

# UPCOMING SHORT COURSES

**City Campus:**  
253 Flinders Lane, Melbourne

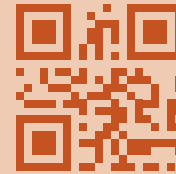
**Box Hill Campus:**  
465 Elgar Road, Box Hill

**Lilydale Campus:**  
Jarlo Drive, Lilydale



Our expert teachers are ready to inspire, challenge and fuel your lifelong learning. Discover our wide range of upcoming short courses, available face-to-face and online.

Click on the courses to view more information and enrol online.



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THE CAE WEBSITE

## ARTS

### DRAWING

#### Botanical Drawing in Colour

Learn a variety of techniques to draw flowers and foliage using graphite and colour pencils.

1 x Sun 10am-4pm · Oct 19 · \$259 · HXAX7804C

#### Children's Book Illustration

From initial concepts to final artwork. Create original characters, develop a storyboard and learn appropriate techniques for contemporary children's book illustration.

4 x Sat 10am-1pm · Nov 15 to Dec 6 · \$389 · HXM02004C

#### Drawing: Intro

For absolute beginners, this course provides a relaxed and enjoyable introduction to some basic principles of drawing and drawing materials.

1 x Sun 10am-3pm · Oct 19 · \$235 · HXW76205C

#### Portrait & Self-Portrait Drawing

Study the structure and proportions of the head and facial features to develop portrait and self-portrait drawing techniques using pencil and charcoal.

1 x Sun 10am-4pm · Oct 26 · \$245 · HXAS2103C

### PAINTING

#### Ink and Watercolour Art

Ink and watercolour is a quick and easy way to capture landscapes, buildings and your favourite things. In this hands-on class you will learn how to create sketches in ink and apply watercolour to enhance your art.

1 x Sun 11am-4pm · Dec 7 · \$249 · HXAX5004C

#### Painting: Abstract

Discover the art of abstraction through painting – learn composition, colour mixing, design, and spatial awareness while unlocking your creative expression.

5 x Thu 10am-1pm · Oct 16 to Nov 13 · \$475 · HXA27304C

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#### Painting: Beginners

Explore a variety of painting styles, techniques, and approaches through engaging exercises designed to build your skills and inspire your unique artistic style.

4 x Wed 6-8:30pm · Oct 29 to Nov 19 · \$365 · HXA26403C

### PICTURE FRAMING

#### Picture Framing

Learn how to custom frame a piece of artwork or photography, using matting, frame, glass and backing board techniques.

4 x Wed 10am-1pm · Nov 19 to Dec 10 · \$485 · HXA16107C

### PRINTMAKING

#### Linocuts for Beginners

Learn the process of developing and printing relief prints using lino. Explore block preparation, designing, transferring your image, carving techniques, paper handling and printing.

2 x Sun 10am-4pm · Nov 23 to Nov 30 · \$455 · HXZ44803C

### CRAFT AND TEXTILES

### BOOKBINDING

#### Japanese Bookbinding

Create your own handmade books using Japanese binding techniques, perfect for journalling, sketch booking or as a beautiful, handcrafted gift for your loved ones!

1 x Wed 6-9pm · Nov 26 · \$219 · HXBA4502C

#### Simple Book Binding

Learn traditional bookbinding skills to create your own hardcover book with a soft spine.

2 x Thu 6-9pm · Oct 23 to Oct 30 · \$285 · HXT83103C

### CERAMICS

#### Kintsugi for Beginners

Explore the ancient Japanese art of Kintsugi. Learn how to repair and transform your broken ceramics into beautifully imperfect pieces of art.

1 x Sun 1-4pm · Dec 14 · \$209 · HXBA6304C

#### Mosaic Art for Beginners

Discover the beauty of assembling colourful ceramic tiles into stunning mosaic pieces. In this playful and creative course, you'll be guided through the maze of materials and design applications to create your own mosaic art for your home or garden.

2 x Sun 10am-12:30pm · Nov 9 to Nov 16 · \$249 · HXBA6403C



### PAPER CRAFT

#### Make Pop-Up Christmas Cards

Craft your own pop-up Christmas cards for friends and family. Learn basic card-making techniques such as scoring, folding, and layering. Then explore the art of designing pop-up and 3D elements to add dimension and wow factor to your holiday cards.

