

SHORT COURSE GUIDE

ISSUE 4 2023 / OCT-JAN



BOX HILL
INSTITUTE

CAE



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Welcome to the CAE Short Course Guide featuring our wide range of face-to-face and online courses.

Click on the links to see more courses on our website, subscribe to our eNews or contact us for further information. Courses take place at our City Campus unless specified otherwise.

What do I need for an online course with CAE?

- > You need a computer or device with an internet connection and webcam. You may wish to use headphones but they are not essential.
- > Courses are conducted online via MS Teams, which can be accessed in your web browser or by downloading the app.
- > Course sessions are password-protected and can only be accessed by students enrolled in the course. You will receive login instructions after you enrol.
- > The sessions are live and interactive, and will be running at the times and dates specified.

All courses are subject to change. For the full range of courses and latest information visit cae.edu.au

OUR LOCATIONS

CAE City Campus:
253 Flinders Lane, Melbourne

B Box Hill Campus:
465 Elgar Road, Box Hill

L Lilydale Lakeside Campus:
Jarlo Drive, Lilydale

O Ola Cohn Centre:
41-43 Gipps Street, East Melbourne



Every effort has been made to ensure the information contained in this publication is accurate at the date of production (Oct 2023). For the most up-to-date information, please refer to cae.edu.au before booking a course. © Box Hill Institute RTO 4687 IHE PRV12117 M4627

ARTS

CERAMICS

Ceramics: Introduction

Make a start with clay. Learn the skills and techniques used in studio ceramics to make functional and decorative pieces.

5 x Sat 10am-12:30pm · Nov 11 to Dec 9 · \$440 · HXA01906C

Make a Ceramic Mug

Create your own hand-built ceramic mug! From design through to pinching, shaping and glazing, you will learn the process of creating functional ceramic pieces from scratch.

2 x Sun 1-4pm · Nov 26 to Dec 10 · \$275 · HXBA0901C

DRAWING

Botanical Drawing in Colour

Learn a variety of techniques to draw flowers and foliage using graphite and colour pencils. Students will be working with still life and photos. Suitable for all skill levels.

1 x Sun 10am-4pm · Nov 19 · \$230 · HXAX7804C

1 x Sun 10am-4pm · Jan 14 · \$235 · HXAX7801C

Children's Book Illustration

From initial concepts to final artwork. Create original characters, develop a storyboard and learn appropriate techniques for contemporary children's book illustration.

4 x Wed 6-9pm · Nov 15 to Dec 6 · \$365 · HXM02006C

Create a Comic in A Day

Illustrator Sarah Howell will inspire you to create your own six-page comic.

1 x Sat 10am-4pm · Oct 21 · \$215 · HXZ98502C

Drawing: Beginners

This hands-on drawing course for beginners covers a range of drawing skills and materials required to produce representational drawings.

4 x Wed 6-8:30pm · Oct 25 to Nov 15 · \$345 · HXP68204C

4 x Wed 6-8:30pm · Jan 31 to Feb 21 · \$345 · HXP68201C

Drawing for Cartooning

A basic drawing class to get you on your feet for cartooning. Learn how to draw faces, gestures and simple perspective drawing.

5 x Thu 6-8:30pm · Nov 2 to Nov 30 · \$375 · HXS39804C

Drawing: Intro

Using still-life arrangements in the studio, explore basic drawing principles such as composition, tone, shading and proportion. All materials are included.

1 x Sat 10am-3pm · Oct 28 · \$225 · HXW76204C

1 x Sun 10am-3pm · Jan 21 · \$230 · HXW76201C

Portrait & Self-Portrait Drawing

Study the structure and proportions of the head and facial features to develop portrait and self-portrait drawing techniques using pencil, charcoal and ink.

1 x Sat 10am-4:30pm · Nov 25 · \$220 · HXAS2103C

Sketch Your Pet in Colour

Learn how to draw your much-loved pet using pastels or pencil. Techniques include proportion, shading and texture.

1 x Sun 10am-4pm · Nov 19 · \$215 · HXAX5303C

Urban Sketching

Learn the basics of perspective drawing and try your hand at sketching Melbourne's popular laneways.

1 x Sat 10am-1pm · Nov 11 · \$125 · HXAZ2303C

PAINTING

Flower Painting

Explore the step-by-step process of painting flowers from start to finish, working from still life and photographs.

1 x Sun 10am-4pm · Nov 12 · \$220 · HXAT2002C

Ink and Watercolour Art

Ink and watercolour is a quick and easy way to capture landscape, buildings and your favourite things. Artist Janet Hayes will show you how to create sketches in ink and use watercolour to add colour.

1 x Sun 11am-4pm · Jan 21 · \$205 · HXAX5001C





ARTS

Oil Painting: For Beginners

Explore the many facets of oil painting: from paint application to surface preparation, mediums and finishings.

4 x Thu 6-8:30pm · Oct 26 to Nov 16 · \$350 · HXD86606C

Painting: Abstract

Learn about composition, colour mixing, design and space.

5 x Thu 6-9pm · Nov 16 to Dec 14 · \$450 · HXA27306C

Painting & Drawing: Beginners

Get into painting and drawing using charcoal, ink, acrylic and pastels. The course will cover composition, representation, abstraction and colour theory.

4 x Fri 10am-1pm · Nov 24 to Dec 15 · \$375 · HXW84406C

Painting & Drawing with Mito Elias

Express yourself through painting and drawing while exploring the versatility and technical applications of pencils, watercolour and acrylic paints. Develop and improve your own personal style.

6 x Wed 1-3:30pm · Nov 8 to Dec 13 · \$435 · HXA29802C

Watercolours: Beginners

Learn colour theory, develop techniques and experiment with a variety of watercolour painting methods.

