

Broome Street Academy Charter High School

A regular meeting of the Board of Trustees was held in person and by video conference.

Date: Tuesday, March 17, 2026

Notice of the meeting was duly given to members of the Board and the public.

Trustees in attendance: Cathy Aquila, Lauren Blum, Stephanie Durden Barfield, Jeff Katzin, William Murdock, Susan Notkin, Lynn Schnurnberger, Fernando Snowden-Lorence, Alexandra Wood, and David Zurndorfer.

Also present: Jill Glassbrook (Acting Head of School), Felicia Rowe (Minutes), and Kelsey Louie (CEO).

The meeting was called to order at 5:05 PM

Approval of the Minutes and Appointment of Acting Head of School

The Board voted to approve the minutes of the February 24, 2026 meeting. The Board voted to approve the appointment of Jill Glassbrook as Acting Head of School.

Academic Updates

Kelsey Louie provided an update on academic progress and credit accumulation across student cohorts.

Current transcripts data indicates that approximately 36 percent of students are on track for graduation, while 64 percent are off track based on credit accumulation records.

BSA has undertaken a comprehensive effort to reconcile and update student transcript records, particularly for transfer students. This process remains ongoing, and data may continue to shift as records are finalized.

Credit accumulation trends vary across grade levels. Younger cohorts are primarily focused on meeting promotion benchmarks, while upperclassmen are working toward graduation requirements. Current data indicates a continued need for targeted academic interventions to support students who are off track.

Fall semester course performance data shows variability across subject areas, with higher failure rates observed in certain core academic courses. School leadership continues to assess instructional strategies and supports to improve student outcomes.

Staff Intent to Return

Kelsey Louie provided an update on staff intent to return for the upcoming school year, noting the importance of staff retention in maintaining program continuity and supporting ongoing school improvement efforts.

Recruitment

Kelsey Louie provided an update on student recruitment efforts, including outreach events, partnerships, and continued engagement with prospective students and families. Recruitment efforts will continue throughout the enrollment cycle.

Fourth Renewal Charter Agreement

David Zurndorfer provided an update regarding the school's fourth renewal charter agreement. The Board discussed key requirements, timelines, and next steps associated with the charter approval process.

The board agrees unanimously to approve the charter renewal.