

Digita Company Secretarial

Powered by The Cosec House

Professional cloud-based company secretarial services with regulatory compliance automation

Transform your company secretarial practice with the UK's most comprehensive cloud-based platform. Digita Company Secretarial, part of Thomson Reuters®, combines proven methodology with cutting-edge automation to deliver exceptional client service while ensuring complete regulatory compliance so your team can spend less time on administration and more time on work that adds real value.

Digita has partnered with The Cosec House to deliver a next-generation company secretarial solution built around the way accountants actually work.

Why accountants choose Digita Company Secretarial

- **Direct Companies House integration:** Upload company data instantly and synchronise key dates automatically to ensure nothing is missed. Use our comparison tool to validate data differences, eliminating manual re-keying and reducing errors from the outset.
- **Enhanced compliance automation:** Streamlined filing with built-in validation and error prevention; file with confidence, knowing submissions are checked before they go.
- **Advanced workflow tools:** Complete multiple updates in single workflows with automated documentation, cutting the time spent on routine changes and freeing your team for higher-value tasks.
- **ECCTA compliance automation:** Action Station flags missing personal codes on upcoming CS01s while organisation-wide tables display clients by CS01 date or DOB, helping you prioritise verification workflows. Automated checklists sent directly to clients request personal codes before filing deadlines, eliminating the administrative burden of individual retrieval.
- **PSC calculation automation:** Intelligent calculator handles all variables including joint shareholders, voting rights, trusts, and non-RLEs, taking complex calculations off senior desks and delivering accurate results in minutes. Minimise costly human error while freeing your most experienced team members for higher-value advisory work.
- **Multi-jurisdiction support:** Handle entities across England, Wales, Scotland, Northern Ireland, and Jersey from a single platform, removing the complexity of managing different processes for different jurisdictions.
- **Cloud-based solution:** Access your technology anytime, anywhere with automatic software and content updates, all while spending less on hardware, IT management, and maintenance costs. No manual upgrades, no version lag; you are always on the latest release.
- **Future-ready technology:** Continuous innovation, frequent updates, and scheduled improvements mean the platform evolves alongside regulatory change, so you are never left behind.

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Key features and capabilities

Integration and data management

- Import companies directly from Companies House
- Ensure data accuracy by comparing stored data to Companies House
- Statutory record keeping tools for client registers
- Enhanced reporting tools and datasheet
- Resolve/manage duplicate individuals

Entity support

- Support for companies registered in England and Wales
- Enhanced LLP support, including online filing
- Handles companies in Scotland and Northern Ireland
- Jersey Financial Services Company (JFSC) filing capabilities

Compliance tools

- E-filing of forms for companies
- Equivalent forms e-filed for LLPs
- Latest pre-filled paper forms where e-filing unavailable
- CS01 email checklist with varying automation levels

Automation and efficiency

- Automated PSC register with automatic calculations
- Quick steps: Complete multiple updates in single workflow
- Filing centre: Individual and bulk filing capabilities
- Flexible automated or manual email reminders

Advanced reporting and analysis

- Share centre: Advanced share transactions and group charts
- ECCTA enhanced tools: Comprehensive reporting functionality
- Dividend reports: Detailed dividend analysis and documentation
- Enhanced datasheets: Professional client reporting capabilities

Transform your practice today

Experience the power of company secretarial automation

Streamline your workflow, enhance client service, and ensure complete regulatory compliance with the UK's most trusted company secretarial solution. Whether you are looking to reduce risk, cut administration time, or scale your CoSec offering without adding headcount, Digita Company Secretarial powered by The Cosec House gives you the tools to do it.

About Digita

Digita, part of Thomson Reuters, delivers trusted, cloud-based software and integrated compliance tools for accountancy practices. Purpose built for UK firms, the platform streamlines practice management, supports regulatory compliance, and helps firms operate with confidence in a rapidly changing regulatory environment.

About The Cosec House

The Cosec House provides specialist, cloud-based company secretarial software designed for accountants and compliance professionals. Established in 2009, the platform focuses exclusively on CoSec, automating statutory compliance, Companies House filings, and PSC management. Purpose built to reduce risk, eliminate duplication, and ensure deadlines are never missed, The Cosec House delivers efficient, accurate company secretarial compliance from day one.

Ready to see it in action?

Contact us to arrange a demonstration with one of our experts

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