

Hampden Gurney C of E Primary – Guidelines for Remote Learning

Following on from the government's announcement on 4th January 2021, Hampden Gurney will now be closed to all children (except to vulnerable children and children of key workers) until further notice. We will notify you as soon as this situation changes.

During the intervening period, we will be implementing remote learning. Our policy for remote learning adheres to the guidelines set out by the Department for Education when teaching pupils remotely which are as follows:

- *set assignments so that pupils have meaningful and ambitious work each day in a number of different subjects*
- *set work that is of equivalent length to the core teaching pupils would receive in school, and as a minimum:*
 - **primary (years 1-6): 3 hours a day, on average, across the school cohort**
 - *secondary: 4 hours a day, with more for pupils working towards formal qualifications this year*
- *provide frequent, clear explanations of new content, delivered by a teacher or through high-quality curriculum resources or videos*
- *have systems for checking, at least weekly, whether pupils are engaging with their work, and inform parents immediately where engagement is a concern*
- *gauge how well pupils are progressing through the curriculum using questions and other suitable tasks, and **provide feedback, at least weekly**, using digitally facilitated or whole-class feedback where appropriate*
- *enable teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding*

We expect schools to consider these expectations in relation to the pupils' age, stage of development or special educational needs, for example where this would place significant demands on parents' help or support. We expect schools to avoid an over-reliance on long-term projects or internet research activities.

In developing their remote learning plans, we expect schools to:

- *Use a curriculum sequence that allows access to online (e.g. teaching videos, tests) and offline (e.g. resource packs, reading books) resources, and that is linked to our curriculum expectations.*
- *Give access to those remote education resources.*
- *Select the online tools that will be consistently used across our school in order to allow interaction, assessment and feedback, and make sure staff are trained in their use.*
- *Provide printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access.*
- *Recognise that younger pupils and some pupils with SEND may not be able to access remote education without adult support, and so should work with families to deliver our curriculum.*

FAQs – Frequently Asked Questions

Are there different behaviour expectations online?

Online lessons should reflect face-to-face learning as much as possible. Children should be dressed appropriately, with cameras on and microphones muted unless otherwise requested by the class teacher. **It is the school's policy that children use headphones whilst online to minimise background noise and to aid concentration.**

How do we keep our children safe online?

Pupils from year 1 upwards have been taught in school about internet safety and understand about working responsibly online. It is however the responsibility of parents to ensure that pupils learning remotely are accessing only appropriate educational material. Parents should check what sites pupils have been visiting and check their notifications.

What happens if we do not have a device or internet access?

We have asked parents to contact us if they do not have access to a device for online learning. Please contact the office urgently if you need a device and have not already notified us. Paper copies of resources will be made available to those who need them.

What are the expectations for parents during the lessons?

We ask parents to support their child to access the live taught lessons. For pupils in Reception – Year 2, once they are set up, pupils should take part in the lesson by themselves. However, parents may need to sit near their child to provide technical support and to oversee their independent practice work. For pupils in Years 3 – 6, once they are set up, pupils should take part in the lesson by themselves. Parents may want to stay nearby for technical support, but the DFE guidance is for children to take part in lessons with their teacher as they would in the classroom. **The live lessons are not for parents to take part in directly, nor ask questions to the teacher. If you have any essential questions for your child's class teacher, please email them as you would normally and the teacher will respond during working hours.**

How will my child access remote learning online?

The main learning platform via which online learning and resources will be DB Primary. All pupils from year 1 upwards should click on the following link to start work on the first day of remote learning:

<http://hampdengurney.westminster.dbprimary.com/>

All pupils have been given a login and password but if your child has lost theirs, please contact their class teacher directly. Links to alternative websites or resources will be provided by the class teacher, including links to optional follow on work.

Will children in school e.g. vulnerable or children of key workers, have different lessons?

Children who come into school will be using a computer to access the work for their individual class teacher. They will be following the same remote learning programme from school as they would do if they were at home.

How should I return my child's completed work to the teacher?

