

Subject: Important: New process for sending your invoices to Saab Group

Dear Valued Supplier,

As part of Saab Group's ongoing efforts to streamline our purchase-to-pay processes to deliver on-time invoice payments, we are accelerating the next phase of our digitalisation strategy. After **24/11-2025** Saab Group will be phasing out the processing of traditional paper and emailed PDF invoices and such will no longer be accepted.

Saab Group has partnered with Pagero, a global B2B network, to provide electronic invoicing that will be rolled out for the receipt of all invoices. This transition will ensure on-time payment, increased traceability and strengthen supplier relationships.

How can you connect with us electronically?

1. **If you are already sending e-invoices** to Saab Group, please ensure that **all** invoices are sent as e-invoices to all Saab entities mentioned on the onboarding page.
2. **If you are using another service provider**, contact them and ask them to establish the connection with Pagero.
3. **If you are registered on Peppol**, use the PEPPOL ID on the onboarding page to activate the connection.
4. **If you already have a Pagero account**, please [login](#) and add Saab Group to your account using the customer directory in Pagero Online. You can check [here](#) on how to do that.
5. **If you don't have a solution yet**, the simplest way to begin sending e-invoices is to use the Pagero free portal. [Register here](#) with the free portal to discover all the advantages of joining a global business network.
6. **If you exchange a high number of invoices**, you can send them directly through your ERP system. Pagero has a variety of semi and fully automated solutions to simplify and optimise your daily processes. Please fill in the contact form on the [Onboarding page](#) and Pagero will get back to you.

If you have any problems registering a free portal account or any questions on how to use the portal when creating an invoice, please [submit a ticket](#) to Pagero Support. Please visit the [Onboarding page](#) for more information and guides.

We require our suppliers to adopt e-invoicing as soon as possible, as after 31/1-2026 all invoices received on paper and PDF will be rejected. All new tenders and contracts will have trading electronically as a pre-requisite to providing goods and services to Saab Group.

In order to initiate your migration to e-invoicing, we have asked Pagero to reach out to you within the next 10 working days. Pagero will be handling all aspects of this project and will keep us updated on your progress.

Thank you in advance for your support with this mutually beneficial initiative. We look forward to receiving your invoices electronically.

Yours sincerely,

Kind regards / Med vänlig hälsning

Elin Svensson

Head of accounts payable

Accounting Services

Group Function Finance

+46 10 217 1849

+46 73 446 1849

Elin.svensson@saabgroup.com

Saab

SE-581 88 Linköping

www.saabgroup.com