5 x Tue 6-8:30pm · Oct 24 to Nov 28 · \$395 · HXAS6304C

Watercolours: Intro

Develop confidence in mixing colours and practising a variety of watercolour painting techniques.

1 x Sun 10am-3pm · Dec 3 · \$240 · HXA30105C

PICTURE FRAMING

Picture Framing

Learn how to custom-frame using matting, frame, glass and backing board techniques.

4 x Wed 6-9pm · Jan 17 to Feb 7 · \$445 · HXA16101C

PRINTMAKING

Linocuts for Beginners

Learn the process of developing and printing relief prints using lino. Explore block preparation, designing, transferring your image, carving techniques, paper handling and printing.

2 x Sun 10am-4pm · Nov 26 to Dec 3 · \$425 · HXZ44803C

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BUSINESS

FINANCIAL MANAGEMENT

Bookkeeping: Introduction

This practical course will provide you with an insight and appreciation into why bookkeeping is one of the cornerstones of running a good business.

2 x Mon 9:30am-3:30pm · Oct 23 to Oct 30 · \$375 · SKH36003C

PERSONAL WEALTH

Introduction to Share Markets

Understand the Australian Stock Market and how to invest in it.

1 x Fri 9:30am-4:30pm · Oct 20 · \$235 · SKG09102C

PROFESSIONAL DEVELOPMENT

Born for Success: An Introduction to NLP

Reach your full potential by harnessing the power of Neuro-Linguistic Programming (NLP) and transform the way you think and act.

2 x Tue 6-9pm · Nov 21 to Nov 28 · \$190 · SKV37303C

Communication Skills Essentials

Unlock the secrets to being heard and understood in every aspect of your professional life. Equip yourself with the practical skills and confidence needed to communicate with impact, influence, and success.

1 x Mon 9:30am-4:30pm · Oct 30 · \$225 · SKBA1301C

ENGLISH AS AN ADDITIONAL LANGUAGE

Business English - Speaking for Professionals

Gain confidence with your English when speaking in a professional environment.

8 x Wed 6-9pm · Oct 25 to Dec 13 · \$610 · SKR50804C

Business English - Writing for Work

Develop your workplace writing, grammar, sentence construction and spelling. Practise all forms of writing from emails to memos and reports.

4 x Thu 9:30am-4pm · Oct 26 to Nov 16 · \$495 · SKR51903C
8 x Thu 6-9pm · Jan 11 to Feb 29 · \$495 · SKR51901C

Effective Cross-Cultural Communication

Gain a clear and practical understanding of how to communicate effectively with people from diverse cultures in the workplace.

1 x Thu 10am-4pm · Oct 26 · \$195 · SKAZ4803C

Introduction to Coaching and Mentoring

Develop effective coaching and mentoring skills to cultivate personal and professional growth in others.

2 x Tue 9am-1pm · Nov 21 to Nov 28 · \$250 · SKBA1101C

Lunchtime Leadership

Lead your team and projects successfully! Discover innovative ways of working from the latest leadership and Agile practices.

6 x Wed 12-1:30pm · Nov 8 to Dec 13 · \$315 · SKBA1401C

The Minute Taker's Workshop

This workshop provides the best techniques for producing accurate minutes that include all the essential information.

1 x Tue 9:30am-4:30pm · Jan 30 · \$295 · SKT84001C

Powerful Presentation Skills

Learn to deliver a presentation which connects with the audience. Communicate clearly and speak with confidence.

2 x Tue 9:30am-4:30pm · Nov 14 to Nov 21 · \$385 · SKT73204C

Technical Writing

Learn the fundamentals of technical writing, including clear communication, writing procedures and reports, and planning your writing projects.

2 x Wed/Thu 9am-3:30pm · Nov 15 to Nov 16 · \$380 · SKBA1201C

Time Management:

Get Organised for Peak Performance

This one-day workshop is full of ideas for organising your work area, your paperwork and concentrating on the 'right' things.

1 x Tue 9:30am-4:30pm · Oct 17 · \$220 · SKT84203C

PROJECT MANAGEMENT

Project Management Fundamentals

Discover the most common terms and industry techniques to manage your projects to time and budget.

2 x Tue 9:30am-4:30pm · Dec 5 to Dec 12 · \$395 · SKT85304C

APPLE COURSES

Apple Mac Basics And The Web

This apple Mac course is a gentle introduction to both the Mac computer and basic internet usage.

1 x Thu 9:30am-4:30pm · Oct 26 · \$199 · SRAT9004C

BASIC IT SKILLS

Introduction to Personal Computers & the Internet

If using a computer seems scary, this course will teach you all the basics in a comfortable, friendly environment.

4 x Sat 9:30am-12:30pm · Nov 11 to Dec 2 · \$330 · SRZ42206C

MICROSOFT OFFICE

Microsoft Excel Introduction

A gently-paced introduction to Excel fundamentals for people who have not previously been involved in work or roles that depend on Excel.

2 x Tue 9:30am-4:30pm · Nov 21 to Nov 28 · \$395 · SRAX3504C

Microsoft Word and Excel: Introduction

Improve your knowledge of workplace essentials Microsoft Word and Microsoft Excel.

5 x Tue 6-9pm · Jan 30 to Feb 27 · \$450 · SRX46601C



All courses are subject to change.
For the latest information visit cae.edu.au



DIGITAL DESIGN

ADOBE CREATIVE CLOUD

Adobe InDesign: Introduction

Learn the fundamentals of Adobe InDesign CC and its ability to create and design documents such as flyers, brochures and magazine layouts.

