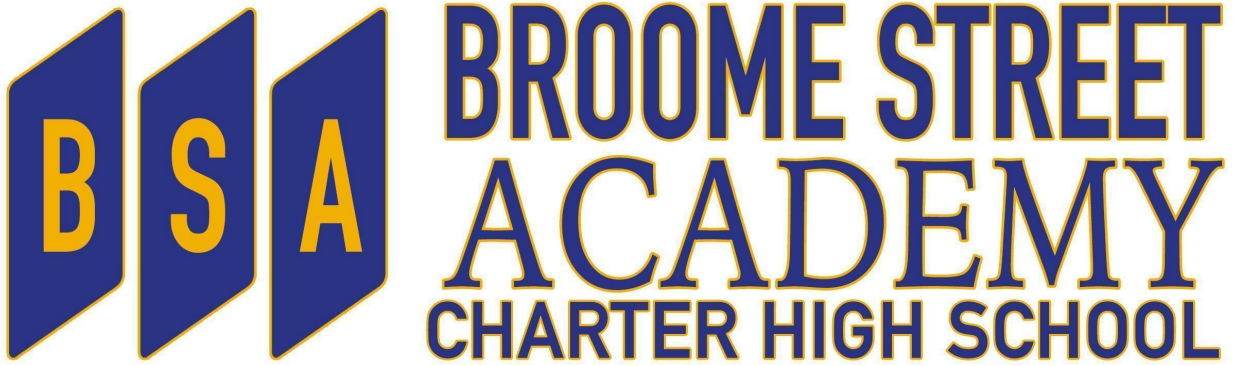




2026-2027

BROOME STREET
ACADEMY CHARTER HIGH
SCHOOL

Remote Learning Plan

Purpose

Broome Street Academy (BSA) is committed to keeping students learning, even if an emergency requires the school building to close.

This plan explains how teaching and learning will continue during emergencies such as severe weather, public health emergencies, building issues, or other unexpected events.

Our goals are to:

- Keep students learning every day.
- Make sure every student has access to instruction.
- Provide support for students with disabilities and multilingual learners.
- Communicate clearly with students and families.
- Meet all New York State Education Department (NYSED) requirements.

Student Devices

Every BSA student will have access to a school-issued Chromebook or other approved learning device for emergency remote learning.

If an emergency closure is expected:

- Students may be asked to take their device home.
- Students who need a device will receive one as soon as possible.
- Families should contact the Main Office if a device is lost, damaged, or not working.
- Loaner devices will be provided when available.

Families will receive information about device pickup or distribution through ParentSquare, email, phone calls, and the school website.

Internet Access

BSA wants every student to be able to connect to online classes.

Each year, families complete a technology survey so we know who needs internet support.

If a family does not have reliable internet, BSA will help connect them with available resources such as:

- Low-cost internet programs
- Mobile hotspots (when available)
- Community Wi-Fi locations
- Public libraries and other community resources

Remote Learning Schedule

Students should follow their regular daily schedule whenever possible.

Time	Activity	Length
9:00–9:36	Concierge Session	36 min
9:36–9:40	Break	4 min
9:40–10:16	Period 2 – CORE	36 min
10:16–10:20	Break	4 min
10:20–10:56	Period 5 – CORE	36 min
11:00–11:04	Break	4 min
11:04–11:40	Period 7 – CORE	36 min
11:40–12:00	Concierge Close Out	20 min
12:00pm	Dismissal	

Schedules may change depending on the emergency.

What Students Can Expect

Teachers will teach live classes using Microsoft Teams, Zoom, or Google Meet whenever possible.

During each class, teachers will:

- Teach new material.
- Answer questions.

- Check for understanding.
- Lead discussions and activities.
- Provide support when students need extra help.

Students should:

- Log in on time.
- Participate in class.
- Complete assignments.
- Communicate with teachers if they need help.

Independent assignments will be posted in Google Classroom to support, not replace live instruction.

If a Student Cannot Learn Online

If a student cannot participate in online learning because of technology or other circumstances, BSA will work with the family to provide other learning options.

These may include:

- Printed learning packets
- Textbooks and learning materials
- Phone calls with teachers
- Alternative ways to complete and submit assignments

The school will stay in regular contact with students and families until online learning can resume.

Support for Students with Disabilities

Students with Individualized Education Programs (IEPs) will continue receiving services during remote learning whenever possible.

Services may include:

- Live special education instruction
- Small-group support
- Speech, occupational, physical, or counseling services provided virtually
- Support from paraprofessionals
- Virtual IEP meetings and annual reviews

BSA will continue working to provide every student with the services and supports outlined in their IEP.

Support for Multilingual Learners (ELLs)

English Language Learners (ELLs) will continue receiving language support during remote instruction.

Services may include:

- Live ESL instruction
- Small-group or individual support
- Language accommodations during classes
- Translation and interpretation services for families

Important school information will be shared in English and Spanish whenever possible. Additional languages will be provided upon request.

Attendance

Attendance is still important during remote learning.

Students are expected to:

- Attend live classes.
- Participate during lessons.
- Complete assigned work.

If a student is unable to attend because of an emergency or technology issue, families should notify the school as soon as possible.

BSA staff will reach out to families when students are frequently absent to offer support.

Grades and Assignments

Teachers will continue grading student work during remote learning.

Students will receive:

- Regular feedback
- Updated grades
- Opportunities to make up work when absences are excused

Students should check Google Classroom and school email every day for assignments and announcements.

Communication with Families

BSA will keep families informed throughout any emergency closure.

Information will be shared through:

- ParentSquare
- Email
- Phone calls and text messages
- The BSA website
- Google Classroom

Families will receive updates about:

- School schedules
- Technology support
- Student expectations
- Special education and ESL services
- Meal distribution (if available)
- School reopening information

Online Safety

To help keep students safe during remote learning:

Teachers will:

- Use secure virtual classrooms.
- Admit only BSA students.
- Lock meetings after class begins when appropriate.
- Remove disruptive participants if necessary.

Students should:

- Use appropriate usernames and profile pictures.
- Be respectful during online classes.
- Protect their passwords.
- Follow the BSA Student Code of Conduct.

Student Support

Even when learning remotely, students can still receive support from BSA staff.

Available services include:

- School counseling
- Social work services
- College and career advising
- Academic intervention
- Attendance support
- Wellness check-ins

Students and families are encouraged to contact the school whenever they need assistance.

Plan Review

This Emergency Remote Instruction Plan is reviewed every year and updated as needed to reflect changes in New York State requirements, school procedures, technology, and feedback from students, families, and staff.

The Broome Street Academy Board of Trustees reviews and approves this plan annually.