

Access and Equity Scholarship

Box Hill Institute recognises students who may face barriers to study and therefore delay or defer further study entirely. The **Access and Equity Scholarship** has been established to provide financial support towards your tuition and other fees incurred as part of your study at Box Hill Institute. It is an internal scholarship that is directly credited to your Box Hill Institute account and is not intended to assist with living costs.

Scholarship amounts are up to the value of \$2,000 AUD. The value of scholarships is determined by the level of need and the availability of scholarship funds. Only one scholarship can be awarded to an individual in a 12-month period.

Eligibility:

- A current student* of Box Hill Institute
- Australian citizen or hold permanent resident status in Australia
- You can demonstrate financial need by:
 - > receiving Centrelink income support payments or
 - > living with family who are receiving Centrelink income support payments
 - > providing evidence of low income and/or personal circumstances which indicate financial disadvantage
- You may have experienced one or more of the following hardships:
 - > family or domestic violence
 - > homelessness
 - > multiple relocations/moving house
 - > victim of crime
 - > natural disaster (e.g. bushfire, flood)
 - > major illness of parent/guardian
 - > death of a parent/guardian
 - > chronic medical condition of a dependent child
 - > carer responsibilities (e.g. ill children, parent, siblings)
 - > bankruptcy

Application Assessment:

Box Hill Institute Scholarship Review Panel makes offers to applicants demonstrating the greatest level of need.

- All applications are assessed against the eligibility criteria.
- Meeting eligibility criteria does not guarantee a successful application.
- Review panel decisions cannot be appealed against.
- Incomplete applications may not be considered.
- Scholarship funding is subject to availability.

Key Dates/Deadlines:

- **Application Opening Dates:** Scholarships are open year-round.
- **Application Deadlines:** At the end of each month, all applications received within that month are assessed by the Scholarship Review Panel.
- **Timeline:** Applicants should allow a minimum of 10 working days from the close of the month to receive the outcome of their scholarship application, which is sent via email.

Scholarship Terms and Conditions:

- The **Access and Equity Scholarship** is up to the value of \$2,000 AUD and is credited to tuition and other fees incurred as part of your study at Box Hill Institute. It is an internal scholarship that is directly credited to your Box Hill Institute account and is not intended to assist with living costs.
- The scholarship may be applied to the course currently underway or towards further study in an associated course at Box Hill Institute.

Scholarship recipients agree to:

- Maintain satisfactory progress** in the chosen course of study
- Commitment to attendance of classes and other BHI course related activities**
- Abide by the BHI Student Code of Conduct
- Act as a positive ambassador for Box Hill Institute
- Be available for media interviews and photo sessions and provide permission for subsequent promotion regarding the awardee's achievements.

* A current student is defined as a Box Hill Institute student currently undertaking study OR has recently completed one Box Hill Institute course and is enrolling in the same or another area of study.

** Refers to maintaining satisfactory marks for at least 50% of classes and participating in at least 60% of classes each semester or term. Please refer to the BHI Student Progression Policy for more information www.boxhill.edu.au

How to Submit your Application:

- Step 1:** Carefully read the scholarship conditions and eligibility information to ensure you meet the requirements to apply.
- Step 2:** Complete the *Access and Equity Scholarship application form* AND the *Box Hill Institute Nominator Statement of Support* document online or hardcopy.
- Step 3:** Email your application and all supporting documents to **studentlife@boxhill.edu.au**
In-person: Student Life Office, Building 3, Level 2, Elgar Campus [465 Elgar Rd, Box Hill, VIC 3128]

APPLICANT NAME:**ELIGIBILITY CHECKLIST**

Are you a current full time or part time student at Box Hill Institute?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can you maintain satisfactory attendance and course progress?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you attached all supporting documentation including financial information?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you included the <i>Box Hill Institute Nominator Statement of Support</i> document?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you read and agree with the Terms and Conditions?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Section 1. PERSONAL

Full Name:			
Box Hill Student Number:			
Date of Birth:		Mobile Number:	
Email Address:			
Postal Address:			
Do you identify as Aboriginal or Torres Strait Islander?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Section 2. SCHOLARSHIP APPLICATION DETAILS

Name of course you would like to receive the scholarship for at Box Hill Institute:			
Title of course:			
Course code:		Duration of course:	
Are you currently enrolled in this course?			
Start date:		Campus:	
Have you paid any fees to Box Hill for enrolment into this course?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If YES, please specify whether: <input type="checkbox"/> Payment Plan <input type="checkbox"/> Vet Student Loan <input type="checkbox"/> HECS-HELP <input type="checkbox"/> Other			