4 x Wed 6-9pm · Nov 15 to Dec 6 · \$340 · HDV76804C

Adobe Illustrator: Introduction (PC)

Learn how to create scalable vector graphics such as logos, illustrations and other graphics using Adobe Illustrator CC.

4 x Tue 6-9pm · Nov 28 to Dec 19 · \$330 · HDV77603C

Adobe Photoshop: Introduction

Learn the fundamentals of Adobe Photoshop CC and its ability to add impact to photography and illustration projects.

2 x Sat 10am-4pm · Nov 18 to Nov 25 · \$340 · HDV59704C

Colour Management in Adobe Photoshop

Learn how to correct colours in Adobe Photoshop and how to make your image colour pop!

2 x Mon 6-9pm · Nov 14 to Nov 21 · \$195 · HDAZ8602C

DIGITAL DESIGN & MULTIMEDIA

Graphic Design

This hands-on course will introduce all aspects of the graphic design process.

4 x Mon 6-9pm · Nov 13 to Dec 4 · \$340 · HDAD3404C



FASHION, SEWING & STYLE

PATTERN MAKING

Pattern Making for Beginners

Create, define and express your style. Learn to create interesting and individual designs made to measure, using a range of professional pattern-making techniques.

2 x Sat 10am-5pm · Nov 11 to Nov 18 · \$399 · HVAS7706C

Pattern Making from an Existing Garment

Bring your favourite basic pieces such as a skirt, shirt or a simple dress and turn them into a pattern you can re-create time and time again.

1 x Sat 11am-4pm · Oct 21 · \$185 · HVP52406C

2 x Tue 6-8:30pm · Oct 24 to Oct 31 · \$185 · HVP52407C

1 x Sat 11am-4pm · Dec 9 · \$185 · HVP52408C

SEWING

Sewing: Beginners

An excellent introduction to making your own clothes with ease. Covers machine set-up and use, reading patterns, fabric suitability and finishing techniques.

4 x Tue 6-9pm · Nov 14 to Dec 5 · \$335 · HVAS7508C

2 x Sat 10am-4:30pm · Dec 2 to Dec 9 · \$335 · HVAS7509C

Master Your Sewing Machine in a Day

Become an expert in a single day. This course covers everything from the basics, such as threading and tension adjustments, how and when to use the built-in stitches and presser feet that come with your machine to achieve professional results.

1 x Sun 10am-4:30pm · Oct 22 · \$215 · HWV19003C

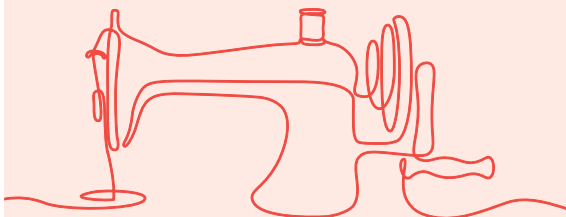
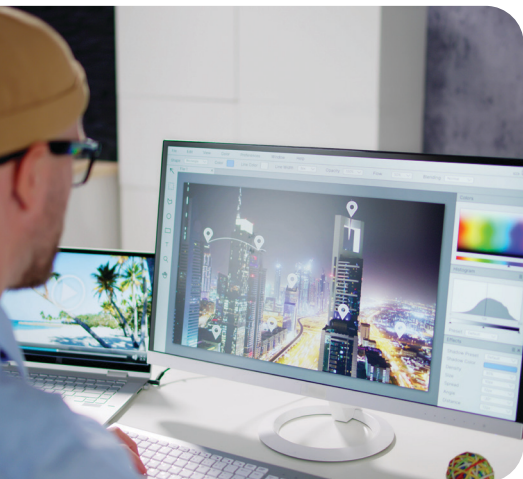
1 x Sat 10am-4:30pm · Nov 25 · \$215 · HWV19005C

TEXTILES & MATERIALS

Leather Wrap Journal

Create a beautiful, handmade leather-bound journal to showcase your work, photos and memories in style!

1 x Sat 1-4pm · Nov 11 · \$230 · HXAZ8702C



FITNESS & SPORT

TAI CHI

Tai Chi Yang: Beginners

Using a series of movements and postures called forms, you will utilise slow, flowing movement to develop your intrinsic energy. Gain awareness of the motions of muscles and joints, breathing and movement, and experience the restorative effects of mindful exercise.

9 x Sat 2-3pm · Oct 21 to Dec 16 · \$215 · DJAT0704C

Tai Chi Yang: Continuing

This course introduces you to fundamentals of Yang-style Tai Chi. Take time to learn the slow gentle movements of Tai Chi and work towards harmony of mind and body.

9 x Sat 12:30-1:30pm · Oct 21 to Dec 16 · \$215 · DJC41204C

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BECOME A TRAINER IN YOUR FIELD

If you've been working in your industry for at least 5 years, why not consider becoming a trainer? It could be time for a career change. Our Certificate IV in Training & Assessment (TAE40122) is a great way to start — it's part of the government-funded Free TAFE initiative*.

CALL 1300 BOX HILL

*For eligible students

FLORISTRY

FLORISTRY

Floristry in a Day

In a single day you can learn flower arranging, including traditional and contemporary techniques. We introduce you to a variety of flowers and foliage widely available.

① 1 x Sat 10am-4pm · Oct 28 · \$305 · HVR502060

① 1 x Sat 10am-4pm · Dec 2 · \$305 · HVR502070





FOOD & BEVERAGE

HANDS-ON COOKING

For Duck Sake! Five Fabulous Duck Dishes

Pluck up the courage to cook duck, with recipes including duck à l'orange, duck pot pie, red wine braised duck, crispy skinned duck and pappardelle with duck ragù.

