

SHORT COURSE GUIDE

ISSUE 1 2024 / JAN-MAR



BOX HILL
INSTITUTE



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Welcome to the CAE Short Course Guide featuring our wide range of face-to-face and online courses.

Click on the links to see more courses on our website, subscribe to our eNews or contact us for further information. Courses take place at our City Campus unless specified otherwise.

What do I need for an online course with CAE?

- > You need a computer or device with an internet connection and webcam. You may wish to use headphones but they are not essential.
- > Courses are conducted online via MS Teams, which can be accessed in your web browser or by downloading the app.
- > Course sessions can only be accessed by students enrolled in the course. You will receive login instructions after you enrol.
- > The sessions are live and interactive, and will be running at the times and dates specified.

All courses are subject to change. For the full range of courses and latest information visit cae.edu.au

OUR LOCATIONS

CAE City Campus:
253 Flinders Lane, Melbourne

B Box Hill Campus:
465 Elgar Road, Box Hill

L Lilydale Lakeside Campus:
Jarlo Drive, Lilydale

O Ola Cohn Centre:
41-43 Gipps Street, East Melbourne



Every effort has been made to ensure the information contained in this publication is accurate at the date of production (Jan 2024). For the most up-to-date information, please refer to cae.edu.au before booking a course. © Box Hill Institute RTO 4687 IHE PRV12117 M4739

ARTS

CALLIGRAPHY

Tao Calligraphy: Transformative Art

The practice of Tao Calligraphy encourages increased creativity, and improved health.

4 x Tue 6-8pm · Feb 6 to Feb 27 · \$260 · HXAV8501C

CERAMICS

Bijoux Porcelain

Be inspired by the beauty and quality of porcelain in jewellery making and the delicate Japanese Tissue Transfer decoration, giving your creations their own unique expression.

1 x Sat 10am-1pm · Mar 16 · \$189 · HXV03201C

Ceramics: Introduction

Make a start with clay. Learn the skills and techniques used in studio ceramics to make functional and decorative pieces.

5 x Tue 6pm-8:30pm · Feb 27 to Mar 26 · \$459 · HXA01901C

5 x Sat 10am-12:30pm · Feb 3 to Mar 2 · \$459 · HXA01902C

Make Your Own Ceramic Mug

Create your own hand-built ceramic mug! From design through to pinching, shaping and glazing, you will learn the process of creating functional ceramic pieces from scratch.

2 x Sun 1-4pm · Feb 25 to Mar 3 · \$275 · HXBA0901C

DRAWING

Botanical Drawing in Colour

Learn a variety of techniques to draw flowers and foliage using graphite and colour pencils. Students will be working with still life and photos. Suitable for all skill levels.

1 x Sun 10am-4pm · Apr 14 · \$239 · HXAX7802C

Children's Book Illustration

From initial concepts to final artwork. Create original characters, develop a storyboard and learn appropriate techniques for contemporary children's book illustration.

4 x Sat 10am-1pm · Feb 10 to Mar 2 · \$369 · HXM02001C

4 x Wed 6-9pm · Mar 6 to Mar 27 · \$369 · HXM02002C

Create a Comic in A Day

Illustrator Sarah Howell will inspire you to create your own six-page comic.

1 x Sat 10am-4pm · Mar 23 · \$220 · HXZ98501C

Drawing: Beginners

This hands-on drawing course for beginners covers a range of drawing skills and materials required to produce representational drawings.

4 x Wed 6-8:30pm · Jan 31 to Feb 21 · \$359 · HXP68201C

4 x Wed 6-8:30pm · Apr 17 to May 8 · \$359 · HXP68202C

Drawing for Cartooning

A basic drawing class to get you on your feet for cartooning. Learn how to draw faces, gestures and simple perspective drawing.

5 x Thu 6-8:30pm · Feb 15 to Mar 14 · \$380 · HXS39801C

Drawing: Intro

Using still-life arrangements in the studio, explore basic drawing principles such as composition, tone, shading and proportion. All materials are included.

1 x Sun 10am-3pm · Jan 21 · \$229 · HXW76201C

1 x Sun 10am-3pm · Apr 28 · \$229 · HXW76202C

Portrait & Self-Portrait Drawing

Study the structure and proportions of the head and facial features to develop portrait and self-portrait drawing techniques using pencil, charcoal and ink.

1 x Sun 10am-4pm · Feb 25 · \$225 · HXAS2101C

Sketching in the Royal Botanic Gardens

Be inspired by Melbourne's famous gardens as you make descriptive sketches of the landscape, foliage and flowers. Line drawing, tone, composition and perspective.

1 x Sat 10am-1pm · Mar 23 · \$139 · HXAL6701C

1 x Sat 10am-1pm · Apr 20 · \$139 · HXAL6702C

Sketch Your Pet in Colour

Learn how to draw your much-loved pet using charcoal or pencil. Techniques include proportion, shading and texture.

3 x Wed 6-8:30pm · Mar 13 to Mar 27 · \$245 · HXAX5301C

Urban Sketching

Learn the basics of perspective drawing and try your hand at sketching Melbourne's popular laneway, Degrafs Street.

1 x Sat 10am-1pm · Feb 17 · \$135 · HXAZ2301C



ARTS

PAINTING

Botanical Painting

Explore the step-by-step process of painting flowers from start to finish, working from still life and photographs.

1 x Sun 10am-4pm · Mar 3 · \$239 · HXAT2001C

Contemporary Watercolour Painting

Watercolour is a fun and flexible medium with many contemporary applications. Learn to use on its own and with other mediums such as pencil, ink, masking fluid and salt!

1 x Sun 10am-4pm · Apr 21 · \$229 · HXW59901C

Ink and Watercolour Art

Ink and watercolour is a quick and easy way to capture landscape, buildings and your favourite things. Artist Janet Hayes will show you how to create sketches in ink and use watercolour to add colour.

1 x Sun 11am-4pm · Apr 28 · \$230 · HXAX5002C

Landscapes in Watercolour

Through close observation of nature, learn the principles of perspective, colour and composition to create dynamic watercolour paintings full of life and energy.

1 x Sun 10am-4pm · Mar 24 · \$229 · HXAM6901C

Oil Painting: For Beginners

Explore the many facets of oil painting: from paint application to surface preparation, mediums and finishings.

2 x Sat 10am-3pm · Feb 3 to Feb 10 · \$359 · HXD86601C

4 x Thu 6-8:30pm · Mar 7 to Mar 28 · \$359 · HXD86602C

Painting: Abstract

Learn about composition, colour mixing, design and space.

5 x Thu 6-9pm · Feb 8 to Mar 7 · \$459 · HXA27301C

5 x Wed 10am-1pm · Apr 10 to May 8 · \$459 · HXA27302C

Painting: Beginners

An introduction to a range of painting, colour mixing and application, tone, composition, still life, abstract and expressionist painting.

4 x Wed 6-8:30pm · Feb 14 to Mar 6 · \$350 · HXA26401C

Painting & Drawing: Beginners

Get into painting and drawing using charcoal, ink, acrylic and pastels. The course will cover composition, representation, abstraction and colour theory.

