Broome Street Academy Charter High School

A regular meeting of the Board of Trustees was held in person and by video conference.

Date: Tuesday, May 19, 2026

Notice of the meeting was duly given to members of the Board and the public.

Trustees in attendance: Katie Agarwal, Cathy Aquila, Lauren Blum, Stephanie Durden Barfield, Jeff Katzin, William Murdock, Alexandra Wood, and David Zurndorfer.

Also present: Sean Berry *(CFO),* Jill Glassbrook (*Chief Accountability Officer* and *Acting Head of School*), Kelsey Louie (*CEO*), and Larissa Santiago (*Minutes*).

The meeting was called to order at 5:02 PM

Approval of the Minutes

The Board voted unanimously to approve the minutes of the April 21, 2026 meeting.

Charter Renewal Conditions – Goals

Kelsey Louie, *CEO*, presented the final academic accountability goals developed in partnership with SUNY as part of the charter renewal process, emphasizing the use of data to better understand the student population and inform the school's work. The materials submitted to SUNY have been well received and have contributed to SUNY's support for the school's continued success. The goals address student growth and progress, post-secondary readiness, student persistence and transition outcomes, and four-, five-, and six-year graduation rates. The goals are benchmarked against comparable transfer schools and reflect the unique needs of the student population served by BSA.

The school needs to achieve three of the six goals in at least three of the five years in the charter.

Mr. Louie also reported on SUNY's approval of revisions to the school's student archetype framework and clarified SUNY's expectations regarding future accountability reviews. The Board discussed its role in monitoring implementation of the charter renewal conditions and supporting school leadership in achieving the established accountability goals.

Mr. Louie concluded by noting that process changes will be implemented to strengthen how data is reviewed and analyzed. The school will also focus on meeting the newly established goals while continuing to refine how goals are developed, monitored, and discussed.

Head of School Report

Jill Glassbrook, Chief Accountability Officer and Acting Head of School, provided updates regarding enrollment, re-enrollment efforts, graduation projections, student mobility, and implementation of the school's accountability framework. Discussion focused on the challenges associated with serving highly mobile students and the importance of individualized graduation planning and credit recovery strategies.

Ms. Glassbrook reported that current application activity remains ahead of the same period last year and highlighted ongoing family engagement efforts designed to support enrollment and student retention. She also noted that expanded data tracking and monitoring practices are helping the school identify student needs earlier and support more proactive intervention planning.

The Board discussed preliminary graduation projections, which remain subject to change based on student progress during the final weeks of the academic year. Management outlined interventions underway to support students in meeting graduation requirements and discussed the impact of student mobility on graduation outcomes.

Ms. Glassbrook also provided an update on staffing plans for the 2026–2027 school year, including recruitment efforts, organizational restructuring, and increased accountability measures aligned with the school's turnaround strategy. The Board discussed the alignment of staffing decisions with school improvement goals and the implementation of new student support structures.

Updates were also provided regarding student engagement activities, school culture initiatives, and partnerships supporting student wellness, including programming for pregnant and parenting students.

<u>Finance Update</u>

Lauren Blum, *Board Treasurer,* provided a financial update reflecting improved fiscal positioning compared to prior projections. Despite slightly lower student enrollment, increased funding associated with higher-need student populations resulted in an approximate $400,000 unbudgeted revenue. This has helped offset increased costs related to turnaround efforts and charter renewal activities.

The school is now projecting a year-end deficit of approximately $150,000, an improvement from earlier estimates of $300,000–$400,000. It was noted that, absent additional one-time expenses related to ongoing improvement efforts, the school may have otherwise achieved a surplus.

On the balance sheet, the school maintains approximately $1 million in assets.

Looking ahead, the Board discussed next steps in the budget process, including the development of a draft budget in June, with the goal of submitting a balanced budget to SUNY.

The board voted unanimously to authorize Lauren Blum to approve the 2025-2026 Fiscal Performance Report on behalf of the board.

The meeting adjourned at 6:06pm, followed by an Executive Session.