industry for 11 years, hear Traci's story

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate II in Plumbing (Pre-apprenticeship) 22569VIC	FREE TAFE JOBTRAINER	FT 10 weeks	BH, LL	F2F
Certificate III in Plumbing CPC32413*		PT 3 years (the time taken to complete this course will vary depending on your input)	BH, LL	F2F
Certificate IV in Plumbing and Services CPC40912* (Specialising in Operations)	FREE TAFE JOBTRAINER	PT 2 years (the time taken to complete this course will vary depending on your input)	BH	F2F

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

View video

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Trades



Refrigeration & Air Conditioning

Launch yourself into Australia’s coolest trade in the refrigeration and air conditioning industry when you become an air conditioning or refrigeration mechanic. Learn from and work alongside trade professionals in class and through on-the-job training. Gain practical skills by using the trade tools, wiring and equipment modern air-conditioning and refrigeration mechanics use in the workplace.

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate III in Air-conditioning and Refrigeration UEE32211* ●	FT 3 years plus a year on the job (4 years in total)	WP, BH	F2F

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

Driving Instruction

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate IV in Transport and Logistics (Road Transport – Car Driving Instruction) TLI41218	PT 17 weeks (the time taken to complete this course will vary depending on your input)	BH	F2F, FL, OL

*This training package will change in the near future and minor alterations to the course will occur. All new students will be enrolled into the new course.

Training & Assessment

Would you like to become a trainer, tutor or assessor?

Use your industry expertise to change or advance your career. Gain the skills to become a vocational education teacher or a trainer in the corporate world. Learn from experienced industry professionals and gain nationally accredited qualifications with the flexibility that a training and teaching career can provide.



Become a Trainer

Are you an industry expert looking to change your career? Have you thought about becoming a teacher? What better way to use your current knowledge and industry skills than teaching students who are training to become part of your industry. At present TAFEs are particularly looking for teachers in Free TAFE courses and trades, including:

- > Cyber Security
- > Carpentry
- > Automotive
- > Community Services
- > Electrical
- > Early Childhood Education
- > Accounting
- > Nursing
- > Plumbing

Take the first step to your new career today.

COURSE		COURSE LENGTH	LOCATION	DELIVERY
Certificate IV in Training and Assessment TAE40116	JOBTRAINER	PT 28 sessions over 9 months (approximately)	BH	BL

VCE, VCAL & iVCAL

Our Victorian Certificate of Education (VCE) and Victorian Certificate of Applied Learning (VCAL) programs are alternatives to traditional senior secondary school programs, allowing you to fast track yourself into the workforce and achieve qualifications together with your year 11 and 12.



VCE

If you left school early, want to boost your Australian Tertiary Admission Rank (ATAR) or would like a more adult environment in which to learn, a VCE program with Box Hill Institute is just what you need. Study a wide range of subjects via a flexible timetable and delivery modes. We offer Units 1, 2, 3 and 4 or single subjects. There are no school bells, uniforms, or supervision outside of class and you'll receive the support you need.

Students can choose from a range of subjects, including English, English Language, Business Management, Maths, Chemistry, Biology, Physics, Legal Studies, Sociology, Health and Human Development, and Psychology.

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Victorian Certificate of Education VCE0000001	FT 1 year PT 2 to 4 years	C, OL, R	BL, F2F, OL

VCE, VCAL & iVCAL

VCAL

Our Victorian Certificate of Applied Learning (VCAL) is an exciting and modern way to complete year 11 and 12 outside of the traditional school environment. With proven pathways to apprenticeships, traineeships, further study pathways and jobs, we offer over 40 vocational course options to study alongside your VCAL program. Delivered within great facilities, and by warm and compassionate teachers, we want every student to chart their own course to success.