5 x Thu 6-8:30pm · Feb 8 to Mar 7 · \$389 · HXW84401C

4 x Fri 10am-1pm · Apr 19 to May 10 · \$389 · HXW84402C

Painting & Drawing with Mito Elias

Express yourself through painting and drawing while exploring the versatility and technical applications of pencils, watercolour, and acrylic paints. Develop and improve your own personal style.

6 x Sun 1:30pm-4pm · Feb 11 to Mar 24 · \$465 · HXA29801C

Palette Knife Painting

Unleash your creativity and enjoy the freedom of experimenting with paint through the unique techniques of palette knife painting.

4 x Tue 6-8:30pm · Feb 27 to Mar 19 · \$340 · HXBA1501C

Watercolours: Beginners

Learn colour theory, develop techniques and experiment with a variety of watercolour painting methods.

5 x Tue 6-8:30pm · Feb 6 to Mar 5 · \$395 · HXAS6301C

5 x Tue 6-8:30pm · Apr 30 to Jun 4 · \$399 · HXAS6302C

Watercolours: Intro

Develop confidence in mixing colours and practising a variety of watercolour painting techniques.

1 x Sun 10am-3pm · Feb 18 · \$240 · HXA30101C

PRINTMAKING

Linocuts for Beginners

Learn the process of developing and printing relief prints using lino. Explore block preparation, designing, transferring your image, carving techniques, paper handling and printing.

2 x Sun 10am-4pm · Feb 11 to Feb 18 · \$435 · HXZ44801C

Screen Printing

Make designs using cut outs, oil pastels and photographic stencils to print onto fabric, clothing, or paper.

① 2 x Sat 10am-4:30pm · Feb 17 to Feb 24 · \$399 · HXP120010

SCULPTURE

Sculpting for Beginners

Explore the basics of sculpture and creating three-dimensional work through a variety of materials, including clay, wax and plasticine.

4 x Thu 6-8:30pm · Feb 15 to Mar 7 · \$389 · HXAS6201C



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All courses are subject to change.
For the latest information visit cae.edu.au



BUSINESS

FINANCIAL MANAGEMENT

Bookkeeping: Introduction

This practical course will provide you with an insight and appreciation into why bookkeeping is one of the cornerstones of running a good business.

2 x Mon 9:30am-3:30pm · Feb 26 to Mar 4 · \$380 · SKH36001C

PERSONAL WEALTH

Building Wealth with Real Estate

Learn the necessary skills and knowledge to successfully invest in real estate.

1 x Fri 9:30am-4:30pm · Mar 15 · \$235 · SKS23501C

Introduction to Share Markets

Understand the Australian Stock Market and how to invest in it.

1 x Fri 9:30am-4:30pm · Feb 16 · \$245 · SKG09101C

PROFESSIONAL DEVELOPMENT

Born for Success: An Introduction to NLP

Reach your full potential by harnessing the power of Neuro-Linguistic Programming (NLP) and transform the way you think and act.

2 x Thu 6-9pm · Mar 14 to Mar 21 · \$199 · SKV37301C

Building Your Self Esteem and Assertiveness Skills

Discover simple techniques that dramatically change how you feel about yourself. Learn the importance of self-acceptance and nurturing a sense of self.

1 x Wed 9:30am-4:30pm · Feb 7 · \$295 · SKT85401C

Career Development for the Over 40's

This workshop will introduce you to various tips and techniques that you can implement immediately to help you move towards your career or business goals.

2 x Thu 6-9pm · Feb 22 to Feb 29 · \$199 · SKAM4301C

Communication Skills Essentials

Unlock the secrets to being heard and understood in every aspect of your professional life. Equip yourself with the practical skills and confidence needed to communicate with impact, influence, and success.

1 x Thu 9:30am-4:30pm · Mar 7 · \$225 · SKBA1301C

Effective Body Language in the Workplace

Julie-Anne Black combines theory and a practical approach to provide a better understanding of key body language issues.

2 x Mon 6-9pm · Feb 19 to Feb 26 · \$199 · SKZ32201C

Effective Cross-Cultural Communication

Gain a clear and practical understanding of how to communicate effectively with people from diverse cultures in the workplace.

1 x Tue 10am-4pm · Feb 20 · \$205 · SKAZ4801C

Introduction to Coaching and Mentoring

Develop effective coaching and mentoring skills to cultivate personal and professional growth in others.

2 x Tue 9am-12:30pm · Mar 19 to Mar 26 · \$229 · SKBA1101C

Leadership for New Leaders

Lead your team and projects successfully! Discover innovative ways of working from the latest leadership and Agile practices.

3 x Tue 9am-12pm · Feb 20 to Mar 5 · \$299 · SKBA1401C

The Minute Taker's Workshop

This workshop provides the best techniques for producing accurate minutes that include all the essential information.

1 x Tue 9:30am-4:30pm · Jan 30 · \$295 · SKT84001C

1 x Wed 9:30am-4:30pm · Mar 13 · \$295 · SKT84002C

Powerful Presentation Skills

Learn to deliver a presentation which connects with the audience. Communicate clearly and speak with confidence.

2 x Wed 9:30am-4:30pm · Mar 20 to Mar 27 · \$395 · SKT73201C

Time Management:

Get Organised for Peak Performance

This one-day workshop is full of ideas for organising your workspace and workflow and prioritizing tasks for maximum workplace efficiency.

1 x Thu 9:30am-4:30pm · Feb 1 · \$245 · SKT84201C

PROJECT MANAGEMENT

Project Management Fundamentals

Discover the most common terms and industry techniques to manage your projects to time and budget.

2 x Wed 9:30am-4:30pm · Feb 28 to Mar 6 · \$409 · SKT85301C

SMALL BUSINESS

Small Business: A Start-up Guide

Develop a flexible but disciplined process to validate your business ideas or review your current business.

1 x Sat 10am-4pm · Feb 3 · \$205 · SKZ57001C

Women in Business: Strategies for Success

Julie-Anne Black shares her formula for success, focused on confidence, communication and tapping into feminine power.

1 x Mon 10am-4pm · Mar 4 · \$199 · SKZ56001C

COMPUTERS & TECH

APPLE COURSES

Apple Mac Basics And The Web

This apple Mac course is a gentle introduction to both the Mac computer and basic internet usage.

1 x Thu 9:30am-4:30pm · Feb 15 · \$220 · SRAT9001C

BASIC IT SKILLS

Introduction to Personal Computers & the Internet

If using a computer seems scary, this course will teach you all the basics in a comfortable, friendly environment.

4 x Mon 9:30am-12:30pm · Feb 12 to Mar 4 · \$345 · SRZ42201C

4 x Sat 9:30am-12:30pm · Apr 27 to May 18 · \$345 · SRZ42202C

MICROSOFT OFFICE

Microsoft Excel Introduction

A gently-paced introduction to Excel fundamentals for people who have not previously been involved in work or roles that depend on Excel.

2 x Wed 9:30am-4:30pm · Feb 21 to Feb 28 · \$409 · SRAX3501C

Microsoft Excel Intermediate

This is a moderately-paced workout for people who work with Excel often.

2 x Wed 9:30am-4:30pm · Mar 20 to Mar 27 · \$409 · SRAX3601C

Microsoft Word and Excel: Introduction

Improve your knowledge of workplace essentials Microsoft Word and Microsoft Excel.