B 1 x Tue 6-9pm · Dec 5 · \$215 · DHZ49101B

Kitchen Boot Camp:

Hands on Cooking Skills for Beginners

Get up to speed with essential kitchen skills. Master basic techniques for creating terrific pastas, casseroles, stir fries and curries at home.

B 1 x Thu 6-9pm · Nov 23 · \$205 · DHY44604B

B 1 x Tue 6-9pm · Jan 30 · \$205 · DHY44601B

Kitchen Knife Skills:

Sharpening, Cutting, Deboning & Filleting

Chop, slice, julienne and dice your way to enhanced kitchen knife skills with Simone Mancin. Practise different cutting techniques, learn how to fillet a fish & debone a chicken.

B 1 x Sat 10am-3pm · Nov 11 · \$250 · DHW58803B

Spanish Tapas & Paella Cooking Class

Learn how to make Spain's celebrated dish paella in three different varieties as well as a selection of tapas dishes.

B 1 x Tue 6-9pm · Oct 17 · \$190 · DHZ69702B

HOME & GARDEN

Olives & Olive Oil: The Natural Way

Learn traditional ways of preserving olives by using natural and easy-to-follow methods - with popular celebrity gardener Mark Dymiotis.

1 x Sat 10:30am-12:30pm · Oct 28 · \$105 · DNW56804C



HEALTH & WELLBEING

PERSONAL EFFECTIVENESS

Assertiveness with Difficult People

Learn to be assertive even with unreasonable people. Jacquie Wise will show you how to say no without guilt, set boundaries, ask for what you want, be diplomatically firm, and more.

1 x Sat 10am-4pm · Jan 27 · \$199 · DNO05401C

Change Your Thinking, Attract a New Life

This course will equip you with the power to shift negative attitudes into a positive way of living. Learn how your thinking can be the make-or-break for your self-esteem, for your success in life and for your happiness.

1 x Sun 10am-4pm · Nov 12 · \$199 · DNV86702C

1 x Sat 10am-4pm · Jan 20 · \$199 · DNV86701C

Confident Conversations & Social Etiquette

Learn how to move past shyness and anxiety, how to be more confident and to make more meaningful connections with others.

1 x Sun 10am-4pm · Oct 29 · \$199 · DNV83104C

2 x Tue 6-9pm · Nov 14 to Nov 21 · \$199 · DNV83105C

1 x Sun 10am-4pm · Dec 10 · \$199 · DNV83106C

Declutter and Get Organised

Learn how to organise safe and functional storing, how to sort and prioritise personal papers, clothing, kitchen and other equipment.

1 x Sun 10am-4pm · Oct 29 · \$199 · DNZ69404C

1 x Sat 10am-4pm · Jan 13 · \$199 · DNZ69401C

Learn to Like Yourself

This course will show you how to make a realistic self-appraisal and will give you life skills to continue growing into the person you dream of being. Have fun as you go through the processes, gain insights and confidence, and share feelings and inspirations with classmates.

1 x Sat 10am-4pm · Nov 4 · \$199 · DNAT3702C

2 x Wed 6-8:30pm · Jan 17 to Jan 24 · \$199 · DNAT3701C

New Horizons: Life After Retirement

Our psychotherapist and master life coach shows you how to create your best years yet and how to reinforce the philosophy that life gets better with age!

1 x Sun 10am-4pm · Jan 21 · \$199 · DNY79801C

Panic-Free Public Speaking for Nervous Beginners

For many people, public speaking is their number one fear. Learn how to overcome anxiety about public speaking and get your point across with confidence.

3 x Wed 6-8pm · Oct 25 to Nov 8 · \$199 · DNT50703C

3 x Tue 6-8pm · Jan 16 to Jan 30 · \$199 · DNT50701C



HISTORY & PHILOSOPHY

HISTORY, THE ARTS & CULTURE

Eugene Delacroix: The Great Romantic (Online)

The life and work of one of the Nineteenth Century's greatest artists. Delacroix would live to see the rise and fall of monarchies, empires and republics before his death in 1863.

2 x Wed 11:30-1pm · Nov 8 to Nov 15 · \$149 · DNBA1701C

The Game Changers

Join us for a fascinating discussion about historical 'game changers,' including Nelson Mandela, Mikhail Gorbachev, John F. Kennedy, Konrad Adenauer, Mahatma Gandhi and Kemal Ataturk.

6 x Tue 10:30am-12pm · Oct 24 to Dec 5 · \$238 · DNAZ5603C

Glorious Gothic: France in the High Middle Ages

Join us in France for a tour of great Cathedrals. Marvel at the architectural innovations that sent spires heavenward and allowed vast interiors to glow with kaleidoscopic light.

3 x Fri 11:30-1pm · Nov 10 to Nov 24 · \$160 · DNAX7401C

The Great War: An Australian Perspective

The Battle of Fromelles was Australia's initiation to warfare on the Western Front. Why did so many young men and women choose to join a war on the other side of the world? Follow the path of one soldier among many from childhood to the Western Front.

3 x Fri 11:30-1pm · Dec 1 to Dec 15 · \$160 · DNAB1201C

An Italian Songbook: From Piazza to Palazzo (Online)

To an Eighteenth Century Dutchman on the Grand Tour, Italy was 'the promised land of music' and few would have argued! He seized almost every opportunity to attend opera theatres, churches, private academies and other locales where music was performed.

4 x Wed 11:30-1pm · Nov 22 to Dec 13 · \$189 · DNBA1801C

Turning Points in Twentieth Century History: 'The Six Nines'

During the Twentieth Century co-incidentally, momentous events occurred in the ninth year of six decades, now Pam Chessell will examine the profound impact these years had on shaping world history.