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Victorian Certificate of Applied Learning (Intermediate) VCALINT001	FT 1 year	LL, BH	F2F
Victorian Certificate of Applied Learning (Senior) VCALSEN001	FT 1 year	LL, BH	F2F

iVCAL

The world of education is changing with more and more students benefiting from alternative delivery and self-paced options. To support students who desire flexible options, iVCAL allows you to study at home, on-campus at our iVCAL drop in centre, or even at your current school. With access to all that VCAL has to offer, including our additional vocational courses, pathways officers and counsellors, iVCAL is perfect for those who prefer to study in a non-classroom environment and thrive with flexible options.

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Victorian Certificate of Applied Learning (Foundation) VCALFND001	Flexible course length (the time taken to complete this course will vary depending on your input)	R	OL
Victorian Certificate of Applied Learning (Intermediate) VCALINT001	Flexible course length (the time taken to complete this course will vary depending on your input)	R	OL
Victorian Certificate of Applied Learning (Senior) VCALSEN001	Flexible course length (the time taken to complete this course will vary depending on your input)	R	OL

Reconnect Program

Are you aged between 17 and 64 and have been out of work and education for at least the past 6 months? We can help you Reconnect.

Reconnect participants benefit from a dedicated Case Manager who will work with you to provide:

- › Access to a wide range of pre-accredited and accredited courses with ongoing support and guidance to remain engaged
- › Employment opportunities
- › Ongoing study support to give you the best chance of success
- › Financial assistance to assist with training and employment-related expenses
- › Referrals to external services such as mental health, crisis and/or housing supports

What study pathway can Box Hill Institute's Reconnect Program help me with?

- › Free TAFE
- › Pre-Apprenticeships
- › VCAL
- › VCE
- › Vocational Certificates
- › English as an Additional Language
- › Pre-accredited Training

There is no cost to be part of this program, you just need to be eligible and participate in the meetings with your Case Manager.

For more information, contact our Reconnect Team on reconnect@boxhill.edu.au

“My Reconnect Case Manager has helped me re-engage in an area of study that I’m passionate about, and in a way that has allowed me to move at my own pace. My anxiety, a lack of confidence and financial hardship were my biggest barriers to being able to achieve my educational goals.

With the support of Reconnect I’ve been able to transition back into study through a pre-accredited course, enrol a part-time Certificate that I love and that doesn’t interfere with my other commitments, and receive financial support to cover my course fees which I’d otherwise be able to pay.

I was so happy when I received the Foundation Studies Student of the Year; I never thought I’d be able to achieve anything like that, and I don’t think I would have been able to if I didn’t have the support of my Reconnect Case Manager.”

Jane
Student

Transition & Pathway Courses

Adult, Community and Further Education (ACFE) pre-accredited training programs are short modular courses which focus on creating pathways for learners to return to study, improve their literacy and numeracy skills, continue further education or gain employment. Choose a course you've always wanted to do and become who you want to be.

Here are examples of our programs:

Talking English

Build on your English speaking and listening skills to gain a deeper understanding of Australian culture.

Writers Workshop

Discuss ideas, learn the art of storytelling, share your writing, and participate in feedback.

Introduction to the Healthcare Industry

Two streams: Prepare for Work in Childhood Education and Work in the Disability Industry.

Introduction to Computers

Build your online confidence and experience using digital technology by developing your basic skills.

Computers for Work – The Modern Office

Learn essential software and functions (Microsoft Word, Excel, PowerPoint, Email and Internet), as well as internet search skills.

Ready to Study – VCE Preparation

A five-day intensive program designed to support learners enrolling into VCE at the CAE.

Visit the Centre for Adult Education at cae.edu.au or call 9652 0611

Adult, Community and Further Education (ACFE) courses are offered through funding support from the Victorian Government.



Education Partnerships with Disability Service Providers

Box Hill Institute is renowned for our support of disabled learners, winning the prestigious Inclusive Training Provider of the Year at the 2021 Victorian Training Awards. Our esteemed teacher Dean Champ was also crowned the nation’s best at the 2021 Australian Training Awards as winner of the Excellence in Language, Literacy and Numeracy Practice Award.

We work in partnership with Disability Service Providers to deliver interactive and engaging programs for people with disabilities, so that they can enjoy better access to the community, and prepare for work or further courses.