1 x Mon 5:30-8pm · Dec 1 · \$219 · HXBA7101C

### PATTERN MAKING

#### Pattern Making

Create, define and express your style. Learn to create interesting and individual designs made to measure, using a range of professional pattern-making techniques.

2 x Sat 10am-5pm · Nov 15 to Nov 22 · \$460 · HVA10605C

### SEWING

#### Sewing: Beginners

An excellent introduction to making your own clothes with ease. Covers machine set-up and use, reading patterns, fabric suitability and finishing techniques.

2 x Sat 10am-4:30pm · Nov 8 to Nov 15 · \$435 · HVA57505C

### FLORISTRY

### FLORISTRY

#### Floristry in a Day: Christmas Theme

Celebrate Christmas with festive floristry – create an elegant centerpiece, wreath, and gift wraps using florist-favourite blooms. Learn timeless techniques to add a personal, professional touch to your holiday décor and beyond.

**B** 1 x Sat 10am-4pm · Dec 6 · \$375 · HVAB4501B

## BUSINESS

### FINANCIAL MANAGEMENT

#### Bookkeeping: Introduction

This practical course will provide you with an insight and appreciation into why bookkeeping is one of the cornerstones of running a good business.

2 x Sat 9:30am-4:30pm · Nov 8 to Nov 15 · \$459 · SKH36004C

### PERSONAL WEALTH

#### Building Wealth with Real Estate

Learn the necessary skills and knowledge to successfully invest in real estate.

1 x Mon 9:30am-4:30pm · Oct 27 · \$265 · SKS23503C

### PROFESSIONAL DEVELOPMENT

#### Diplomacy, Influence and Persuasion

Join life coach Jacquie Wise to learn the principles of diplomacy and the art of persuasion. Avoid misunderstandings, handle unreasonable people and conflicts and enhance your leadership skills.

1 x Tue 10am-4pm · Nov 18 · \$245 · DNK26403C

#### Powerful Presentation Skills

Learn to deliver a presentation which connects with the audience. Communicate clearly and speak with confidence.

2 x Wed 9:30am-4:30pm · Oct 22 to Oct 29 · \$429 · SKT73203C

#### Time Management: Get Organised for Peak Performance

This one-day workshop is full of ideas for organising your workspace and workflow and prioritising tasks for maximum workplace efficiency.

1 x Wed 9:30am-4:30pm · Nov 19 · \$265 · SKT84203C

#### Effective Cross-Cultural Communication

Gain a clear and practical understanding of how to communicate effectively with people from diverse cultures, in the workplace.

1 x Fri 10am-4pm · Nov 14 · \$245 · SKAZ4801C

### PROJECT MANAGEMENT

#### Project Management Fundamentals

Discover the most common terms and industry techniques to manage your projects to time and budget.

2 x Thu/Fri 9:30am-4:30pm · Nov 13 to Nov 14 · \$439 · SKT85304C

### SMALL BUSINESS

#### Small Business: A Start-up Guide

Develop a flexible but disciplined process to validate your business ideas or review your current business.

1 x Sat 10am-4pm · Nov 8 · \$229 · SKZ57003C

#### Trades Business Essential Startup Guide

Designed for trade students and qualified tradespeople interested in starting and managing their own business, this course focuses on developing business acumen and an entrepreneurial mindset.

2 x Sat 9am-1pm · Oct 18 to Oct 25 · \$450 · SKBB2902B

## COMPUTERS & TECHNOLOGY

### BASIC IT SKILLS

#### Introduction to Personal Computers & the Internet

If using a computer seems scary, this course will teach you all the basics in a comfortable, friendly environment.

4 x Sat 9:30am-12:30pm · Nov 22 to Dec 13 · \$375 · SRZ42204C

## MICROSOFT OFFICE

#### Microsoft Word and Excel: Introduction

Improve your knowledge of workplace essentials Microsoft Word and Microsoft Excel.

5 x Wed 6-9pm · Nov 19 to Dec 17 · \$495 · SRX46604C

#### Microsoft Excel Intermediate

This is a moderately-paced workout for people who work with Excel often.