5 x Tue 6-9pm · Jan 30 to Mar 5 · \$450 · SRX46601C

5 x Mon 6-9pm · Apr 15 to May 13 · \$450 · SRX46602C

All courses are subject to change.
For the latest information visit cae.edu.au

ENGLISH AS AN ADDITIONAL LANGUAGE

Business English - Speaking for Professionals

Gain confidence with your English when speaking in a professional environment.

8 x Tue 6-9pm · Feb 6 to Mar 26 · \$629 · SKR50801C

8 x Tue 6-9pm · Apr 30 to Jun 18 · \$629 · SKR50802C

DIGITAL DESIGN

ADOBE CREATIVE CLOUD

Adobe InDesign: Introduction

Learn the fundamentals of Adobe InDesign CC and its ability to create and design documents such as flyers, brochures and magazine layouts.

4 x Wed 6-9pm · Mar 6 to Mar 27 · \$345 · HDV76801C

Adobe Illustrator: Introduction (Mac)

Learn how to create scalable vector graphics such as logos, illustrations and other graphics using Adobe Illustrator CC.

4 x Thu 6-9pm · Feb 15 to Mar 7 · \$340 · HDV80001C

Adobe Illustrator: Introduction (PC)

Learn how to create scalable vector graphics such as logos, illustrations and other graphics using Adobe Illustrator CC.

4 x Tue 6-9pm · Apr 30 to May 28 · \$345 · HDV77601C

Adobe Photoshop: Introduction

Learn the fundamentals of Adobe Photoshop CC and its ability to add impact to photography and illustration projects.

2 x Sat 10am-4pm · Feb 3 to Feb 10 · \$340 · HDV59701C

Colour Management in Adobe Photoshop

Learn how to correct colours in Adobe Photoshop and how to make your image colour pop!

1 x Sat 10am-4pm · Apr 20 · \$199 · HDAZ8601C

DESKTOP PUBLISHING & GRAPHICS

Beginner Animation: Creating a GIF

This course will allow you to explore new ways of creating a dynamic character from a basic shape. Students will explore and experiment with all the features that reflect human-like qualities in a character, including a character that communicates both movement and mood.

3 x Sat 10am-1pm · Mar 16 to Mar 30 · \$355 · HDAZ6401C

DIGITAL DESIGN & MULTIMEDIA

Creating Content for Social Media

Take your social media content to the next level and watch your audience grow.

2 x Mon 6-9pm · Feb 12 to Feb 19 · \$195 · HDAZ8501C

Digital Art with Procreate

Learn how to Design, Sketch, Paint and Create with Procreate!

1 x Tue 6-9pm · Mar 5 · \$129 · HDBA2401C

Graphic Design

This hands-on course will introduce all aspects of the graphic design process.

2 x Sat 10am-4pm · Feb 17 to Feb 24 · \$340 · HDAD3401C

4 x Mon 6-9pm · Apr 15 to May 6 · \$345 · HDAD3402C

FASHION, SEWING & STYLE

FASHION DESIGN & ILLUSTRATION

Fashion Illustration for Beginners

Delve into the exciting world of fashion design and illustration and gain the skills and knowledge necessary to bring your creative visions to life!

2 x Sun 10am-4pm · Feb 25 to Mar 3 · \$375 · HXBA2001C

Introduction to CAD Fashion Design in Adobe Illustrator

Explore Adobe Illustrator for fashion design. Learn how to setup a document and use a template to draw your own basic garment and apply block colours and stitching detail.

4 x Thu 6-9pm · Mar 7 to Mar 28 · \$369 · HXBA2501C

PATTERN MAKING

Pattern Making

Create, define and express your style. Learn to create interesting and individual designs made to measure, using a range of professional pattern-making techniques.

2 x Sat 10am-5pm · Feb 3 to Feb 10 · \$399 · HVA10601C

2 x Sat 10am-5pm · Mar 16 to Mar 23 · \$399 · HVA10602C

2 x Sat 10am-5pm · Apr 27 to May 4 · \$399 · HVA10603C

Pattern Making from an Existing Garment

Bring your favourite basic pieces such as a skirt, shirt or a simple dress and turn them into a pattern you can re-create time and time again.

1 x Sat 11am-4pm · Feb 24 · \$195 · HVP52401C

2 x Tue 6-8:30pm · Feb 27 to Mar 5 · \$195 · HVP52402C

SEWING

Master Your Sewing Machine in a Day

Become an expert in a single day. This course covers everything from the basics, such as threading and tension adjustments, how and when to use the built-in stitches and presser feet that come with your machine to achieve professional results.

1 x Sat 10am-4:30pm · Feb 3 · \$225 · HHV19001C

Overlocking

Master your overlocker by learning all aspects of the machine and overlocking techniques such as threading, tension adjustment, seams and hems. BYO overlocker.

1 x Sat 10am-4:30pm · Feb 24 · \$225 · HVA08801C

Sewing Essentials:

Buttons, Buttonholes and Zippers

Don't let zippers and buttonholes intimidate you anymore! Learn to master sewing those tricky buttons, zippers and buttonholes, sewing machine feet options, stabilising techniques, and various types of zippers and button-holes.

1 x Sun 10am-4:30pm · Mar 3 · \$225 · HHV298701C

Sewing: Beginners

An excellent introduction to making your own clothes with ease. Covers machine set-up and use, reading patterns, fabric suitability and finishing techniques.

4 x Tue 6-9pm · Jan 30 to Feb 20 · \$340 · HVAS7501C

2 x Sun 10am-4:30pm · Feb 11 to Feb 18 · \$340 · HVAS7502C

Sewing: Beginners (Continuing)

For students who have completed Sewing Beginners or who have prior sewing experience.

2 x Sat 10am-4:30pm · Jan 13 to Jan 20 · \$340 · HVBA2801C

TEXTILES & MATERIALS

Amigurumi Crocheting **NEW!**

Have fun creating your own crocheted amigurumi figure. Amigurumi is a combination of two Japanese terms: ami, which means crocheted or knitted; and nuigurumi, a stuffed doll. It often takes the form of an animal or creature with a cute aesthetic. Learn techniques including types of fibre, how to read an amigurumi pattern and embroider facial features. Knowledge of basic crochet stitches is necessary for this class.

2 x Sun 10am-1pm · Feb 25 to Mar 3 · \$215 · HVAZ5701C

Creating Art with Wool **NEW!**

Learn how to create a stunning picture using wool fibre and needle felting techniques. In this class we will explore different types of fibre and how to attach them to a felt background to create a textured image. You will create your own felted painting and discover different ways it could be displayed. Previous experience in needle felting is an advantage but is not necessary.

2 x Sun 10am-1pm · Feb 4 to Feb 11 · \$215 · HVAZ5801C

Knitting Techniques

Learn how to read a pattern, understand the difference in needle types, choose the right yarn for your project, cast on and off, knit and purl.

4 x Mon 6:30-9pm · Feb 5 to Feb 26 · \$275 · HVAS2401C

Leather Wrap Journal

Create a beautiful, handmade leather-bound journal to showcase your work, photos and memories in style!

