

Broome Street Academy Charter High School

A regular meeting of the Board of Trustees was held in person and by video conference.

Date: Tuesday, June 24, 2025

Notice of the meeting was duly given to members of the Board and the public.

Trustees in attendance: Cathy Aquila, Lauren Blum, Monica de la Torre, Stephanie Durden Barfield, Katie Jaxheimer Agarwal, Jeff Katzin, William Murdock, Susan Notkin, Elaine Schott, Alexandra Wood, and David Zurndorfer

Also present: Sean Berry (CFO), Lynnette Ford (Head of School), Holly Harrison (Managing Director of College Advising), Cameyia Letts (minutes), Kelsey Louie (CEO), Felicia Rowe, and Jeff Wasbes (DynEval Solutions)

The meeting was called to order at 5:02pm.

Approval of the Minutes

The Board voted unanimously to approve the minutes of the April 28, 2025 Board Meeting.

Head of School Report

Lynnette Ford, *Head of School*, presented key academic and operational updates.

Enrollment for 2025–2026:

- To date, there is a projected enrollment of 115 returning scholars.
- BSA leadership has set a weekly enrollment target of (10) scholars beginning the week of June 24, aiming to enroll 105 new scholars.
- Of those students who have completed or are in the process of completing an application:
 - 21% have an Individualized Education Program and
 - 12% are English Language Learner scholars.
- 22 scholars with IEPs are graduating this year.

SUNY Benchmark Update:

Credit Accumulation - 75% for first- and second-year cohorts:

- 9th Grade (2024–2025)
 - 35% accumulated 5 credits without summer school
 - 85% with summer school
- 10th Grade (2023–2024)
 - 40% accumulated 5 additional credits without summer school
 - 100% with summer school

Graduation Rates - 75% and 95% for fourth- and fifth-year cohorts, respectively:

- 4th-Year Cohort
 - 64% graduated (June actuals)
 - 73% projected for June
 - 86% projected including August graduates
- 5th-Year Cohort
 - 52% including discharges
 - 75% excluding discharges

Credit Recovery

As a result of offering credit recovery to 12th graders, 11 students earned sufficient credits to move to the 12th grade and are on track to graduate in June or August.

Daily Attendance

The daily attendance rate for May 2025 was 66% in comparison to 83% in May 2024.

School Culture and Events

Ms. Ford also noted several events rounding out the school year such as BSA's first ever full production performance, One Act, One Play; the Epic Theater x BSA Collaboration: Rwandan Genocide Monologues; the Annual Student Art Showcase; and the Community Cookout which ended the school year on a positive note for current scholars as well as incoming scholars.

Post Secondary Outcomes

Holly Harrison, Managing Director of College Advising, presented an overview of postsecondary plans for the class of 2025, including college admissions. She provided updates on initiatives to help bridge gaps for scholars pursuing alternative post-secondary pathways including technical skills training.

FY 25-26 Budget

Lauren Blum provided a brief overview of BSA's financial status. Sean Berry, *CFO*, presented the FY25 Finance Report and the proposed FY26 budget.

Revenue in the proposed budget is projected to be approximately \$5.8M for the 25-26 school year. This includes \$4.66M in State Funding, \$413k in Federal Funding, and \$740k in Private and Other funding sources. State funding revenue is based on 200 total students and reflects a decrease from FY25 year-end projections and the IEP population was projected conservatively at 14%.

Expenses in the proposed budget are projected to be approximately \$5.8M for the 25-26 school year. This includes \$3.78M in personnel costs and \$2.03M in other than personnel costs.

The Board voted unanimously to approve the FY26 Budget.

Farewell to Monica and Elaine

The Board extended gratitude and appreciation to Monica de la Torre and Elaine Schott for their years of dedicated service, as this marked their final meeting as Trustees.

The meeting was adjourned at 6:25pm.