6 x Tue 1:30-3pm · Oct 24 to Dec 5 · \$238 · DNAX8702C

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JEWELLERY

JEWELLERY

Acrylic Jewellery: Introduction

Students will focus on creating jewellery from an acrylic base. Our tutor Vicki Mason encourages students to be creative in both style and construction.

2 x Wed 6-9pm · Nov 1 to Nov 8 · \$329 · HVAB1505C

Jewellery Making: Radiating Brooch

Have fun making a Radiating Floral Brooch using textile knotting techniques. You will work with beautifully coloured hemp cord learning to knot a pile into a support structure. A prefabricated brooch pin will then be stitched to this backing structure enabling you to wear your precious handmade pin home.

1 x Sat 10am-4pm · Nov 25 · \$259 · HVAY8705C

Jewellery Making: Twisted Wire Workshop

Make a twisted wire bangle and ring from copper and brass with the potential to work with silver wire in this hands-on jewellery course. Brass and copper wire is included in course fee.

1 x Sat 10am-4pm · Dec 2 · \$259 · HVAY8805C



LANGUAGES

ARABIC

Explore the rich cultural tapestry of Arabic culture, uncover new perspectives, and connect with millions of speakers worldwide.

Arabic: Elementary 1

10 x Tue 6-7:30pm · Nov 14 to Jan 30 · \$329 · DLV72115C
8 x Mon 6-8pm · Jan 15 to Mar 4 · \$329 · DLV72101C

CHINESE (MANDARIN)

Immerse yourself in culture, connect with millions and unlock endless opportunities for travel, business, and personal enrichment. From Chinese characters to global communication advantages, learning Mandarin opens doors to a world of possibilities.

Mandarin: Elementary 1

10 x Mon 5:30-7pm · Nov 13 to Jan 29 · \$329 · DLV84011C
10 x Thu 5:30-7pm · Jan 18 to Mar 21 · \$329 · DLV84001C

Mandarin: Elementary 2

7 x Thu 5:30-7:30pm · Nov 2 to Dec 14 · \$329 · DLV84103C

Visit cae.edu.au for a comprehensive list of our language courses

All courses are subject to change.
For the latest information visit cae.edu.au

FRENCH

Learn how to go shopping, buy food, and greet people. Discover key phrases and insider techniques for communicating confidently and effectively with just a few words in almost any situation. Course fees includes booklet.

French for Travellers

6 x Thu 6-8pm · Oct 19 to Nov 23 · \$274 · DLB34514C
6 x Wed 6-8pm · Nov 8 to Dec 13 · \$274 · DLB34515C
6 x Tue 6-8pm · Jan 9 to Feb 13 · \$274 · DLB34501C

Ignite your passion for French language and culture. Communicate with French speakers worldwide, connect with friends, family, colleagues, and immerse yourself in the vibrant Francophone community. Embark on an exciting linguistic adventure today.

French: Elementary 1

8 x Wed 6-8pm · Oct 25 to Dec 13 · \$329 · DLAT6421C
10 x Tue 5:30-7pm · Nov 14 to Jan 30 · \$329 · DLAT6422C
8 x Mon 6-8pm · Jan 15 to Mar 4 · \$329 · DLAT6401C

French: Elementary 2

6 x Sat 10am-12pm · Nov 11 to Dec 16 · \$329 · DLAT8909C

French Continuing: Proficient

18 x Fri 10:30am-12pm · Nov 3 to Mar 22 · \$567 · DLAL9302C

GERMAN

This course will introduce you to the most spoken non-English language in Europe. Whether you are studying German for pleasure, travel, study or work, learning this skill is a wise move for your future.

German: Elementary 1

10 x Mon 5:30-7pm · Jan 15 to Mar 25 · \$329 · DLV75401C

German: Elementary 2

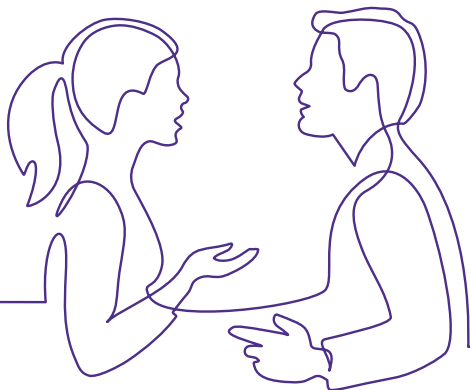
10 x Wed 5:30-7pm · Nov 22 to Feb 7 · \$329 · DLV75804C

German: Advanced 3 (Online)

13 x Mon 6-8pm · Oct 23 to Feb 19 · \$567 · DLAZ0701C

German: Advanced 9 (Online)

8 x Mon 10:30am-12:30pm · Nov 13 to Jan 29 · \$399 · DLBA1601C



LANGUAGES

GREEK

Learn about the origins of Science, Politics, and Philosophy. This is a great incentive to visit Greece, enjoy its blue sky and clear seas, taste Greek cuisine, converse with locals and rediscover the true essence of life.

Greek: Elementary 1

10 x Mon 5:30-7pm · Nov 13 to Feb 12 · \$329 · DLV76911C
10 x Wed 5:30-7pm · Jan 17 to Mar 20 · \$329 · DLV76901C

INDONESIAN

This is one of the easiest Asian languages to learn. Indonesia is a popular tourist destination for Australians. Get ready to interact with the friendly and hospitable people in this region.

Indonesian: Elementary 1

8 x Wed 6-8pm · Nov 1 to Dec 20 · \$329 · DLV78811C
8 x Mon 6-8pm · Jan 15 to Mar 4 · \$329 · DLV78801C

ITALIAN

Love, food, culture, music, and fashion – these are only some of the reasons to learn the fourth most studied language in the world. Speak like a local during your next trip!