1 x Sun 1-4pm · Mar 17 · \$240 · HXAZ8701C

Needle Felting

Use the needle felting process to create three-dimensional shapes and unique designs. Kit included.

1 x Sun 10am-3pm · Feb 18 · \$195 · HHV252801C

Simple Book Binding

Learn traditional book-binding skills to create your own hardcover book with a soft spine.

1 x Sun 10am-4pm · Feb 18 · \$280 · HXT83101C



FITNESS & SPORT

FITNESS

Bone Boosters: Level 1

Improve bone strength through simple and safe bodyweight and resistance band exercises.

9 x Thu 11:45am-12:45pm · Feb 1 to Mar 28 · \$199 · DJAB9201C

Bone Boosters: Open Level

Regular resistance training has been shown to strengthen muscles, protect joints and optimise bone density. All levels of experience are welcome to join this vitalising course with our fitness instructor.

8 x Fri 11:30am-12:30pm · Feb 2 to Mar 22 · \$199 · DJAT7301C

Exercise For Wellbeing

Stretch and strengthen your body through safe and gentle exercises with Liz Ede, to provide a thorough workout.

9 x Thu 10:15-11:15am · Feb 1 to Mar 28 · \$199 · DJC40501C

TAI CHI

Tai Chi Yang: Beginners

Using a series of movements and postures called forms, you will utilise slow, flowing movement to develop your intrinsic energy. Gain awareness of the motions of muscles and joints, breathing and movement, and experience the restorative effects of mindful exercise.

8 x Sat 2-3pm · Feb 3 to Mar 30 · \$199 · DJAT0701C

Tai Chi Yang: Continuing

This course introduces you to fundamentals of Yang-style Tai Chi. Take time to learn the slow gentle movements of Tai Chi and work towards harmony of mind and body.

8 x Sat 12:30-1:30pm · Feb 3 to Mar 30 · \$199 · DJC41201C



FOOD & BEVERAGE

HANDS-ON COOKING

Classic Italian Cooking for Beginners

Create classic Italian favourites, including Caprese salad, risotto, gnocchi, chicken cacciatore, veal saltimbocca and tiramisu.

8 1 x Tue 6-9pm · Mar 5 · \$219 · DHAS7401B

Kitchen Boot Camp:

Hands on Cooking Skills for Beginners

Get up to speed with essential kitchen skills. Master basic techniques for creating terrific pastas, casseroles, stir fries and curries at home.

8 1 x Tue 6-9pm · Jan 30 · \$219 · DHY44601B

Kitchen Knife Skills:

Sharpening, Cutting, Deboning & Filleting

Chop, slice, julienne and dice your way to enhanced kitchen knife skills with Simone Mancin. Practise different cutting techniques, learn how to fillet a fish & debone a chicken.

8 1 x Sat 10am-3pm · Apr 20 · \$275 · DHW58801B

Pasta Fresca: Handmade Pasta Making Class

Roll, cut and shape your handmade pasta dough to create dishes including duck ravioli, pumpkin and ricotta rotolo, spaghetti carbonara, potato gnocchi and more!

8 1 x Sat 10am-2pm · Feb 17 · \$245 · DHY47701B

Spanish Tapas & Paella Cooking Class

Learn how to make Spain's celebrated dish paella in three different varieties as well as a selection of tapas dishes.

8 1 x Tue 6-9pm · Mar 26 · \$219 · DHZ69701B

FLORISTRY

FLORISTRY

Floristry in a Day

In a single day you can learn flower arranging, including traditional and contemporary techniques. We introduce you to a variety of flowers and foliage widely available.

8 1 x Sat 9:30am-4pm · Feb 3 · \$315 · HVR50201B

8 1 x Sat 9:30am-4pm · Mar 23 · \$315 · HVR50202B



HEALTH & WELLBEING

PERSONAL EFFECTIVENESS

Assertiveness with Difficult People

Learn to be assertive even with unreasonable people. Jacquie Wise will show you how to say no without guilt, set boundaries, ask for what you want, be diplomatically firm, and more.

1 x Sat 10am-4pm · Jan 27 · \$199 · DN005401C

1 x Sun 10am-4pm · Feb 25 · \$205 · DN005402C

Building Resilience

Gain a clear and practical understanding of how to cope with stress, help build mental resilience, improve productivity, and stir consistent motivation and drive within yourself and your peers.

1 x Thu 10am-4pm · Feb 29 · \$205 · SKAZ4701C

Change Your Thinking, Attract a New Life

This course will equip you with the power to shift negative attitudes into a positive way of living. Learn how your thinking can be the make-or-break for your self-esteem, for your success in life and for your happiness.

1 x Sat 10am-4pm · Jan 20 · \$205 · DNV86701C

1 x Sun 10am-4pm · Feb 18 · \$205 · DNV86702C

Confident Conversations & Social Etiquette

Learn how to move past shyness and anxiety, how to be more confident and to make more meaningful connections with others.

1 x Sat 10am-4pm · Mar 2 · \$205 · DNV83101C

Declutter and Get Organised

Learn how to organise safe and functional storage, how to sort and prioritise personal papers, clothing, kitchen and other equipment.

1 x Sun 10am-4pm · Feb 11 · \$205 · DNZ69402C

Learn to Like Yourself

This course will show you how to make a realistic self-appraisal and will give you life skills to continue growing into the person you dream of being. Have fun as you go through the processes, gain insights and confidence, and share feelings and inspirations with classmates.

2 x Wed 6-8:30pm · Jan 17 to Jan 24 · \$199 · DNAT3701C

New Horizons: Life After Retirement

Our psychotherapist and master life coach shows you how to create your best years yet and how to reinforce the philosophy that life gets better with age!

1 x Sun 10am-4pm · Jan 21 · \$199 · DNY79801C

1 x Sun 10am-4pm · Mar 31 · \$205 · DNY79802C

Overcome Procrastination: Develop New Habits for Life

Procrastination is a costly time-waster. Learn how to avoid procrastination and make your life more effective.

1 x Sat 10am-1pm · Mar 16 · \$175 · DNZ89001C

Panic-Free Public Speaking for Nervous Beginners

For many people, public speaking is their number one fear. Learn how to overcome anxiety about public speaking and get your point across with confidence.

3 x Tue 6-8pm · Jan 16 to Jan 30 · \$199 · DNT50701C

3 x Wed 6-8pm · Feb 7 to Feb 21 · \$205 · DNT50702C

Time for a Career Makeover

Do you feel your career is stagnating? Perhaps you've been made redundant. Do you want to get noticed to progress faster on your chosen path? Is it time to change career direction? If you have no idea what you want to do, or whether you are not confident in how to get there, Jacquie Wise will get you back on track.

1 x Sun 10am-4pm · Feb 4 · \$205 · DNAZ6501C

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HISTORY & PHILOSOPHY

HISTORY

Art & Religion in Ancient Egypt **NEW!**

This course with Egyptology expert Dr Janet Davey, offers students an opportunity of entering a famous world of long ago and will provide the inspiration for students to continue with this exploration, post-course.

4 x Thu 6-8pm · Feb 8 to Feb 29 · \$240 · DNZ29101C

Australia: From the Diggings to the Trenches - Finding a National Voice

Explore White Australian society, as revealed through art and literature, during the period between the 1850s Gold Rush and the outbreak of the Great War in 1914.