2 x Thu 9:30am-4:30pm · Oct 16 to Oct 23 · \$445 · SRAX3603C

#### Introduction to Microsoft 365

Gain Insights into using Microsoft 365 Apps to edit, communicate, inform and collaborate with confidence.

1 x Fri 9:30am-4:30pm · Oct 24 · \$265 · SRBB0805C

## DIGITAL DESIGN & MULTIMEDIA

### ADOBE CREATIVE CLOUD

#### Adobe Photoshop: Introduction

Learn the fundamentals of Adobe Photoshop Creative Cloud and its ability to add impact to photography and illustration projects.

2 x Sat/Sun 10am-4pm · Oct 18 to Oct 19 · \$375 · HDV59703C

## DIGITAL DESIGN & MULTIMEDIA

#### Graphic Design

This hands-on course will introduce participants to all aspects of the graphic design process. Ideal for those keen to understand design principles and how to apply them using Adobe Creative Cloud.

2 x Sat/Sun 10am-4:30pm · Nov 29 to Nov 30 · \$395 · HDAD3403C

## ENGLISH AS AN ADDITIONAL LANGUAGE

### ENGLISH AS AN ADDITIONAL LANGUAGE (EAL)

#### Business English – Speaking for Professionals

Gain confidence with your English when speaking in a professional environment.

8 x Thu 6-9pm · Oct 16 to Dec 4 · \$669 · SKR50804C

## FOOD & BEVERAGE

### HANDS-ON COOKING

#### Kitchen Knife Skills: Sharpening, Cutting, Deboning & Filleting

Chop, slice, julienne and dice your way to enhanced kitchen knife skills with Simone Mancin. Practise different cutting techniques, learn how to fillet a fish and debone a chicken.

1 x Sat 10am-3pm · Nov 22 · \$295 · DHW58802B

#### Kitchen Boot Camp: Hands on Cooking Skills for Beginners

Get up to speed with essential kitchen skills. Master basic techniques for creating terrific pastas, casseroles, stir fries and curries at home.

1 x Tue 6-9pm · Dec 9 · \$245 · DHY44603B

#### Spanish Tapas & Paella Cooking Class

Discover how to prepare Spain's iconic dish paella in three mouthwatering styles, along with a variety of tempting tapas.

1 x Tue 6-9pm · Nov 18 · \$245 · DHZ69702B

## HEALTH & WELLBEING

### PERSONAL EFFECTIVENESS

#### Assertiveness with Difficult People

Learn to be assertive even with unreasonable people. Jacquie Wise will show you how to say no without guilt, set boundaries and ask for what you want.

1 x Sat 10am-4pm · Oct 25 · \$245 · DNO05404C

#### Panic-Free Public Speaking for Nervous Beginners

For many people, public speaking is their number one fear. Learn how to overcome anxiety about public speaking and get your point across with confidence.

3 x Wed 6-8pm · Nov 12 to Nov 26 · \$245 · DNT50705C

#### Confident Conversations & Social Etiquette

Learn how to move past shyness and anxiety, how to be more confident and to make more meaningful connections with others.

1 x Sat 10am-4pm · Nov 29 · \$245 · DNV83104C

#### New Horizons: Life After Retirement

Our psychotherapist and master life coach shows you how to create your best years yet and how to reinforce the philosophy that life gets better with age!

1 x Sat 10am-4pm · Dec 6 · \$245 · DNY79804C

## HISTORY AND PHILOSOPHY

### HISTORY, THE ARTS & CULTURE

#### George Orwell: The Conscience of an Age

Dr Richard Stone presents an introduction to George Orwell's extraordinary life and work as a novelist, essayist, social commentator and journalist.

2 x Wed 11:30am-1pm · Oct 15 to Oct 22 · \$149 · DNAN5201C

#### Beyond Impressionism:

##### Innocents and Hedonists

Explore four influential French painters who redefined Post-Impressionism and shaped Modernist art.

4 x Fri 11:30am-1pm · Nov 14 to Dec 5 · \$275 · DNBB2302C

#### Amusing Her Majesty - Queen

##### Victoria's Music

While Victorian Britain had few top-tier musicians, music was central to daily life. We'll explore works by Tosti, Sullivan, Balfe, and Prince Albert.

