

Broome Street Academy Charter High School

A regular meeting of the Board of Trustees was held in person and by video conference.

Date: Tuesday, August 20, 2024

Notice of meeting was duly given to members of the Board and public.

Trustees in attendance: Cathy Aquila, Lauren Blum, Stephanie Durden Barfield, Jeff Katzin, William Murdock, Susan Notkin, Elaine Schott, Fernando Snowden-Lorence, and David Zurndorfer

Also present: Lynnette Ford (Head of School), Chris Means (Associate Head of School), and Felicia Rowe (minutes)

The meeting was called to order at 5:00pm, with a quorum.

Approval of the Minutes

The Board voted unanimously to approve the minutes of the July 15, 2024 Board Meeting.

Introduction of Christopher Means

Lynnette Ford introduced Christopher Means, Associate Head of School. Before joining Broome Street Academy, Mr. Means was the Director of Teacher Development and Special Projects Coordinator at Future Leaders Incubator. He is currently pursuing a degree in doctoral studies in executive leadership and believes in the importance of equipping young scholars with the skills and guidance to support their success.

Head of School Report

Ms. Ford presented the Head of School report.

Ms. Ford presented on projected scholar enrollment data for the 2024-2025 school year:

- 9th grade: 75
- 10th grade: 77
- 11th grade: 68
- 12th grade: 70

The August graduation is scheduled for Friday, August 23, at 1:30pm, in the BSA/Door gym. To date, there are 22 scholars scheduled to graduate in August, pending passing Regents exams and completing summer school.

Ms. Ford reported on summer school enrollment, noting 161 scholars were enrolled in summer school. Scholars who failed one or more courses during semester one or semester two were enrolled in summer school. Forty scholars were disenrolled due to absenteeism. Currently, 121 scholars remain actively enrolled with 50% completing at least one course. A total of 64.5 credits were accumulated.

Returning student orientation will occur on September 3rd and 4th by grade level.

Ms. Ford provided the number of scholars who have passed regents exams:

# of Regents	Total # of Scholars	% Catchment	% SPED	% ENL	Gen. Ed
1	41	12% (5)	32% (13)	15% (6)	41% (17)
2	49	24% (12)	27% (13)	6% (3)	43% (21)
3	23	22% (5)	30% (7)	9% (2)	39% (9)
4	25	28% (7)	8% (2)	4% (1)	60% (15)
5	47	17% (8)	15% (7)	2% (1)	66% (31)
6	28	7% (2)	21% (6)	0%	72% (20)
7	4	50% (2)	0%	0%	50% (2)
8	1	0%	0%	0%	100% (1)

Ms. Ford gave an update on the 2023-2024 quarterly pass/fail rates:

- All students:
 - Q1: 54.86%
 - Q2: 45.73%
 - Q3: 38.75%
 - Q4: 66.32%
- Catchment group:
 - Q1: 52.73%
 - Q2: 41.07%
 - Q3: 30.00%
 - Q4: 58.33%
- English Language Learners (ELL):
 - Q1: 88.89%
 - Q2: 72.22%
 - Q3: 66.67%
 - Q4: 88.89%
- Special Education (SPED):
 - Q1: 39.02%
 - Q2: 32.53%
 - Q3: 30.00%
 - Q4: 57.69%
- Roster Summary:
 - Total scholars: 289
 - Scholars in catchment group: 55
 - ELL scholars: 20
 - Scholars with an IEP: 83

Ms. Ford provided a staffing update. BSA has vacancies in the following positions: SETSS provider, SPED teacher, Student Life Associate, and Recruitment and Enrollment Coordinator.

48 new scholars attended the BSA Summer Bridge which was an increase from 2023.

Additional summer planning and school-wide goal updates include:

- Updates to grading policy
- Implementation of cell phone and uniform policies
- Adding a new Technology course, which will include coding
- Promotion of Jacqueline Kennelly to the position of Director of Instruction and Curriculum
- Deepening social emotional learning (SEL) interventions by offering Overcoming Obstacles, an evidence-based SEL curriculum, during advisory
- Staff training on restorative practices and community circles to respond more holistically to discipline issues

Calendar of Board Meetings

Mr. Katzin presented on open committee positions. He also shared a draft of the BSA Board agenda topics for the rest of the year and milestones for discussion at each board meeting.

The meeting was adjourned at 6:32pm.