4 x Wed 11:30am-1pm · Feb 7 to Feb 28 · \$225 · DNAZ9101C

English Romantic Literature: Wordsworth, Coleridge, Blake, Byron, Keats & The Shelleys

This is an introduction to the life and work of seven celebrated late 18th and early 19th Century English writers.

5 x Fri 11:30am-1pm · Mar 22 to Apr 26 · \$285 · DNAD4401C

Exploring the Mediterranean:

The Southern Aegean **NEW!**

Explore the Mediterranean Sea, located between three continents, nurturing the growth of great civilisations.

5 x Fri 10:30am-12pm · Feb 9 to Mar 8 · \$285 · DNAD9501C

The Game Changers

Join us for a fascinating discussion about historical 'game changers,' including Nelson Mandela, Mikhail Gorbachev, John F. Kennedy, Konrad Adenauer, Mahatma Gandhi and Kemal Ataturk.

6 x Tue 10am-12pm · Feb 13 to Mar 19 · \$299 · DNAZ5601C

The Great War: An Australian Perspective

The Battle of Fromelles was Australia's initiation to warfare on the Western Front. Why did so many young men and women choose to join a war on the other side of the world? Follow the path of one soldier among many from childhood to the Western Front.

3 x Wed 11:30am-1pm · Mar 13 to Mar 27 · \$165 · DNAB1201C

Modern Monsters **NEW!**

During the last century leaders in different countries and from different continents have retained absolute power by exercising extreme cruelty against their own citizens. What motivates these monsters?

6 x Tue 1-3pm · Feb 13 to Mar 19 · \$299 · DNBA2601C

PHILOSOPHY

Famous Political Thinkers:

Machiavelli and Hobbes

Join Dr Doug Adeney to consider some key ideas in Machiavelli's *The Prince* and Hobbes' *Leviathan*.

4 x Wed 5:30-7:30pm · Feb 28 to Mar 20 · \$240 · DNAY9201C

Famous Political Thinkers: Plato and Aristotle

Join Dr Doug Adeney to consider some key ideas in Plato's *Republic* and Aristotle's *Politics*.

4 x Wed 5:30-7:30pm · Jan 31 to Feb 21 · \$240 · DNAY9101C

Introduction to Philosophy

Join Dr Douglas Adeney to address these questions and some selected philosophical issues concerning the good life.

4 x Tue 10:30am-12:30pm · Jan 30 to Feb 20 · \$240 · DNZ47701C

Your Mind, Your Body, and You

What is the self or is there no underlying self at all? Explore some major questions about our nature with Dr Doug Adeney.

5 x Tue 10:30am-12:30pm · Feb 27 to Mar 26 · \$275 · DNZ82101C



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HOME & GARDEN

HOME & GARDEN

A Year in the Garden: Vegetable & Herbs

Join celebrity gardener Mark Dymiotis and discover satisfying cost-effective results in the natural cycle of herb and vegetable cultivation.

1 x Sat 10:30am-12:30pm · Feb 17 · \$115 · DNY15701C

How to Build a Traditional Wood Fired Oven

Discover how to cook the traditional way by turning your backyard into an extension of your kitchen - with popular celebrity gardener Mark Dymiotis.

1 x Sat 10:30am-3:30pm · Feb 24 · \$225 · DNW56701C

How to Style Your Home for Sale **NEW!**

Learn the techniques and tricks for styling your own home for sale. Save thousands on the cost of professional styling and make tens of thousands extra on auction day.

2 x Sat 10am-4pm · Feb 10 to Feb 17 · \$375 · DNBA2101C

Olives & Olive Oil: The Natural Way

Learn traditional ways of preserving olives by using natural and easy-to-follow methods - with popular celebrity gardener Mark Dymiotis.

1 x Sat 10:30am-12:30pm · Feb 3 · \$115 · DNW56801C

The Traditional Mediterranean Diet

Popular celebrity gardener Mark Dymiotis shares the health benefits of his parents' and grandparents' traditional and delicious diet.

1 x Sat 10:30am-12:30pm · Feb 10 · \$115 · DNZ68301C



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INSTITUTE

BECOME A TRAINER IN YOUR FIELD

If you've been working in your industry for at least 5 years, why not consider becoming a trainer? It could be time for a career change.

Our Certificate IV in Training & Assessment (TAE40122) is a great way to start — it's part of the government-funded Free TAFE initiative*.

CALL 1300 BOX HILL

*For eligible students

JEWELLERY

JEWELLERY

Acrylic Jewellery: Introduction

Students will focus on creating jewellery from an acrylic base. Our tutor Vicki Mason encourages students to be creative in both style and construction.

2 x Wed 6-9pm · Feb 7 to Feb 14 · \$245 · HVAB1501C

Costume Jewellery Making

Explore fashion trends, create a mood board and set yourself up for future designs. Learn wiring techniques, how to use jewellery findings and what materials can be used.

1 x Sat 10am-4pm · Feb 3 · \$245 · HVAS9301C

Jewellery Making: Radiating Brooch

Have fun making a Radiating Floral Brooch using textile knotting techniques. You will work with beautifully coloured hemp cord learning to knot a pile into a support structure. A prefabricated brooch pin will then be stitched to this backing structure enabling you to wear your precious handmade pin home.

1 x Sun 10am-4pm · Feb 4 · \$245 · HVAY8701C

Jewellery Making: Twisted Wire Workshop

Make a twisted wire bangle and ring from copper and brass with the potential to work with silver wire in this hands-on jewellery course. Brass and copper wire is included in course fee.

1 x Sat 10am-4pm · Feb 24 · \$245 · HVAY8801C

Resin Jewellery Making

Experiment with colour using fast-setting resin to create unique pieces of jewellery.

2 x Sat 10am-4pm · Feb 10 to Feb 17 · \$365 · HVAS9601C

Sustainable Jewellery

Discover how to utilise everyday materials, such as the many plastics that surround us, by using a variety of creative techniques. Learn to create a unique neck piece and wearable art.

2 x Sat 10am-4pm · Mar 16 to Mar 23 · \$245 · HVAY2901C



LANGUAGES

ARABIC

Explore the rich cultural tapestry of Arabic culture, uncover new perspectives, and connect with millions of speakers worldwide.

Arabic: Elementary 1

8 x Wed 6-8pm · Feb 7 to Mar 27 · \$385 · DLV72102C

8 x Tue 6-8pm · Feb 27 to Apr 16 · \$385 · DLV72103C

Arabic: Elementary 2

8 x Tue 6-8pm · Feb 20 to Apr 9 · \$385 · DLV72301C

CHINESE (MANDARIN)

Immerse yourself in culture, connect with millions and unlock endless opportunities for travel, business, and personal enrichment. From Chinese characters to global communication advantages, learning Mandarin opens doors to a world of possibilities.

Mandarin: Elementary 1

8 x Thu 6-8pm · Jan 18 to Mar 7 · \$385 · DLV84001C

8 x Tue 5:30-7:30pm · Feb 6 to Mar 26 · \$385 · DLV84002C

Mandarin: Elementary 2

8 x Wed 5:30-7:30pm · Jan 17 to Mar 6 · \$385 · DLV84101C

FRENCH

Ignite your passion for French language and culture. Communicate with French speakers worldwide, connect with friends, family, colleagues, and immerse yourself in the vibrant Francophone community. Embark on an exciting linguistic adventure today.