2 x Wed · 11:30am-1pm · Dec 10 to Dec 17 · \$155 · DNBB4501C

## INTERIOR DESIGN & DECOR

### INTERIOR DESIGN

#### Introduction to Interior Design

Whether you're a passionate interior design enthusiast or new to the theme, this beginner-friendly short course is tailored to guide you through every step of creating stunning interior spaces.

2 x Sun 10:30am-3:30pm · Oct 19 to Oct 26 · \$359 · HXBA8104C

## LANGUAGES

### ARABIC

#### Arabic: Alphabet and Pronunciation **NEW!**

Master the flowing Arabic script, celebrated in Islamic calligraphy found on grand mosques and ancient manuscripts. Develop a clear accent and build confidence by reading and writing – benefiting from the encouragement that only real classmates can provide.

4 x Mon 6-8pm · Nov 24 to Dec 15 · \$239 · DLBB3101C

## Arabic: Everyday Vocabulary **NEW!** and Cultural Insights

Expand your vocabulary as you dive into customs like Ramadan feasts and traditional hospitality. Group activities help you discover the richness of Arabic culture with people who share your passion.

4 x Wed 6-8pm · Nov 26 to Dec 17 · \$239 · DLBB3501C

## Arabic: Elementary 1

Start speaking Arabic from your very first class and explore the living heart of Middle Eastern hospitality – from sharing coffee to the poetry of ancient storytellers. Experience the famed warmth of Arabic social gatherings and form real friendships in vibrant, interactive lessons.

8 x Thu 6-8pm · Oct 16 to Dec 4 · \$399 · DLV72114C

8 x Mon 6-8pm · Oct 27 to Dec 15 · \$399 · DLV72115C

8 x Tue 6-8pm · Nov 11 to Jan 20 · \$399 · DLV72116C

## Arabic: Elementary 2

Take your Arabic further and unlock deeper connections with people and traditions at the heart of Arabic-speaking societies. Now that you have the basics, dive into everyday conversations, explore the art of bargaining in bustling souks, and learn to share stories over traditional mint tea. Face-to-face lessons create a supportive, fun environment – bringing you richer understanding, laughter, and lasting friendships

8 x Wed 6-8pm · Oct 22 to Dec 10 · \$399 · DLV72304C

## FRENCH

### French for Travellers

Travel smarter and join in the Parisian café culture – practice the art of the leisurely meal, polite greetings, and enjoying life's little pleasures. Experience the joy of role-play and group banter, learning the nuances of "la vie française." Course fees include booklet.

6 x Tue 6-8pm · Nov 11 to Dec 16 · \$349 · DLB34514C

### French: Essential Grammar **NEW!** and Sentence Structure

Unlock the secrets of French with group activities inspired by classic French cinema and the witty repartee of Parisian conversation.

4 x Tue 6-8pm · Nov 25 to Dec 16 · \$239 · DLBB3201C

### French: Everyday Vocabulary **NEW!** and Cultural Insights

Explore the world of French festivals – like Bastille Day – while expanding your language skills in a group setting as joyful as a summer picnic on the Seine.

4 x Thu 6-8pm · Nov 27 to Dec 18 · \$239 · DLBB3601C

### French: Elementary 1

Discover the magic of French through food, film, and the music of Edith Piaf. Engage in lively, face-to-face lessons and join a community that celebrates the traditions of France, Quebec, and beyond.

8 x Thu 6-8pm · Oct 16 to Dec 4 · \$399 · DLAT6421C

8 x Wed 6-8pm · Oct 29 to Dec 17 · \$399 · DLAT6422C

8 x Tue 6-8pm · Nov 18 to Jan 27 · \$399 · DLAT6423C

## French Continuing: Intermediate

Bring your French to life and join a community that celebrates Francophone culture, from the artistry of Parisian pâtisseries to lively debates over classic French films. Deepen your skills through conversation and real-world scenarios – share holiday plans, discuss news, and explore traditions like the Christmas markets. In-person interaction makes learning enjoyable and authentic, building connections and confidence impossible to achieve through apps or AI.