Class teachers will give **clear instructions regarding the format and timing** for uploading children's work. Please ensure that your child adheres to these instructions carefully as some work will need to be completed for the next day whilst other work may be due in at a future date. **All daily work should be uploaded by 4.30 pm unless otherwise instructed by the class teacher.**

Should I worry if not all of my child's work is marked?

Children's work is assessed in a range of ways in school and the same is true for remote learning. Some lessons may involve research or fact finding whilst others are preparation for a piece of work which will be done in a future lesson. Teachers use a variety of strategies when marking children's work and will sometimes give the children answers or a set of assessment criteria at the end of the class so that children can mark or assess themselves. Self-correction and self-assessment are valuable parts of learning for children as they enable children to become more independent, accurate and improve their focus on the task.

Answers or success criteria for self-assessment will be made available via DB Primary where appropriate. Detailed teacher assessment (including marking) and feedback (written or verbal) will be carried out for core subjects i.e. Maths and Literacy, at least once a week, in line with the government guidelines. Foundation (non-core subjects) will be marked as appropriate.

What will my child's timetable look like?

Children learn best by being active and putting into practice what they have learned. Please be aware that initial teacher input for a lesson is typically no more than 20% of the lesson time. Once children start their learning activity, the teacher will be monitoring them and providing support where appropriate.

Your child will have an individual timetable which is set by their class teacher. The timetable will incorporate online learning with the teacher, online independent learning and offline learning. We will do our utmost to keep screen time to a minimum for health and safety reasons as well as to allow flexibility to households who are sharing devices. The timetable, teaching and resources will be tailored according to children's age and ability. For example, the lower year groups will have shorter sessions and more 1:1 or small group teaching as opposed to whole class.

EYFS

Screen time will be limited for Nursery and Reception children. Most lessons will be taught in small groups e.g. for Phonics with occasional whole class teaching e.g. story time, show and tell. The EYFS team also plan to use some of these sessions to celebrate achievement so that children have a chance to communicate with each other as much as possible. Communication between parents and teachers will be via Tapestry. The specific timetable for your class will be emailed to you by your child's class teacher.

KS1 and KS2

Lesson subjects will be posted by individual class teachers on DB Primary:

<http://hampdengurney.westminster.dbprimary.com/>

Please be aware that teachers may need to vary session lengths on occasions to accommodate the learning.

The class timetable for years 1-6 will be as follows:

Time	Session	Further Detail
9 – 10.45 am	Session 1	Children will be taught core subjects (i.e. literacy and numeracy) online by the teacher and may then be split into groups e.g. to carry out different tasks or activities. Pupils will be monitored and support provided as appropriate.
10.45 – 11.00 am	Break	Please use this time to get a drink of water and a healthy snack. You should also go to the toilet to avoid disrupting lessons.
11.00 – 12.00 am	Session 2	Children will be taught core subjects (i.e. literacy and numeracy) online by the teacher and may then be split into groups e.g. to carry out different tasks or activities. Pupils will be monitored and support provided as appropriate.
12.00 – 1.00 pm	Lunch	Please use this time to go to the toilet to avoid disrupting afternoon lessons.
1.00 – 3.30 pm	Session 3	These will be Foundation subject lessons (i.e. Science, Humanities, RE, Art, Music, Spanish, PSHE, PE). Lessons will be made available via DB Primary page for each individual class and will follow each classes normal daily timetable.

Additional websites for further learning

Parents can access some of the following websites to supplement their childrens' learning if they wish.

A range of lessons covering years 1 to 6.

<https://www.thenational.academy/>

<https://www.bbc.co.uk/bitesize>

Fun, interactive activities for a range of subjects and age groups.

<https://www.topmarks.co.uk/>

<https://www.busythings.co.uk/>

EYFS

For ideas on fun, educational activities for the 0-5 year olds:

<https://hungrylittleminds.campaign.gov.uk/>

For practice with Phonics and reading.

<https://www.ruthmiskin.com/en/programmes/phonics/>

<https://home.oxfordowl.co.uk/reading/reading-schemes-oxford-levels/read-write-inc-phonics-guide/>

<https://www.phonicsplay.co.uk/>