French for Travellers

6 x Wed 6-8pm · Jan 31 to Mar 6 · \$330 · DLB34502C

6 x Sat 10:30am-12:30pm · Feb 17 to Mar 23 · \$330 · DLB34503C

French: Elementary 1

8 x Mon 6-8pm · Jan 16 to Mar 5 · \$385 · DLAT6401C

8 x Wed 6-8pm · Jan 31 to Mar 20 · \$385 · DLAT6402C

8 x Mon 5:30-7:30pm · Feb 12 to Apr 15 · \$385 · DLAT6403C

French: Elementary 2

8 x Wed 6-8pm · Jan 17 to Mar 6 · \$385 · DLAT8901C

French: Elementary 4

8 x Sat 10:30am-12:30pm · Feb 3 to Mar 23 · \$385 · DLV74201C

French Continuing: Intermediate

9 x Tue 10am-12pm · Jan 27 to Apr 23 · \$410 · DLAE0901C





LANGUAGES

GERMAN

This course will introduce you to the most spoken non-English language in Europe. Whether you are studying German for pleasure, travel, study or work, learning this skill is a wise move for your future.

German: Elementary 1

8 x Mon 5:30-7:30pm · Jan 29 to Mar 25 · \$385 · DLV75401C
8 x Thu 6-8pm · Feb 22 to Apr 11 · \$385 · DLV75402C
8 x Wed 6-8pm · Mar 20 to May 8 · \$385 · DLV75403C

German: Elementary 2

8 x Wed 5:30-7:30pm · Jan 17 to Mar 6 · \$385 · DLV75802C

German Advanced

10 x Sat 10am-12pm · Feb 3 to Apr 27 · \$452 · DLB63601C

GREEK

Learn about the origins of Science, Politics, and Philosophy. This is a great incentive to visit Greece, enjoy its blue sky and clear seas, taste Greek cuisine, converse with locals and rediscover the true essence of life.

Greek: Elementary 1

8 x Thu 5:30-7:30pm · Jan 18 to Mar 7 · \$385 · DLV76901C
8 x Tue 6-8pm · Feb 6 to Mar 26 · \$385 · DLV76902C

Greek: Elementary 2

8 x Mon 5:30-7:30pm · Mar 18 to May 13 · \$385 · DLV77001C

INDONESIAN

This is one of the easiest Asian languages to learn. Indonesia is a popular tourist destination for Australians. Get ready to interact with the friendly and hospitable people in this region.

Indonesian: Elementary 1

8 x Tue 6-8pm · Feb 6 to Mar 26 · \$385 · DLV78802C

Visit cae.edu.au for a comprehensive list of our language courses

All courses are subject to change.
For the latest information visit cae.edu.au

ITALIAN

Love, food, culture, music, and fashion – these are only some of the reasons to learn the fourth most studied language in the world. Speak like a local during your next trip!

Italian for Travellers

6 x Mon 6-8pm · Jan 29 to Mar 4 · \$330 · DLE16402C
6 x Sat 10am-12pm · Feb 17 to Mar 23 · \$330 · DLE16403C

Italian: Elementary 1

8 x Tue 6-8pm · Jan 16 to Mar 5 · \$385 · DLV80701C
8 x Wed 5:30-7:30pm · Jan 31 to Mar 20 · \$385 · DLV80702C
8 x Thu 6-8pm · Feb 15 to Apr 4 · \$385 · DLV80703C

Vivavoce in italiano

10 x Tue 1-3pm · Feb 6 to Apr 23 · \$629 · DLX13301C

Italian Continuing: Intermediate B1 (Online)

15 x Tue 1-2:30pm · Feb 6 to May 28 · \$629 · DLBA2301C

JAPANESE

Perfect if you want to communicate in simple Japanese with family and friends, at work, or on vacation; also, for people who want to achieve a deeper understanding of Japanese culture and its people.

Japanese: Elementary 1

8 x Tue 6-8pm · Jan 16 to Mar 5 · \$385 · DLV81301C
8 x Wed 5:30-7:30pm · Feb 7 to Mar 27 · \$385 · DLV81302C

Japanese: Elementary 2

8 x Tue 6-8pm · Jan 16 to Mar 5 · \$385 · DLV81401C

KOREAN

Interested in K-pop and Korean dramas? Korean is becoming increasingly popular. It gives you the chance to experience a rich culture, to expand your knowledge, and to communicate with locals.

Korean: Elementary 1

8 x Tue 6-8pm · Jan 16 to Mar 5 · \$385 · DLV65701C
8 x Wed 5:30-7:30pm · Feb 7 to Mar 27 · \$385 · DLV65702C

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LANGUAGES

LATIN

Discover the captivating world of Latin and the roots of many modern languages. Unravel ancient civilisations, explore rich literature, and broaden your horizons. Join us now to embark on an extraordinary journey into the beauty of Latin.

Latin 01

8 x Mon 5:30-7:30pm · Jan 22 to Mar 18 · \$385 · DLB67701C
8 x Wed 5:30-7:30pm · Feb 14 to Apr 3 · \$385 · DLB67702C

Latin Reading Group (Deliciae Latinae)

8 x Mon 2-4pm · Jan 29 to Apr 1 · \$513 · DLK17401C

Latin 04

8 x Wed 5:30-7:30pm · Jan 31 to Mar 20 · \$498 · DLP86901C

RUSSIAN

A remarkable culture with a vast territory to discover and plenty of opportunities to communicate, not only in Russia but also around the world, as it is a language spoken by more than 300 million people.

Russian: Elementary 1

8 x Tue 6-8pm · Jan 16 to Mar 5 · \$385 · DLV73401C
8 x Wed 6-8pm · Feb 14 to Apr 3 · \$385 · DLV73402C

Russian: Elementary 3

8 x Tue 6-8pm · Feb 6 to Mar 26 · \$385 · DLW15701C

SPANISH

Immerse yourself in Spanish: a vibrant language, a rich culture, and with global connections. Unlock new opportunities from literature to other communications, as you embark on an exciting language adventure. Join us to embrace the beauty of Spanish and to open doors on a world of possibilities.

Spanish for Travellers

8 x Mon 6-8pm · Jan 15 to Mar 4 · \$385 · DLV77802C
6 x Wed 6-8pm · Jan 31 to Mar 6 · \$330 · DLV75902C
6 x Sat 10:00am-12pm · Feb 17 to Mar 23 · \$330 · DLV75903C

Spanish: Elementary 1

8 x Wed 6-8pm · Feb 7 to Mar 27 · \$385 · DLV76702C
8 x Tue 6-8pm · Feb 27 to Apr 16 · \$385 · DLV76703C

Spanish: Elementary 2

8 x Tue 6-8pm · Feb 13 to Apr 2 · \$385 · DLV77803C

Spanish: Elementary 5

8 x Wed 6-8pm · Jan 17 to Mar 6 · \$385 · DLW16001C

VIETNAMESE

Take a journey into the melodic world of Vietnamese! Immerse yourself in a vibrant culture, unlock new connections, and explore the beauty of a unique language. Learning Vietnamese will open doors to a universe of discovery.