9 x Tue 10:30am-12:30pm · Oct 14 to Dec 16 · \$449 · DLAE0905C

## GERMAN

### German: Elementary 1

Step into German life from Oktoberfest to Beethoven's symphonies. Practise real conversations with your classmates, and explore why German is the language of scientists, philosophers, and groundbreaking thinkers.

8 x Thu 6-8pm · Oct 09 to Nov 27 · \$399 · DLV75417C

### German: Elementary 2

Build on your German foundation and step confidently into everyday conversations, from chatting about travel plans to exploring the famed Christmas markets (Weihnachtsmärkte) and enjoying German cuisine like pretzels and sausages. Experience authentic cultural traditions and the camaraderie of group learning – making friends, sharing laughs, and gaining insights.

8 x Mon 6-8pm · Oct 20 to Dec 8 · \$399 · DLV75803C

## GREEK

### Greek: Elementary 1

Step into the world of Greek with lively, interactive classes – learn everyday language, from greetings to ordering delicious souvlaki, while exploring the warmth of Greek hospitality (philoxenia). Immerse yourself in the traditions of village festivals, vibrant music, and community spirit that define Greece. Experience real conversation and group laughter, forging connections and memories.

8 x Wed 5:30-7:30pm · Oct 29 to Dec 17 · \$399 · DLV76912C

## ITALIAN

### Italian for Travellers

Get ready for your Italian adventure – from ordering gelato in Rome to navigating bustling markets in Florence. Role-play lively situations with your classmates and experience why "la dolce vita" is best enjoyed in good company. Course fees include a phrasebook and handouts.

6 x Tue 6-8pm · Nov 11 to Dec 16 · \$349 · DLE16415C

### Italian: Essential Grammar **NEW!** and Sentence Structure

Experience Italian grammar through group games inspired by Italian cinema and spontaneous laughter – because learning here feels like a family gathering.

4 x Tue 6-8pm · Nov 25 to Dec 16 · \$239 · DLBB3301C

## Italian: Everyday Vocabulary **NEW!** and Cultural Insights

Explore vocabulary while tasting Italy's culinary delights and learning why conversation at the dinner table is the heart of Italian culture.

4 x Thu 6-8pm · Nov 27 to Dec 18 · \$239 · DLBB3701C

### Italian: Elementary 1

Live the spirit of Italy in each class, from the passion of opera to friendly hand gestures shared over espresso. Start speaking Italian and make connections that last – face to face!

8 x Thu 6-8pm · Oct 23 to Dec 11 · \$399 · DLV80718C

8 x Tue 6-8pm · Nov 11 to Jan 20 · \$399 · DLV80719C

### Italian: Elementary 2

Expand your Italian and dive deeper into the heart of Italian culture – practice chatting about weekend markets, sharing family recipes, and celebrating traditions like la Festa di San Martino with new friends. Experience the joy of language over real conversation and group activities, where every class feels like joining an Italian gathering – warm, lively, and unforgettable.

8 x Tue 6-8pm · Oct 14 to Dec 9 · \$399 · DLV80904C

8 x Tue 6-8pm · Nov 25 to Dec 10 · \$399 · DLV80905C

### Italian: Elementary 6

Take your Italian skills to the next level and experience the everyday conversations of Italy – discuss local news, plan a trip to the festive Carnevale, and debate the best regional gelato. Group classes offer real-time interaction, laughter, and cultural immersion with others who share your passion. These authentic connections and insights into Italian life can only be found in live, friendly lessons

8 x Wed 6-8pm · Oct 22 to Dec 10 · \$536 · DLW87501C

## JAPANESE

### Japanese: Everyday Vocabulary **NEW!** and Cultural Insights

Learn useful Japanese while exploring seasonal festivals, from cherry blossom viewing (hanami) to summer matsuri. Each lesson brings Japanese customs to life through shared experience.

4 x Wed 6-8pm · Nov 26 to Dec 17 · \$239 · DLBB3801C

### Japanese: Script and Pronunciation **NEW!**

Conquer hiragana and katakana while designing your own nengajō (New Year's card). Real feedback and classroom encouragement make every lesson feel like a celebration of Japanese creativity.