Italian for Travellers

6 x Mon 6-8pm · Nov 13 to Dec 18 · \$274 · DLE16417C
6 x Wed 6-8pm · Jan 10 to Feb 14 · \$274 · DLE16401C

Italian: Elementary 1

8 x Wed 6-8pm · Nov 1 to Dec 20 · \$329 · DLV80718C
10 x Mon 5:30-7pm · Nov 27 to Feb 12 · \$329 · DLV80719C
8 x Tue 6-8pm · Jan 16 to Mar 5 · \$329 · DLV80701C

Italian Continuing: Advanced (Online)

13 x Thu 6-8pm · Nov 2 to Mar 7 · \$519 · DLBA0501C

JAPANESE

Perfect if you want to communicate in simple Japanese with family and friends, at work, or on vacation; also, for people who want to achieve a deeper understanding of Japanese culture and its people.

Japanese: Elementary 1

8 x Wed 6-8pm · Nov 1 to Dec 20 · \$329 · DLV81311C
10 x Mon 5:30-7pm · Nov 27 to Feb 12 · \$329 · DLV81312C
8 x Tue 6-8pm · Jan 16 to Mar 5 · \$329 · DLV81301C

KOREAN

Interested in K-pop and Korean dramas? Korean is becoming increasingly popular. It gives you the chance to experience a rich culture, to expand your knowledge, and to communicate with locals.

Korean: Elementary 1

8 x Wed 6-8pm · Nov 1 to Dec 20 · \$329 · DLV65712C
10 x Mon 5:30-7pm · Nov 27 to Feb 12 · \$329 · DLV65713C
8 x Tue 6-8pm · Jan 16 to Mar 5 · \$329 · DLV65701C

LATIN

Discover the captivating world of Latin and the roots of many modern languages. Unravel ancient civilisations, explore rich literature, and broaden your horizons. Join us now to embark on an extraordinary journey into the beauty of Latin.

Latin 01

10 x Tue 5:30-7pm · Nov 14 to Jan 30 · \$329 · DLB67711C
10 x Mon 5:30-7pm · Jan 22 to May 6 · \$329 · DLB67701C

Latin 02

7 x Thu 5:30-7pm · Nov 2 to Dec 14 · \$329 · DLH88403C

Latin 04

10 x Wed 5:30-7pm · Nov 8 to Feb 7 · \$498 · DLP86901C

RUSSIAN

A remarkable culture with a vast territory to discover and plenty of opportunities to communicate, not only in Russia but also around the world, as it is a language spoken by more than 300 million people.

Russian: Elementary 1

10 x Mon 5:30-7pm · Nov 27 to Feb 12 · \$329 · DLV73411C
8 x Tue 6-8pm · Jan 16 to Mar 5 · \$329 · DLV73401C

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LANGUAGES

SPANISH

Immerse yourself in Spanish: a vibrant language, a rich culture, and with global connections. Unlock new opportunities from literature to other communications, as you embark on an exciting language adventure. Join us to embrace the beauty of Spanish and to open doors on a world of possibilities.

Spanish for Travellers

6 x Thu 6-8pm · Oct 19 to Nov 23 · \$274 · DLV75915C
6 x Wed 6-8pm · Nov 8 to Dec 13 · \$274 · DLV75916C
6 x Tue 6-8pm · Jan 9 to Feb 13 · \$274 · DLV75901C

Spanish: Elementary 1

8 x Sat 10am-12pm · Oct 28 to Dec 16 · \$329 · DLV76723C
10 x Tue 5:30-7pm · Nov 14 to Jan 30 · \$329 · DLV76724C
8 x Mon 6-8pm · Jan 15 to Mar 4 · \$329 · DLV76701C

Spanish: Elementary 2

8 x Tue 6-8pm · Oct 24 to Dec 19 · \$329 · DLV77808C

Spanish: Elementary 4

7 x Wed 6-8pm · Oct 18 to Nov 29 · \$329 · DLV77901C

VIETNAMESE

Take a journey into the melodic world of Vietnamese! Immerse yourself in a vibrant culture, unlock new connections, and explore the beauty of a unique language. Learning Vietnamese will open doors to a universe of discovery.

Vietnamese: Elementary 1

8 x Sat 10am-12pm · Oct 28 to Dec 16 · \$329 · DLV80410C
10 x Tue 5:30-7pm · Nov 14 to Jan 30 · \$329 · DLV80411C
8 x Mon 6-8pm · Jan 15 to Mar 4 · \$329 · DLV80401C

Vietnamese: Elementary 4

8 x Mon 5:30-7pm · Oct 30 to Dec 18 · \$329 · DLW00502C

Visit cae.edu.au for a comprehensive list of our language courses

All courses are subject to change.
For the latest information visit cae.edu.au

PERFORMING ARTS

ACTING

Acting to Camera

ACT NOW! No matter your age or stage, acting is for everyone. Whether you want to be a professional (and we can help with that), or to explore your creative self, or improve your corporate presentations or to create a talking CV, this course is for you. Low stress, high enjoyment.

6 x Wed 5:30-9pm · Oct 25 to Nov 29 · \$455 · HWAZ9703C
6 x Sat 9:30am-1pm · Nov 4 to Dec 9 · \$455 · HWAZ9704C

INSTRUMENTAL

Guitar - Beginners

Don't let that beautiful guitar gather dust, start playing! Playing guitar is a great way to relax, relieve stress and sharpen your mind. This course is designed for guitar lovers of all ages including teachers who may like to incorporate music and singing into their lessons. We teach you chords, strumming and finger-picking to suit a variety of songs, as well as how to read notes and tablature.

