

1.12.2020

Sitowise Holding I Oy's invoicing address

All our invoices are handled electronically, and we therefore require electronic invoices for all our purchases. Please create your invoice according to the following information:

Company name Sitowise Holding I Oy
Organization number 2767842-8
E-invoice address 003727678428
Service provider 003723609900 or PAGERO

Please ensure your invoice includes buyer's name and, if applicable, contract number. E-invoice should include the following information:

INVOICE INFORMATION	TEAPPS	Finvoice
Buyer's name	RECEIVER/CUSTOMER_INFORMATION/ CONTACT_INFORMATION/CONTACT_PERSON	BuyerContactPerson- Name
Contract number	HEADER/CONTRACT_INFORMATION/CONTRACT_NUMBER	AgreementIdentifier

Please be aware that we accept only e-invoices. If your company does not have the means of sending e-invoices, Sitowise companies offer you an access to Pagero Free Web portal which is a cost-free service for sending e-invoices to Sitowise Holding I Oy. To start using this service, please register your company at <https://www.pagero.com/project-pages/sitowise/>. If you need assistance with Pagero Free Web Portal, please contact Pagero Support. You can send a ticket at <https://support.pagero.com/hc/en-us> or call +358 10 219 55 79.

If you have any questions, please contact finance@sitowise.com.

Best Regards,

Sitowise Holding I Oy