4 x Mon 6-8pm · Nov 24 to Dec 15 · \$239 · DLBB4101C

### Japanese: Elementary 1

Open the door to Japanese culture – practice polite greetings, try basic calligraphy, and explore the spirit of omotenashi (Japanese hospitality) in lively, face-to-face classes.

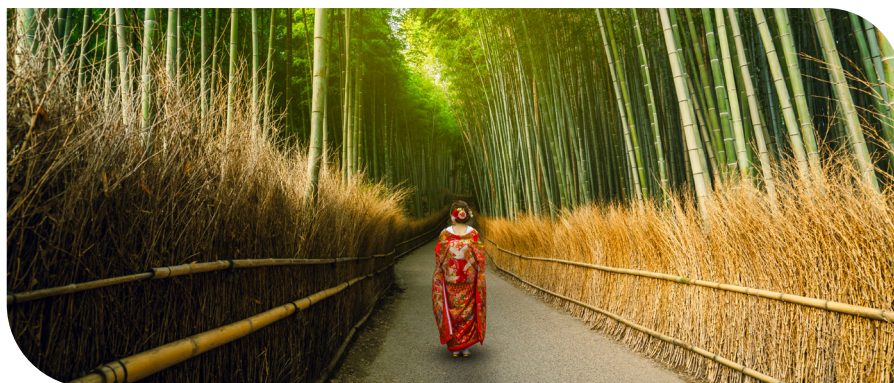
8 x Tue 6-8pm · Oct 14 to Dec 9 · \$399 · DLV81315C

8 x Mon 6-8pm · Nov 10 to Jan 19 · \$399 · DLV81316C

## Languages Skills Assessment Form

This assessment will help us place you in the right class, whether you're a beginner or an expert.

Click here to get started.



## KOREAN

### Korean: Elementary 1

Step into the world of Korean with interactive lessons that bring the language and culture to life – practice everyday greetings, try writing 한글 (Hangul), and explore the excitement of K-pop, K-dramas, and sharing 김치 (kimchi) with friends. In-person classes offer laughter, real conversation, and the energy of learning together – a supportive environment where connections and cultural understanding

8 x Thu 6-8pm · Oct 16 to Dec 4 · \$399 · DLV65714C

## LATIN

### Latin Reading Group (Deliciae Latinae)

Travel back in time to Ancient Rome! Read the poetry of Ovid, the speeches of Cicero, and epics that shaped Western civilisation, all within a spirited reading group that brings classical culture to the present.

12 x Mon 2-3:30pm · Nov 17 to Mar 23 · \$699 · DLK17403C

## RUSSIAN

### Russian: Everyday Vocabulary **NEW!** and Cultural Insights

Experience the warmth of a Russian tea (samovar) gathering and learn phrases to use at the ballet, dacha, or folk festival. Dive into Russian hospitality with others.

4 x Wed 6-8pm · Nov 26 to Dec 17 · \$239 · DLBB3901C

### Russian: Script and Pronunciation **NEW!**

Unlock Cyrillic and discover the thrill of reading Russian literature – imagine joining in a poetry night in Moscow. Group encouragement makes every page easier.

4 x Mon 6-8pm · Nov 24 to Dec 15 · \$239 · DLBB4201C

## SPANISH

### Spanish for Travellers

Prepare for spirited fiestas, tapas nights, and flamenco dancing! Practise greeting friends as they do in sunny plazas across Spain and Latin America – where learning is always a social experience.

6 x Wed 6-8pm · Nov 5 to Dec 10 · \$349 · DLV75915C

### Spanish: Essential Grammar **NEW!** and Sentence Structure

Master Spanish grammar in lessons peppered with Latin rhythms and global traditions of the Spanish-speaking world. Collaboration – just like a Spanish dance – is key!

4 x Tue 6-8pm · Nov 25 to Dec 16 · \$239 · DLBB3401C

### Spanish: Everyday Vocabulary **NEW!** and Cultural Insights

Expand your vocabulary with lively classroom games inspired by Día de los Muertos, salsa music, and the diverse cultures that make Spanish so much fun to speak.