Box Hill Institute has a number of experiential learning models that have been developed with our partners and are customised to the needs of participants. Whether learners require independent life skills, literacy and numeracy skills or skills to get ready for work, Box Hill Institute will collaborate with you to design a program that best meets your goals and promotes choice and control for individuals.

Our award-winning team works closely with our partner organisations so that we can get to know the aspirations of our students and cater for their specific learning needs. Our partnerships with our Disability Service Providers are powerful because together we can tackle any challenges a student may have so that they can flourish in their studies and live their best lives.

Here, some of the course participants talk about the things they enjoy about the course 

COURSE	COURSE LENGTH	LOCATION	DELIVERY
Certificate I in Transition Education 22567VIC	FT 1 year	BH, IN	F2F, FL
Certificate I in Work Education 22566VIC	FT 1 year	BH, IN	F2F, FL
Certificate II in Work Education 22481VIC	FT 1 year	BH, IN, LL	F2F, FL

 View video

LOCATION: BH Box Hill Campus | C City Campus | LL Lilydale Lakeside Campus | SS Secondary School | WP Workplace | IN Industry | R Remote

DELIVERY: F2F Face to Face | OL Online | BL Blended | WB Workbased | SP Self-paced | FL Flexible | D Distance  APPRENTICESHIP  PRE-APPRENTICESHIP  TRAINEESHIP

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How to Apply

Enrolling in the right TAFE course for you is easy!

ONLINE

boxhill.edu.au/enrol

CALL

1300 BOX HILL

Our team can help you find the right course and support you from your initial enquiry through to your enrolment.

If you're not quite sure which course or pathway you should take, our Skills & Jobs Centres are available to you and can discuss your goals, interests and experience to help you make a decision on which option is right for you.

Find out more about our Skills & Jobs Centres at boxhill.edu.au/skills-and-jobs-centre