6 x Sat 12:30-2:30pm · Oct 28 to Dec 2 · \$335 · HWA45604C

Ukulele for Beginners

Ukulele is a fun, portable, affordable and seriously musical instrument. Learn techniques so you can quickly start playing.

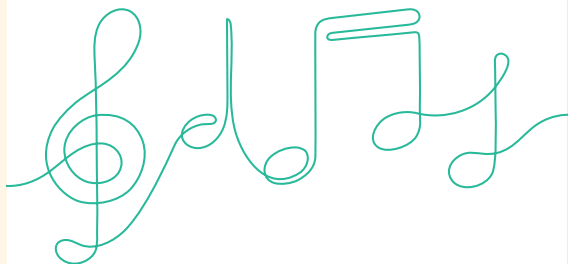
6 x Tue 6-7:30pm · Oct 24 to Dec 5 · \$275 · HWZ30007C
6 x Sat 10:30am-12pm · Oct 28 to Dec 2 · \$275 · HWZ30008C

SINGING

FUNDamentals of Singing

Perfect start for the inexperienced but passionate singer. Learn basic vocal techniques, develop singing confidence and experience the joy of contemporary pop/rock songs, supported by a professional singer and tutor. Put the FUN into Fundamentals.

6 x Wed 5:30-7:15pm · Oct 25 to Nov 29 · \$299 · HWZ52603C





PHOTOGRAPHY & FILM

FILMMAKING & EDITING

Film Editing with Adobe Premiere Pro

This course covers everything needed to get started with Adobe Premiere Pro.

4 x Tue 6-9pm · Nov 14 to Dec 5 · \$365 · HDAT4204C

iPhone Video Making Workshop: Shoot, Edit, Share

Learn core filming techniques and essential camera movements necessary to make the perfect video using your iPhone.

3 x Wed 6-9pm · Nov 22 to Dec 6 · \$330 · HDAL9504C

SLR CAMERA PHOTOGRAPHY

Digital SLR Photography

Get the most from your Digital SLR camera with a combination of classroom learning and practical shooting under the expert guidance of an expert photographer.

2 x Sun 10am-4pm · Oct 22 to Oct 29 · \$340 · HDAD3111C

4 x Tue 6-9pm · Nov 14 to Dec 5 · \$345 · HDAD3112C

2 x Sat 10am-4pm · Dec 9 to Dec 16 · \$345 · HDAD3113C

2 x Sat 10am-4pm · Jan 13 to Jan 20 · \$345 · HDAD3101C

Digital Camera and Adobe Lightroom

A comprehensive introduction to your Digital SLR camera, and the fundamentals of importing, organising, and processing your images in Adobe Lightroom.

6 x Thu 6-9pm · Nov 2 to Dec 7 · \$495 · HDBA1001C

Portrait Photography

Discover how to get the most out of your photographic subject! This course is ideal for anyone interested in capturing engaging portraits.

1 x Sat 10am-3pm · Oct 28 · \$155 · HDBA0101C



WALKING TOURS

CULINARY WALKS & TOURS

Exploring Jewish Culture & Cuisine

Shlomo Zimmer shares his knowledge of Jewish history, culture and cuisine on this exploration of Balaclava.

1 x Sun 10am-12:15pm · Oct 22 · \$125 · DNX23903C

DESIGN WALKS

Exploring Melbourne's Architecture in the CBD's Northwest

Discover the captivating architecture in Melbourne CBD's north-western precinct with award-winning architect, Nicholas Gioia.

1 x Sun 10am-12:30pm · Nov 19 · \$115 · DNAT7202C

HISTORICAL WALKS

Melbourne's Lanes & Alleyways Tour

Isabel Simpson explores intriguing lanes and alleyways, including Oliver's Lane, Alfred Place, a 19th century garden and lost sites.

1 x Sun 10am-12:30pm · Oct 29 · \$115 · DNX10803C

Melbourne's Historic Lanes, Streets & Stories

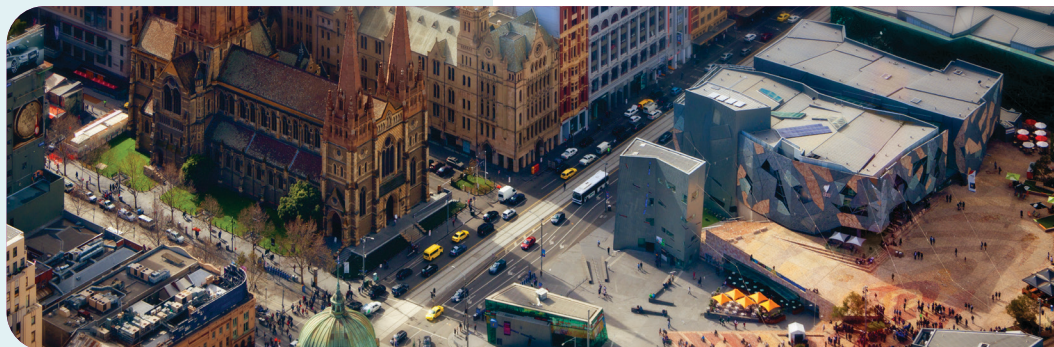
Isabel Simpson tours the northern end of the city, includes stories of Old Melbourne Gaol, police headquarters, law courts, memorials, early developments and exciting 21st century sites. A great companion walk to Melbourne Lanes & Arcades.

1 x Sun 10am-12:30pm · Jan 21 · \$115 · DNX96801C

Melbourne's Lanes & Arcades Twilight Tour

Melbourne city takes on a whole new persona once the lights begin to fade. Isabel Simpson guides you through the lanes and arcades while revealing Melbourne's history and secrets.