4 x Thu 6-8pm · Nov 27 to Dec 18 · \$239 · DLBB4001C

### Spanish: Elementary 1

Kickstart your Spanish journey through lively, interactive classes – master greetings, order tapas, and join in the spirit of fiesta as you explore the flavours and rhythms of Spanish-speaking cultures. Discover the warmth of learning within a group, with real conversation and shared moments.

8 x Wed 6-8pm · Oct 22 to Dec 10 · \$399 · DLV76718C

## VIETNAMESE

### Vietnamese: Elementary 1

Begin your Vietnamese adventure with engaging, interactive lessons – master everyday greetings, learn how to order phở, and discover the vibrant traditions of Vietnamese street markets and Tết (Lunar New Year). Join a community of learners, share laughs, and immerse yourself in the flavours, sounds, and friendships that only in-person classes can deliver.

8 x Mon 5:30-7:30pm · Oct 13 to Dec 01 · \$399 · DLV80412C



## PERFORMING ARTS

### INSTRUMENTAL

#### Piano & Keyboard: For Beginners Day

Always wanted to play but never had the courage to try? An introductory course where students take turns at the keyboard. Ideal for beginners. Learn in 7 weeks what might normally take 7 months.

8 x Wed 12-1pm · Oct 15 to Dec 17 · \$280 · HWZ68605C

#### Piano & Keyboard: For Beginners Evening

Always wanted to play but never had the courage to try? An introductory course where students take turns at the keyboard. Ideal for beginners. Learn in 7 weeks what might normally take 7 months.

8 x Wed 5-6pm · Oct 15 to Dec 17 · \$280 · HWZ89305C

#### Piano: Level 2 Evening

This course is ideal for students who have completed our Piano Beginners class and are eager to develop their playing ability further.

8 x Wed 6-7pm · Oct 15 to Dec 17 · \$280 · HWZ89405C

#### Piano: Level 3 Day

Continue to develop and improve your piano playing ability. You need to have completed CAE Piano Level 2 course or equivalent playing experience. If you are unsure of your level of experience please contact us to discuss it.

8 x Wed 1-2pm · Oct 15 to Dec 17 · \$280 · HWA47505C

## PHOTOGRAPHY & FILM

### FILMMAKING & EDITING

#### iPhone Video Making Workshop: Shoot, Edit, Share

Learn core filming techniques and essential camera movements necessary to make the perfect video using your iPhone.

3 x Sun 10am-2pm · Nov 16 to Nov 30 · \$375 · HDAL9503C

#### Film Editing with Adobe Premiere Pro – Introduction

This course covers everything needed to get started with Adobe Premiere Pro.

4 x Tue 6-9pm · Nov 18 to Dec 9 · \$395 · HDAT4204C

### POINT & SHOOT PHOTOGRAPHY

#### Travel Photography

Learn how to make the most of light, colour and design opportunities to produce beautiful images while travelling.

1 x Sun 10am-3pm · Nov 16 · \$189 · HDAD3503C

#### Advanced Smartphone

##### Photography: Masterclass

Expand on the fundamentals of smartphone photography by delving into the art of creative composition and image design principles.

1 x Sun 10:30am-3:30pm · Oct 26 · \$189 · HDAR8105C

1 x Sat 10:30am-3:30pm · Dec 13 · \$189 · HDAR8106C

## SLR CAMERA PHOTOGRAPHY

### Digital SLR and Mirrorless Photography

Unlock the full potential of your Digital SLR or Mirrorless camera through hands-on shooting and classroom learning, guided by an expert photographer.

2 x Sun 10am-4pm · Dec 7 to Dec 14 · \$375 · HDAD3106C

## WRITING & EDITING

### FICTION

#### Fiction Writing Masterclass

This course guides new and emerging writers in refining key micro-skills to elevate and enliven their fiction. Each class will focus on a particular skill or aspect of writing.

6 x Sat 10am-1pm · Oct 18 to Nov 29 · \$495 · HABA2704C

#### The Short Story

Discover techniques for crafting brilliantly imaginative short stories that will captivate readers from start to finish.

5 x Tue 6-9pm · Nov 11 to Dec 9 · \$425 · HAP35404C

## SCRIPTWRITING & SCREENPLAY

### Introduction to Screenwriting

Discover key aspects of writing for film. Explore narrative structure and film language, script format, layout, treatments and synopses.

