

Dear partner,

Hartela Group's corporate structure will change on **1 October 2025**. Going forward, Hartela Group will consist of the parent company Hartela-yhtiöt Oy (3371617-9) and a single construction company. The construction company will continue as Hartela Etelä-Suomi Oy (0196430-3), whose name will be changed to Hartela Oy.

The operations of Hartela Länsi-Suomi Oy, Hartela Pirkanmaa Oy, and Hartela Pohjois-Suomi Oy will be transferred under Hartela Oy as of 1 October 2025.

We kindly ask you to submit purchase invoices concerning Hartela Länsi-Suomi Oy (0764622-6), Hartela Pirkanmaa Oy (3234325-1), and Hartela Pohjois-Suomi Oy (0827064-6) by 22 of September 2025.

Purchase invoices concerning the above-mentioned companies dated 23–30 September 2025 must be dated in October, addressed to Hartela Oy (0196430-3), and sent as e-invoices starting 1 October 2025.

Invoices sent to Hartela Länsi-Suomi Oy, Hartela Pirkanmaa Oy, and Hartela Pohjois-Suomi Oy on or after 1 October 2025 will be automatically returned to the sender.

Hartela Oy's Business ID and e-invoicing address will change on the 1 October 2025:

Hartela Oy (formerly Hartela Etelä-Suomi Oy)

Business ID: 0196430-3

Address: Ilmalantori 1, 00240 Helsinki

OVT/E- invoice address: 003701964303

Operator: PAGERO

Intermediator ID: 003723609900

Due to the change, payment of purchase invoices may be delayed at the beginning of October.

The development of the group structure will not affect our business or operating methods. Our agreements and other cooperation with you will continue under the existing terms. We will contact you if needed regarding practical arrangements.

For more information, please contact: ostolaskut@hartela.fi or visit www.hartela.fi.

We use an order reference and contract number in the Hartela Group. Order reference must be in the form: **PR12345/81600/2**, (where PR is always fixed + project number/litera/cost type) or **PR12345**.

Order/Contract number: T01234 (format may vary, not mandatory).

E-invoice data fields:

INVOICE DATA	TEAPPS	Finvoice
PR project number	ROW/PROJECT_INFORMATION/PROJECT_NUMBER	RowProjectReferenceIdentifier
Order number	ROW/ORDER_INFORMATION [@ORDER_TYPE="CO"]/ ORDER_NUMBER	RowIdentifier
Contract number	HEADER/CONTRACT_INFORMATION/CONTRACT_NUMBER	AgreementIdentifier

The e-invoice must also include the invoice information required by law.

If you do not have a solution for sending e-invoices, you can send the invoice via the free Pagero Web Portal: You can register as a user at: <https://www.pagero.com/onboarding/hartela/hartela-en>

If you require an assistance in resgitracion process or using Pagero portal, please contact Pagero support by submitting a service request at <https://www.thomsonreuters.com/en-us/help/pagero/online> or by calling +358 931 588170 (Mon–Fri 8–16).