Vietnamese: Elementary 1

8 x Wed 5:30-7:30pm · Feb 14 to Apr 3 · \$385 · DLV80402C

Vietnamese: Elementary 2

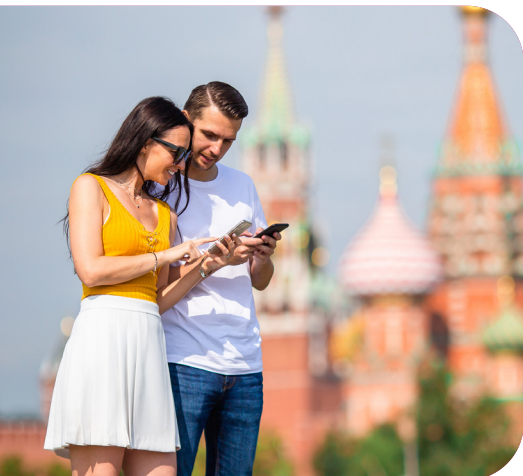
8 x Tue 5:30-7:30pm · Feb 27 to Apr 16 · \$385 · DLV83301C

Vietnamese: Intermediate 1

8 x Tue 5:30-7:30pm · Jan 16 to Mar 5 · \$385 · DLV87501C

GET YOUR FREE SKILLS CHECK

All courses are subject to change.
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PERFORMING ARTS

ACTING

Acting: Beginners

All the world's a stage – and you can light it up. Gain confidence working with scripts and learn acting techniques in a supportive and fun environment.

7 x Tue 5:30-8pm · Feb 13 to Mar 26 · \$395 · HWA36801C

INSTRUMENTAL

Guitar - Beginners

This hands-on course is designed for guitar lovers of all ages. Learn chords, strumming and finger-picking to suit a variety of songs, as well as how to read notes and tablature.

6 x Sat 12:30-2:30pm · Feb 3 to Mar 16 · \$345 · HWA45601C

Piano & Keyboard: For Beginners

Always wanted to play piano but never had the courage to try? Classes are run in small groups where students take turns at the piano keyboard. There is no prerequisite for enrolling in this course. Learn in 9 weeks what might normally take 9 months.

Day Classes

9 x Wed 12-1pm · Jan 31 to Mar 27 · \$285 · HWZ68601C

Evening Classes

9 x Wed 5-6pm · Jan 31 to Mar 27 · \$285 · HWZ89301C

Piano: Level 2

Ideal for students who have completed Piano For Beginners.

Day Classes

9 x Wed 2-3pm · Jan 31 to Mar 27 · \$285 · HWA47401C

Evening Classes

9 x Wed 6-7pm · Jan 31 to Mar 27 · \$285 · HWZ89401C

Piano: Level 3

Continue to develop and improve your piano playing ability.

Day Classes

9 x Wed 1-2pm · Jan 31 to Mar 27 · \$285 · HWA47501C

Evening Classes

9 x Wed 7-8pm · Jan 31 to Mar 27 · \$285 · HWZ89601C

Piano: Level 4 Day

9 x Wed 11am-12pm · Jan 31 to Mar 27 · \$285 · HWA47601C

Ukulele for Beginners

Ukulele is a fun, portable, affordable and seriously musical instrument. Learn techniques so you can quickly start playing.

6 x Sat 10am-12pm · Feb 3 to Mar 16 · \$345 · HWZ30001C

6 x Tue 6-8pm · Feb 6 to Mar 12 · \$345 · HWZ30002C

SINGING

FUNDamentals of Singing

For the inexperienced but passionate singer. In a relaxed environment, learn basic vocal techniques, develop singing confidence, supported by a professional singer and tutor.

6 x Wed 5:30-8pm · Feb 21 to Mar 27 · \$320 · HWZ52601C



PHOTOGRAPHY & FILM

FILMMAKING & EDITING

iPhone Video Making Workshop: Shoot, Edit, Share

Learn core filming techniques and essential camera movements necessary to make the perfect video using your iPhone.

3 x Sat 10am-2pm · Feb 24 to Mar 9 · \$345 · HDAL9501C

Film Editing with Adobe Premiere Pro

This course covers everything needed to get started with Adobe Premiere Pro.

4 x Tue 6-9pm · Feb 27 to Mar 19 · \$369 · HDAT4201C

POINT & SHOOT PHOTOGRAPHY

Advanced Smartphone Photography: Masterclass

Expand on the fundamentals of smartphone photography by delving deeper into the art of creative composition and image design principles.

1 x Sat 10:30am-3:30pm · Feb 3 · \$165 · HDAR8101C

1 x Sun 10:30am-3:30pm · Apr 28 · \$175 · HDAR8102C

Get in my Lens!

Melbourne Photography Walking Tour

Capture impressive photographs of Melbourne's historic and hidden sites, from CBD landmarks to popular lanes and alleyways.

1 x Sun 10am-1pm · Mar 3 · \$129 · HDX95101C

SLR CAMERA PHOTOGRAPHY

Digital Photography and Adobe Lightroom

A comprehensive introduction to your Digital SLR camera, and the fundamentals of importing, organising, and processing your images in Adobe Lightroom.

6 x Thu 6-9pm · Feb 22 to Mar 28 · \$485 · HDBA1001C

Digital SLR Photography

Get the most from your Digital SLR camera with a combination of classroom learning and practical shooting under the expert guidance of an expert photographer.

2 x Sun 10am-4pm · Feb 18 to Feb 25 · \$345 · HDAD3102C

2 x Sat 10am-4pm · Apr 6 to Apr 13 · \$345 · HDAD3103C

Landscape Photography

Take your images to the next level in this landscape photography workshop! Ideal for anyone interested in capturing dynamic landscape photos.

1 x Sun 10am-3pm · Feb 11 · \$165 · HDBA0001C

Portrait Photography

Discover how to get the most out of your photographic subject! This course is ideal for anyone interested in capturing engaging portraits.

1 x Sat 10am-3pm · Mar 16 · \$165 · HDBA0101C



WALKING TOURS

CULINARY WALKS & TOURS

Exploring Jewish Culture & Cuisine

Shlomo Zimmer shares his knowledge of Jewish history, culture and cuisine on this exploration of Balaclava.

1 x Sun 10am-12:30pm · Feb 11 · \$129 · DNX23901C

DESIGN WALKS

Over the Edge: Exploring Melbourne's Architecture, Circa 19thC - 21stC

Join award-winning architect, Nicholas Gioia and tour Melbourne CBD's North and Eastern borders to ponder the clash of 19thC and 21stC architecture - the buildings and the fascinating stories.

1 x Sun 10am-1pm · Mar 3 · \$129 · DNAE0601C

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HISTORICAL WALKS

Carlton Historical Walking Tour

Discover Carlton's fascinating past, including gracious terrace houses, the site of the first Children's Hospital, Medley Hall, beautiful Macarthur and Murchison Squares and much more.

1 x Sun 10am-12:30pm · Feb 11 · \$119 · DNZ68401C

Melbourne's Historic Lanes, Streets & Stories

Isabel Simpson tours the northern end of the city and includes stories of the Old Melbourne Gaol, D24 police headquarters, significant memorials and much more.