6 x Thu 6-9pm · Nov 6 to Dec 11 · \$495 · HAJ64604C

## WRITING SKILLS

### Beginning Creative Writing

An engaging and informative course designed for aspiring creative writers ready to take their first steps.

3 x Sat 10am-2pm · Nov 22 to Dec 6 · \$375 · HAG59004C

### Beginning Creative Writing Advanced

Build on the foundations of our Beginning Creative Writing short course by refining your craft through guided workshops and engaging exercises in a supportive, creative space.

4 x Sun 10am-2pm · Nov 16 to Dec 7 · \$480 · HAAD2804C

### Fiction Writing Masterclass

In this course, new and emerging writers will learn to hone a range of micro-skills to enrich their fiction. In each class we will focus on a particular skill or aspect of writing.

6 x Sat 10am-1pm · Oct 18 to Nov 29 · \$495 · HABA2704C

### Novel Writing

Start your novel-writing journey with this practical course, covering all the essentials to get you confidently underway.

5 x Thu 6-9pm · Nov 6 to Dec 11 · \$425 · HAL00404C



## UPSKILL, LEARN AND CONNECT WITH YOUR WORK TEAM AT CAE

Unlock your team's full potential with our flexible training solutions.

The Centre for Adult Education (CAE) provides flexible on-site training options – delivered either at your workplace or at our conveniently located campuses in Melbourne's CBD, Box Hill or Lilydale. These tailored sessions empower your teams to collaborate and grow professionally in an environment that best fits your needs.

With more than 75 years of trusted expertise in professional training, we offer over 200 short courses led by seasoned industry experts. Our diverse programs span business acumen, creative exploration, and personal growth – designed to support learners at every stage, whether you're refining current skills or discovering new ones. We champion collaborative learning and tailor our offerings to meet a wide range of goals.

Choose from a wide range of courses, such as:

- › **Business skills:** Workplace Communication, Coaching and Mentoring, Project Management, Business Writing, and Microsoft Office 365.
- › **Creative skills:** Smartphone Photography and Video Making, and Adobe programs.
- › **Team-building activities:** Health & Wellbeing, Languages, Cooking, Art, Crafts, Walking Tours, and Performing Arts.

If your organisation is looking to bring your colleagues together and build professional capacity, CAE is the perfect choice.

[Click here to learn more.](#)

### BUSINESS WRITING ESSENTIALS

Improve your overall business writing skills for both professional and personal development.

For those who must write as part of their job, being able to write well can play a crucial role when dealing with both internal and external stakeholders at every level.

In this program, participants will learn how to capture thoughts on paper that are strong and persuasive, yet at the same time clear, concise, complete and correct.

### EFFECTIVE CROSS-CULTURAL COMMUNICATION

Understand how intercultural communication is vital for a high performing and productive workplace.

This training provides participants a clear and practical understanding of how to communicate effectively with people from diverse cultures in the workplace.

### PROJECT MANAGEMENT

This course offers a practical introduction to key project management concepts, including planning, scheduling, budgeting, and risk management.

Ideal for those new to project management or seeking to enhance their current capabilities.

### COACHING & MENTORING

Develop a foundational awareness and understanding of effective coaching and mentoring skills.

Suitable for a broad range of industries, job roles and community groups, this introductory mentoring and coaching course will equip you with the knowledge and skills necessary to inspire and empower others to achieve their goals.

### IPHONE VIDEO MAKING WORKSHOP

As a professional, having skills to create high-quality smartphone photography and video content is essential for effective communication, marketing, and social media engagement.

This interactive training is designed to equip your team with the knowledge and skills to take smartphone photography and videography to the next level, specifically tailored for professional applications.

### MICROSOFT 365 TRAINING

Gain insights into using Microsoft 365 Apps to edit, communicate, inform and collaborate. Your team will learn how Teams and Outlook are interwoven with OneDrive, SharePoint and Groups.

Discover how to maximise the use of online versions of Word, Excel, Outlook, PowerPoint and OneNote and explore Microsoft Forms, Planner, Lists, Whiteboard and more.