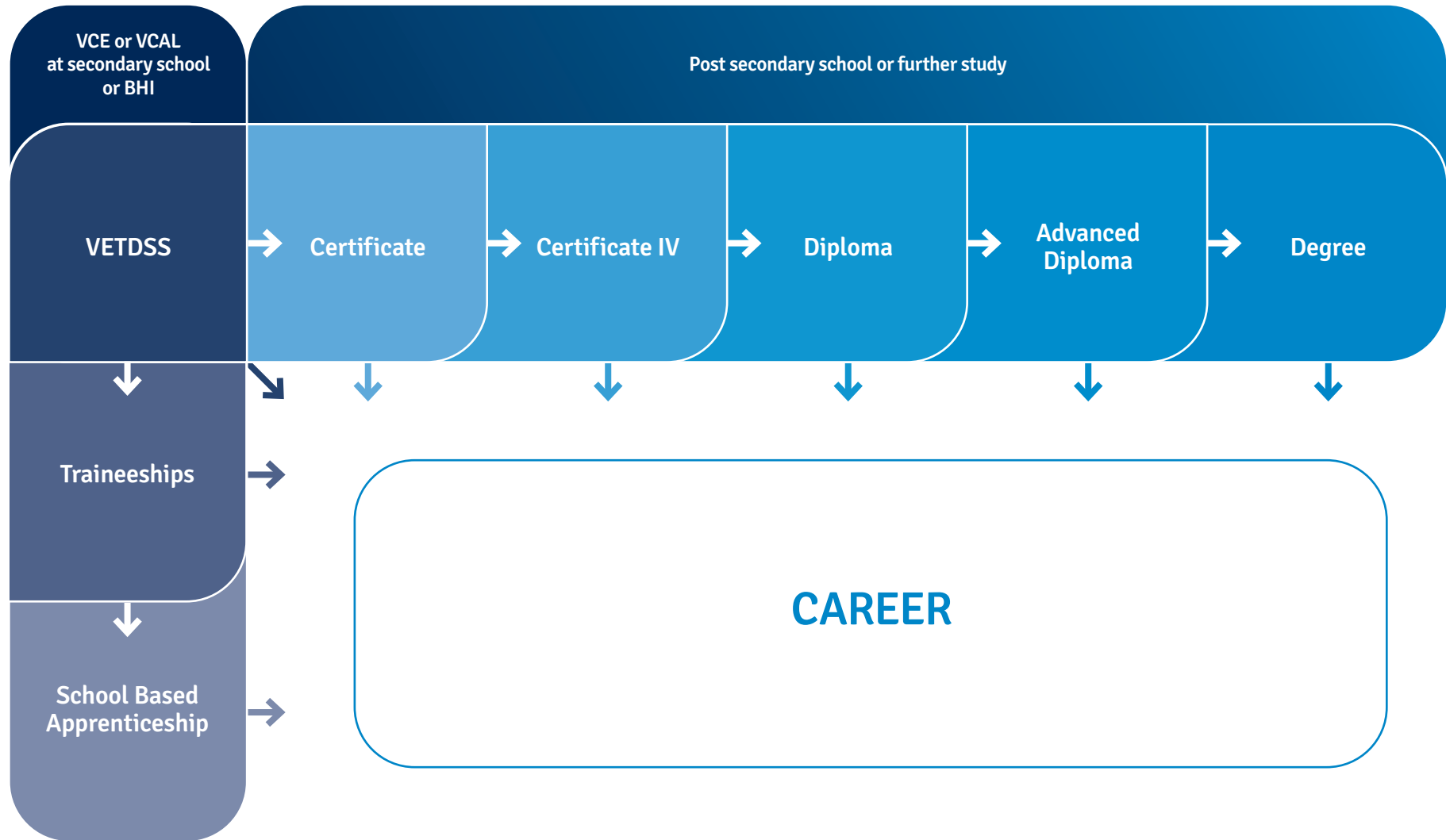
COURSE INFORMATION EVENTS

Speak to our friendly teachers and find out what your study and career options are.

Check our website for details: boxhill.edu.au/events



Pathways



Further Study & Employment

A qualification from Box Hill Institute prepares you for future employment pathways and opens up a world of further study opportunities.

Pathways at Box Hill Institute

After graduating, you may be eligible to enrol in an undergraduate or postgraduate course with us or at another tertiary institute.

A qualification with us guarantees your eligibility to enter a higher-level course in the same or similar area (unless the course has additional entry requirements).

Our University Partners

Are you aiming to get into a particular university course? Our degree pathways program could be the door to your dream career.

We partner with Deakin University, Australian Catholic University and La Trobe University to build pathways into some of their leading degrees.

Learn about our pathways with Australian Catholic University 

Learn about our pathways with Deakin University 

Learn about our pathways with La Trobe University 



At Box Hill Institute, we know that our flexible and industry-aligned education can be a life-changing experience. With our unique focus on industry skills our training is practical, career-oriented and tailored to students' needs.

We connect with prospective students to show them how we can help them to become what they want to be by connecting them with the skills they need to thrive in their desired workplace.

From certificates to degrees
ENROL NOW

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For detailed information on all courses, including assessment requirements, fees and units visit boxhill.edu.au. The information contained in this flyer is correct at the time of publication (May 2022). Box Hill Institute reserves the right to alter, amend or delete details of course offering, fees or other information provided in this document. Selected VET courses are provided to eligible individuals with funds made available by the Victorian and Commonwealth Governments. © Box Hill Institute RTO 4687 CRICOS 02411J TEQSA: PRV12117 (Institute of Higher Education).

Join the conversation

Apart from our website and dedicated contact centre, you can connect with us on our social channels. We regularly update our community and share exciting news, events and achievements. This means you can start participating in Box Hill Institute life even before you start your journey with us or once you've completed it.

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BOX HILL INSTITUTE

BOX HILL CAMPUSES

Elgar Campus | 465 Elgar Road, Box Hill

Nelson Campus | 853 Whitehorse Road, Box Hill

CITY CAMPUS

253 Flinders Lane, Melbourne

LILYDALE LAKESIDE CAMPUS

Jarlo Drive, Lilydale