1 x Thu 6-8:30pm · Nov 30 · \$115 · DNZ91602C





WRITING & EDITING

FICTION

Beginning Creative Writing Advanced

Broaden and refine your skills through further workshoping and writing exercises in a supportive and constructive environment.

3 x Sat 10am-2pm · Oct 28 to Nov 11 · \$325 · HAAD2803C

Novel Writing

This practical course will teach you everything you need to know to begin your novel journey.

5 x Thu 6-9pm · Nov 9 to Dec 7 · \$380 · HAL00404C

The Short Story

Discover what techniques will craft wonderfully imaginative short stories that will appeal to readers and hold their attention.

5 x Thu 6-9pm · Nov 2 to Nov 30 · \$353 · HAP35404C

NON-FICTION

Intro to Creative Non-Fiction

Apply the techniques of creative writing to write biography, travel, memoir, reportage and many other forms of non-fiction.

4 x Wed 6-9pm · Nov 8 to Nov 29 · \$325 · HAZ41904C

SCRIPTWRITING & SCREENPLAY

Introduction to Screenwriting

Cover key aspects of writing for film. Explore narrative structure and film language, script format, layout, treatments and synopses.

6 x Thu 6-8pm · Nov 2 to Dec 7 · \$350 · HAJ64601C

WRITING INSPIRATION

Life Writing Workshop

Start writing your autobiography or biography. Learn fundamental storytelling elements, creative exercises and receive constructive feedback.

6 x Wed 10am-12pm · Oct 25 to Nov 29 · \$325 · HAT13704C

Poetry Writing

Established Australian poet Claire Gaskin will take you on a journey into the wonderful world of composing poetry.

5 x Wed 6-9pm · Nov 8 to Dec 6 · \$353 · HAN20805C

WRITING SKILLS

Beginning Creative Writing

A fun and informative course for people who are interested in creative writing but are unsure how to get started.

3 x Sat 10am-2pm · Dec 2 to Dec 16 · \$325 · HAG59006C

Business Writing That Works

Learn to capture thoughts on paper so they are strong and persuasive, but at the same time clear, concise, complete and correct.

2 x Tue/Wed 9:30am-4:30pm · Nov 28 to Nov 29 · \$395 · SKT98104C

All courses are subject to change.
For the latest information visit cae.edu.au

CAE FESTIVITIES

Hand-make your Christmas gifts this festive season by participating in our courses in Jewellery, Fashion or Art. Give your friends and family something unique by developing your own artisan skills.

Also, we will be holding a sale of Books (new and pre-loved) from our collection.

Another fine gift idea for the summer holidays.



UPSKILL, LEARN AND CONNECT WITH YOUR WORK TEAM AT CAE

Would your organisation like to help your teams to connect and develop professionally?

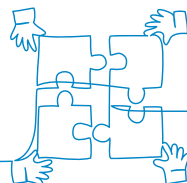
We can provide onsite workplace training to suit you, or we can provide training at our conveniently located CBD campus.

The Centre for Adult Education (CAE) has been serving businesses and the community for more than 75 years. Our teachers are industry experts, offering more than 200 short courses, day and evening, and on weekends.

Your teams can gain new skills or enhance existing skills, and engage in collaborative learning.

We offer a diverse range of programs, including: Cross-Cultural Communication, Coaching and Mentoring, Workplace Communication, Business Writing, Technical Writing, Copyrighting, Microsoft, Apple-Mac and Adobe programs, and much more.

We also have a large suite of courses in Health & Wellbeing, Languages, Cooking classes, Art, Walking Tours, and the Performing Arts which are ideal team-building activities.



If your organisation is looking to bring your colleagues together and build professional capacity, CAE is the perfect choice.

Popular courses include:

BUSINESS WRITING THAT WORKS

Business writing that works will improve your overall business writing skills for both professional or personal development.

For those who must write as part of their job, being able to write well can play a crucial role when dealing with both internal and external stakeholders across every level. In this program participants will learn how to capture thoughts on paper so they are strong and persuasive, yet at the same time clear, concise, complete and correct.

EFFECTIVE CROSS-CULTURAL COMMUNICATION

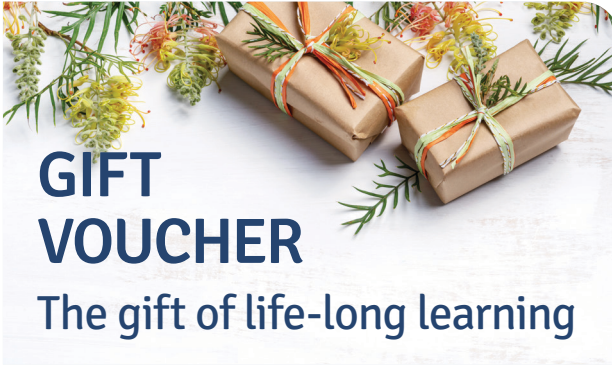
Understand how intercultural communication is vital for a high performing and productive workplace. People from diverse backgrounds bring their own unique cultural experiences to real time situations in business activities, bringing distinct and innovative ideas that can often enhance productivity and success.

In this workshop, participants will gain a clear and practical understanding of how to communicate effectively with people from diverse cultures in the workplace.

COACHING & MENTORING

Develop a foundational awareness and understanding of effective coaching and mentoring skills. Suitable for individuals from all industries, job roles and community groups, this introductory mentoring and coaching course will equip you with the knowledge and skills necessary to inspire and empower others to achieve their goals.





GIFT VOUCHER

The gift of life-long learning



CAE LANGUAGES CENTRE OF EXCELLENCE

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Course details are current at the time of printing, however due to unforeseeable lockdown restrictions, some courses may transition online. Please check our website www.cae.edu.au for the most up-to-date information.