

Broome Street Academy Charter High School

A regular meeting of the Board of Trustees was held in person and by video conference.

Date: Tuesday, July 15, 2024

Notice of the meeting was duly given to members of the Board and the public.

Trustees in attendance: Cathy Aquila, Lauren Blum, Monica de la Torre, Stephanie Durden Barfield, Katie Jaxheimer Agarwal, Jeff Katzin, William Murdock, Susan Notkin, Elaine Schott, Alexandra Wood, and David Zurndorfer

Also present: Lynnette Ford (Head of School), Josh Hanna (minutes), Kelsey Louie (CEO), and Felicia Rowe

The meeting was called to order at 5:05pm, with a quorum.

Approval of the Minutes

The Board voted unanimously to approve the minutes of the June 18, 2024, Board Meeting.

Head of School Report

Ms. Ford presented the Head of School report.

New student enrollment and intent to return data as of July 9, 2024:

- Completed Registrations (total 20)
 - 9th grade: 9
 - 10th grade: 8
 - 11th grade: 2
 - 12th grade: 1
- Registrations in progress (total 40)
 - 9th grade: 23
 - 10th grade: 12
 - 11th grade: 4
 - 12th grade: 1
- Intent to return (total yes = 110)
 - 9th grade
 - Yes: 22
 - No: 13
 - Follow up: 3
 - Unsure: 1
 - 10th grade
 - Yes: 31
 - No: 9
 - Follow up: 7
 - Unsure: 6
 - 11th grade
 - Yes: 57
 - No: 8

- Follow up: 24
- Unsure: 2
- 12th grade
 - Yes: 0
 - No: 0
 - Follow up: 38
 - Unsure: 0

Ms. Ford provided an update on graduation information:

- 47% (45 out of 94) of seniors graduated in June
- 22% (21 out of 94) of seniors were allowed to walk in June and will graduate in August
- For the 2023-2024 school year, BSA's graduation rate would be approximately 70% if all 21 students eligible to graduate in August graduate

Ms. Ford provided an update on the attendance data from December 2023 through June 2024. Attendance at BSA continues a positive trajectory with a seven-month average of 89% of scholars coming to school each day. The highest daily attendance percentage was 98%; the lowest percentage was 84%.

Ms. Ford reported on Regents data:

- January 2024
 - Average Scholar show rate for Regents exam: 37%
 - Average Scholars passing rate: 10%
- June 2024
 - Average Scholar show rate for Regents exam: 51%
 - Average Scholars passing rate: 28%

Ms. Ford reported on school-wide updates including important dates for the upcoming school year

Enrollment

Ms. Ford provided additional updates on BSA enrollment.

BSA is actively completing registrations and enrolling scholars for all grade levels with a focus on 9th and 10th graders. The goal is to have a minimum of 290 scholars enrolled for the 2024-2025 school year.

July 10th CSI Visit Debrief

Mr. Louie discussed the CSI visit on July 10th.

The purpose of the sites visit was for CSI to provide feedback from the truncated May 7th site visit. CSI provided thorough feedback on the three areas of renewal benchmarks:

1. Work effectively to achieve Accountability Plan goals.
2. Implement, maintain and abide by appropriate policies, systems and processes.
3. Comply with applicable laws and charter.

They assessed and reviewed BSA's structures, policies, and outcomes to determine to what extent BSA is:

1. Academically Successful
2. Financially Healthy
3. Legally Compliant

They also discussed the timeline for determination—the renewal application will be due in the Fall of 2025 and offered continued assistance as we progressed.

Investment Committee

Mr. Katzin provided the Investment Committee report.

In June, the Committee had their quarterly meeting with JP Morgan Chase to discuss BSA's investment portfolio. The Committee agrees with the current portfolio allocations and no changes are recommended.

Resolution Setting Fixed Number of Board Members

The Board unanimously voted to set the fixed number of Board Members to 13.

Development Update

Ms. Aquila provided an update from the Development Committee.

Arabella Advisors has renewed their contribution to The Door and BSA--\$2 million over a four-year period. Each year, BSA will receive \$360,000. The Fall Gala is scheduled for Wednesday, October 16 at Gotham Hall, honoring designer and Door alumni, Brandon Blackwood.

The meeting was adjourned at 6:25pm.