

## Broome Street Academy Charter High School

A regular meeting of the Board of Trustees was held in person and by video conference.

Date: Tuesday, November 18, 2025

Notice of the meeting was duly given to members of the Board and the public.

Trustees in attendance: Cathy Aquila, Lauren Blum, Stephanie Durden Barfield, Katie Jaxheimer Agarwal, Jeff Katzin, William Murdock, Susan Notkin, Lynn Schnurnberger, and Alexandra Wood.

Also present: Lynnette Ford (Head of School), Cameyia Letts (minutes), Kelsey Louie (CEO), Christina Natividad Pagan (Managing Director of Data and Evaluation), Christopher Means (Associate Head of School), and Felicia Rowe.

The meeting was called to order at 5:03 PM

### Approval of the Minutes

The Board unanimously voted to approve the minutes of the October 21, 2025 meeting. The Board unanimously voted to approve the minutes of the October 30, 2025 meeting.

### Data Dashboard

Christina Natividad Pagan, *Managing Director of Data and Evaluation*, presented the BSA Data Dashboard and highlighted key performance indicators for the 2026-2026 school year. Ms. Natividad Pagan noted that the dashboard will continue to evolve, with additional indicators being introduced in phases. The first phase includes enrollment, attendance, NWEA testing, course pass rates, and graduation outcomes.

#### Enrollment:

- As of November 8, enrollment is 207 scholars.

#### Daily Attendance (October):

- 53% including long-term absent scholars
- \69% excluding long-term absent scholars pending discharge

#### First Quarter Course Passing Rates:

- 9th Grade: 61%
- 10th Grade: 66%
- 11th Grade: 61%
- 12th Grade: 75%

#### NWEA Testing Completion:

- Reading: 26% Math: 45%

Both Reading and Math: 15%  
Graduation Data:

- The four-year graduation rate for the 2024–2025 cohort is 74%.

Ms. Natividad Pagan shared that future dashboards will include expanded analyses such as cohort tracking, catchment data, and information on under-credited scholars. All dashboard data are sourced from verified SchoolTool records.

Lynnette Ford, *Head of School*, reported on ongoing efforts to improve the consistency of attendance-taking across classrooms. Schoolwide procedures are being implemented to ensure more accurate daily and period attendance, which will help drive more targeted interventions informed by cohort-level insights.

### Charter Renewal Update

Jeff Katzin provided an update on preparations for the upcoming SUNY site visit scheduled for December 4. SUNY representatives will conduct classroom observations to assess the instructional environment, coaching systems, and progress on previous feedback. The team is reviewing all requested artifacts, including updated persistence data for the Class of 2023 and other recent graduates, to ensure clarity and completeness.

Additional instructional support continues through Blue Engine, who is working with department chairs on strengthening coaching and professional development. Areas of focus include:

- Alignment and consistency of lesson plans
- Effective use of learning objectives and exit tickets
- Classroom management and behavior systems
- Strategies to increase student engagement

Blue Engine will conduct another mock site visit in advance of the December 4<sup>th</sup> SUNY visit.

The meeting was adjourned for executive session at 5:50 PM.