Section 3. PREVIOUS STUDY

Institution:			
Course Title:			
Course code:		Duration of course:	
List any previous scholarships of any kind and whether or not the scholarship was awarded:			

Section 4. EMPLOYMENT – CURRENT/FORMER 1

Job Description:			
Employer:			
Start date:		<input type="checkbox"/> Full time	<input type="checkbox"/> Part time

EMPLOYMENT – CURRENT/FORMER 2

Job Description:			
Employer:			
Start date:		<input type="checkbox"/> Full time	<input type="checkbox"/> Part time

EMPLOYMENT – CURRENT/FORMER 3

Job Description:			
Employer:			
Start date:		<input type="checkbox"/> Full time	<input type="checkbox"/> Part time

Section 5. STUDENT STATEMENT – FUTURE GOALS

Please explain how this scholarship will assist you with your academic achievements. This should include how your financial situation is impacting your studies, your background, your aspirations, long-term goals, your intentions after graduating from Box Hill Institute and what receiving this scholarship will mean to you:

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Section 6. HARDSHIP OR DISADVANTAGE STATEMENT – HOW YOU QUALIFY

Please provide a description of your hardship circumstances and how you feel you qualify for this scholarship. Please refer to the hardship list under 'eligibility'.

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Section 7. FINANCIAL DETAILS

Are you a valid Centrelink Health Care Card holder or a dependent of a valid Health Care Card holder?

☐ Yes ☐ No

If YES, please go to Section 8 (please note a copy of a valid Centrelink Health Care Card needs to accompany this application)

If NO, please go to Section 7.1

Section 7.1 FINANCIAL COMMITMENTS

Please provide costs related to your tuition and the expected course enrolment with Box Hill Institute:

Course Fees
(Tuition plus any other
enrolment related fees):

Textbooks:

Other (transport costs,
equipment purchases, etc.):

What is your fortnightly income and expenditure? Please provide supporting documentation. (pay slip, Centrelink statement, bank statement, rent receipts, gas, electricity, phone bills, car loans, bank loans, rent). If dependent on parents or partner's income, please fill in the following as a household income/expenditure.

Income (Fortnightly)	\$	Document Supplied	Expenditure (Fortnightly)	\$	Document Supplied
1. Employment		<input type="checkbox"/> Y <input type="checkbox"/> N	1. Food		<input type="checkbox"/> Y <input type="checkbox"/> N
2. From parents/family/spouse		<input type="checkbox"/> Y <input type="checkbox"/> N	2. Rent/mortgage/board		<input type="checkbox"/> Y <input type="checkbox"/> N
3. Investment/business enterprise		<input type="checkbox"/> Y <input type="checkbox"/> N	3. Services (electricity, gas, water etc)		<input type="checkbox"/> Y <input type="checkbox"/> N
4. Centrelink payment (specify)		<input type="checkbox"/> Y <input type="checkbox"/> N	4. Telephone		<input type="checkbox"/> Y <input type="checkbox"/> N
5. Other (please specify below)		<input type="checkbox"/> Y <input type="checkbox"/> N	5. Transport		<input type="checkbox"/> Y <input type="checkbox"/> N
a.		<input type="checkbox"/> Y <input type="checkbox"/> N	6. Dependants (school costs etc)		<input type="checkbox"/> Y <input type="checkbox"/> N
b.		<input type="checkbox"/> Y <input type="checkbox"/> N	7. Insurance (health, house etc)		<input type="checkbox"/> Y <input type="checkbox"/> N
c.		<input type="checkbox"/> Y <input type="checkbox"/> N	8. Loans (personal, car etc)		<input type="checkbox"/> Y <input type="checkbox"/> N
d.		<input type="checkbox"/> Y <input type="checkbox"/> N	9. Health/medical costs		<input type="checkbox"/> Y <input type="checkbox"/> N
e.		<input type="checkbox"/> Y <input type="checkbox"/> N	10. Other (please specify below)		<input type="checkbox"/> Y <input type="checkbox"/> N
f.		<input type="checkbox"/> Y <input type="checkbox"/> N	a.		<input type="checkbox"/> Y <input type="checkbox"/> N
Total Income			b.		<input type="checkbox"/> Y <input type="checkbox"/> N
			c.		<input type="checkbox"/> Y <input type="checkbox"/> N
			Total Expenditure		

Section 8. STUDENT DECLARATION

Applicant's Name:

I declare that all information provided in this application is true and accurate. I have read and understood the terms and conditions.

Signed:

Date: