



## New process for sending your invoices to Nordic Lights Ltd

Dear Valued Supplier,

As part of Nordic Light's ongoing efforts to streamline our purchase-to-pay processes to deliver on-time invoice payments, we are accelerating the next phase of our digitalisation strategy. Starting from 13/2- 2023, Nordic Lights will be phasing out the processing of traditional paper and emailed PDF invoices.

Nordic Lights has partnered with Pagero, a global B2B network, to provide electronic invoicing that will be rolled out for the receipt of all invoices. This transition will ensure on-time payment, increased traceability and strengthen supplier relationships.

Pagero was chosen because they offer the most flexible solutions, value to our suppliers and are able to interoperate with solutions you may already have.

For more information regarding the options available please visit our Project Page:  
<https://www.pagero.com/project-pages/nordic-lights-oy/>

In the table below you can find the invoice information for Nordic Lights Ltd

Company Name	Org number	VAT Number	OVT Number	Peppol ID	Operator address Pagero Oy
Nordic Lights Ltd	1739093-0	F117390930	003717390930	0216:003717390930	003723609900

### Additional benefits of trading electronically:

- **Minimise errors:** apply automated invoice validation and enrichment
- **Secure document and data exchange:** no data corruption or risk of invoices being lost in the mail or an inbox
- **Track and traceability:** track the delivery status of your invoices
- **Automation of ERP workflow:** lower operations costs and eliminate time-consuming and error-prone manual tasks
- **Better cash flow:** ensure on-time payments
- **Fulfil legal requirements:** be always up to date and compliant with tax and archiving legislation
- **Environmentally friendly:** lower paper use and CO2 emissions
- **Remote work-ready:** do business from anywhere without the need for extra resources like printers, scanners or the postal service.

We require our suppliers to adopt e-invoicing as soon as possible, as after 30/4-2023 all invoices received on paper and PDF will be rejected.

In order to initiate your migration to e-invoicing, we have asked Pagero to reach out to you within the next 10 working days. Pagero will be handling all aspects of this project and will keep us updated on your progress.

If you already have a Pagero account, please [login](#) and add Nordic Lights to your account using the customer directory in Pagero Online. *If you are using another service provider, contact them and ask them to establish the connection with Pagero.*

Thank you in advance for your support with this mutually beneficial initiative. We look forward to receiving your invoices electronically.

Yours sincerely,

Ann-Louise Brännback  
CFO  
Nordic Lights

Milka Aho  
Procurement Manager  
Nordic Lights