1 x Sun 10am-12:30pm · Jan 21 · \$115 · DNX96801C

Melbourne's Lanes & Alleyways Tour

Isabel Simpson explores intriguing lanes and alleyways, including Oliver's Lane, Alfred Place, a 19th century garden and lost sites.

1 x Sun 10am-12:30pm · Mar 24 · \$119 · DNX10801C

Melbourne's Lanes & Arcades Tour

Isabel Simpson takes you to visit the oldest and grandest arcades during a walking tour through a network of fascinating lanes and alley.

1 x Sun 10am-12:30pm · Apr 28 · \$119 · DNK39701C

Melbourne's Lanes & Arcades Twilight Tour

Melbourne city takes on a whole new persona once the lights begin to fade. Isabel Simpson guides you through the lanes and arcades while revealing Melbourne's history and secrets.

1 x Thu 6-8:30pm · Feb 29 · \$119 · DNZ91601C



WRITING & EDITING

FICTION WRITING

Fiction Writing Micro-Skills **NEW!**

In this course, new and emerging writers will learn to hone a range of micro-skills to enrich their fiction. In each class we will focus on a particular skill or aspect of writing.

6 x Tue 6-9pm · Feb 6 to Mar 12 · \$420 · HABA2701C

Novel Writing

This practical course will teach you everything you need to know to begin your novel journey.

5 x Thu 6-9pm · Feb 8 to Mar 7 · \$360 · HAL00401C

The Short Story

Discover what techniques craft wonderfully imaginative short stories that will appeal to readers and hold their attention.

5 x Thu 6-9pm · Feb 1 to Feb 29 · \$360 · HAP35401C

Writing Children's Picture Books

A fun and informative course for people interested in creative writing but are unsure how to get started. Consider the concept, story, characters, structure, audience, language and pictures.

3 x Sat 10am-4pm · Feb 3 to Feb 17 · \$385 · HAE66101C

NON-FICTION WRITING

Intro to Creative Non-Fiction

Apply the techniques of creative writing to write biography, travel, memoir, reportage and many other forms of non-fiction.

4 x Wed 6-9pm · Jan 31 to Feb 21 · \$330 · HAZ41901C

Life Writing Workshop

Start writing your autobiography or biography. Learn fundamental storytelling elements, creative exercises and receive constructive feedback.

6 x Wed 10am-12pm · Jan 31 to Mar 6 · \$330 · HAT13701C

Life Writing (Advanced) **NEW!**

For students who have already completed Life Writing, here is a course that takes you to the next level as a chronicler and an observer. Learn techniques and approaches that will open up your perspectives.

6 x Wed 10am-12pm · Mar 13 to Apr 17 · \$330 · HAAZ6301C

POETRY

Poetry Writing

Established Australian poet Claire Gaskin will take you on a journey into the wonderful world of composing poetry.

5 x Wed 6-9pm · Feb 28 to Mar 27 · \$360 · HAN20801C

SCRIPTWRITING & SCREENPLAY

Introduction to Screenwriting **NEW!**

Cover key aspects of writing for film. Explore narrative structure and film language, script format, layout, treatment and synopses.

6 x Thu 6-9pm · Feb 1 to Mar 7 · \$420 · HAJ64601C

WRITING FOR WORK

Business Writing That Works

Learn to capture thoughts on paper so they are strong and persuasive, but at the same time clear, concise, complete and correct.

2 x Tue/Wed 9:30am-4:30pm · Feb 13 to Feb 14 · \$395 · SKT98101C

Technical Writing

Learn the fundamentals of technical writing, including clear communication, writing procedures and reports, and planning your writing projects.

2 x Wed/Thu 9am-3:30pm · Mar 13 to Mar 14 · \$380 · SKBA1201C

Writing Clear Communication Briefs

Learn from a master communicator how to make your words reach their target audience in concise and efficient ways. A course for freelance copywriters and in-house team members, including marketing managers, product managers, media and communications writers and graphic designers.

1 x Thu 9:30am-4:30pm · Feb 22 · \$280 · HAAZ6001C

Introduction To The Craft Of Copywriting

You'll find the craft of copywriting an excellent entry point to all other forms of writing.

2 x Thu 9:30am-4:30pm · Feb 8 to Feb 15 · \$345 · HAV23301C

Structural Editing and Copy Editing

Learn how to structure, copyedit and proofread non-fiction documents to communicate your message more effectively.

2 x Sat 9:30am-3:30pm · Feb 10 to Feb 17 · \$330 · HAT55101C

WRITING INSPIRATION

Beginning Creative Writing

A fun and informative course for people who are interested in creative writing but are unsure how to get started.

3 x Sat 10am-2pm · Feb 17 to Mar 2 · \$330 · HAG59001C

Beginning Creative Writing Advanced

Broaden and refine your skills through further workshops and writing exercises in a supportive and constructive environment.

3 x Sat 10am-2pm · Mar 16 to Mar 30 · \$330 · HAAD2801C

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UPSKILL, LEARN AND CONNECT WITH YOUR WORK TEAM AT CAE

Would your organisation like to help your teams to connect and develop professionally?

We can provide onsite workplace training to suit you, or we can provide training at our conveniently located CBD campus.

The Centre for Adult Education (CAE) has been serving businesses and the community for more than 75 years. Our teachers are industry experts, offering more than 200 short courses, day and evening, and on weekends.

Your teams can gain new skills or enhance existing skills, and engage in collaborative learning.

We offer a diverse range of programs, including: Cross-Cultural Communication, Coaching and Mentoring, Workplace Communication, Business Writing, Technical Writing, Copywriting, Microsoft, Apple-Mac and Adobe programs, and much more.

We also have a large suite of courses in Health & Wellbeing, Languages, Cooking classes, Art, Walking Tours, and the Performing Arts which are ideal team-building activities.



If your organisation is looking to bring your colleagues together and build professional capacity, CAE is the perfect choice.

Popular courses include:

BUSINESS WRITING THAT WORKS

Business writing that works will improve your overall business writing skills for both professional or personal development.

For those who must write as part of their job, being able to write well can play a crucial role when dealing with both internal and external stakeholders across every level. In this program participants will learn how to capture thoughts on paper so they are strong and persuasive, yet at the same time clear, concise, complete and correct.

EFFECTIVE CROSS-CULTURAL COMMUNICATION

Understand how intercultural communication is vital for a high performing and productive workplace. People from diverse backgrounds bring their own unique cultural experiences to real time situations in business activities, bringing distinct and innovative ideas that can often enhance productivity and success.

In this workshop, participants will gain a clear and practical understanding of how to communicate effectively with people from diverse cultures in the workplace.

COACHING & MENTORING

Develop a foundational awareness and understanding of effective coaching and mentoring skills. Suitable for individuals from all industries, job roles and community groups, this introductory mentoring and coaching course will equip you with the knowledge and skills necessary to inspire and empower others to achieve their goals.



The gift of life-long learning



A wide range of languages taught by our qualified tutors – for all levels from conversational classes and elementary to advanced. Offered online and face-to-face.

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**NEW
MEMBERS
FIRST
MEETING
FREE**