

Broome Street Academy Charter High School

A regular meeting of the Board of Trustees was held in person and by video conference.

Date: Tuesday, August 18, 2026

Notice of the meeting was duly given to members of the Board and the public.

Trustees in attendance: Cathy Aquila, Lauren Blum, Stephanie Durden Barfield, Jeff Katzin, William Murdock, Susan Notkin, Alex Wood, and David Zurndorfer.

Also present: Ilaria Fusina (*Board Candidate*) Jill Glassbrook (*Chief Accountability Officer*), Kelsey Louie (*CEO*), Tiffany McAfee (*Head of School*), Larissa Santiago (*Minutes*).

The meeting was called to order at 5:05 PM.

Approval of the Minutes

The Board voted unanimously to approve the minutes of the July 28, 2026 Board meeting.

Board Member Candidate Introduction

Ilaria Fusina was introduced to the Board as a prospective Board member.

Head of School Report

Jill Glassbrook, *Chief Accountability Officer*, provided an enrollment update. The School remains on track toward its enrollment goal of 200 students for the 2026–2027 school year, with 130 returning students committed, 31 new students registered, and additional prospective students moving through the enrollment process. Recruitment efforts remain ongoing.

Tiffany McAfee, *Head of School*, provided updates on staffing and preparations for the opening of school. She reported progress on filling remaining vacancies, including the recent hire of a Mathematics teacher. Ms. McAfee also reported on the summer session and August graduation, noting that two students had qualified for graduation and four additional students were awaiting Regents examination results. The summer session also provided an opportunity to test new operational systems and prepare for implementation of the Turnaround Plan and instructional priorities for the 2026–2027 school year.

Turnaround and Accountability Update

Ms. Glassbrook reported that Broome Street Academy's Turnaround Plan has been approved by the SUNY Charter Schools Institute and reviewed the School's transition to its new Accountability Plan. She explained that the upcoming Accountability Plan Progress Report (APPR) will report against both the previous and newly approved accountability measures as the school fully transitions to the new framework.

Ms. Glassbrook also reviewed implementation of the Student Archetype Accountability Matrix and the school's transition to a credit-based instructional model designed to support individualized graduation pathways.

Preliminary APPR results showed a 68% four-year graduation rate and a 45% five-year graduation rate. Of the five (out of six) new accountability goals for which data are currently available, the School met three: Diploma or Alternative Pathway, Four-Year Graduation Comparison, and Six-Year Graduation Comparison. Credit Accumulation and Grade-Level/Year Advancement were not met. Final results will be presented to the Board in September.

Development Update

Cathy Aquila, *Development Committee Chair*, provided an update on fundraising efforts for the annual benefit scheduled for October 14, 2026, and reviewed progress toward the School's annual fundraising goal. She encouraged Board members to support sponsorship outreach and the silent auction procurement through their personal and professional networks.

Kelsey Louie, *CEO*, reported that \$1,000,000 in comprehensive campaign funds had been deposited into the School's account, strengthening the School's financial position.

Vote on Proposed Board Member

The Board unanimously voted to elect Ilaria Fusina to the Board of Directors.

The meeting adjourned at 6:00 PM, followed by an Executive Session.