

Appointment of Agent Form

Cravens Vista Release



This form should only be used if you are not available to attend your Contract Exchange Appointment.

If wish to appoint someone to attend the Contract Exchange Appointment on your behalf:

- you must complete and sign this Appointment of Agent Form;
- your appointed agent must sign this Appointment of Agent Form; and
- your appointed agent must bring the original signed Appointment of Agent Form to the Contract Exchange Appointment, along with the agent's identification documents (see below).

Please complete all required fields in BLOCK LETTERS.

SECTION 1: BUYER(S) DETAILS

Buyer 1:

First Name	
Middle Name	
Surname	
Current Residential Address	
Email	
Mobile	

Buyer 2:

First Name	
Middle Name	
Surname	
Current Residential Address	
Email	
Mobile	

If the Buyer is a company:

Company Name	
ACN	
Does the company act as trustee? If so, please state the name of the Trust	

Director / Secretary:

First Name	
Middle Name	
Surname	
Current Residential Address	
Email	
Mobile	

Director (if there is more than one):

First Name	
Middle Name	
Surname	
Current Residential Address	
Email	
Mobile	

SECTION 2: VERIFICATION OF IDENTITY OF BUYER

The following identification documentation must be attached to this Appointment of Agent Form:

Individual(s)

For each Buyer:

- a **certified** copy of the Buyer's photo identification (driver's licence or passport); and
- proof of address (e.g., driver's licence or utility or general rates notice).

The Buyer(s) details listed above must match their photo identification and proof of address.

Company

For each director of the company:

- a **certified** copy of their photo identification (driver's licence or passport); and
- proof of address (e.g., driver's licence or utility or general rates notice).

SECTION 3: AGENT'S DETAILS

First Name	
Middle Name	
Surname	
Current Residential Address	
Email	
Mobile	

SECTION 4: VERIFICATION OF IDENTITY OF AGENT

The following identification documentation must be attached this Appointment of Agent Form:

- a **certified** copy of the Agent's photo identification (driver's licence or passport); and
- proof of address (e.g., driver's licence or utility or general rates notice).

The Agent's details listed above must match their photo identification and proof of address.

SECTION 5: DECLARATION BY BUYER(S)

By executing this Appointment of Agent Form, the Buyer(s):

- hereby appoints the Agent to attend and act on the Buyer(s) behalf at the Contract Exchange Appointment, including but not limited to selecting land for the Buyer(s) to purchase, paying the deposit payable by the Buyer(s) under the Contract for Sale and executing the Contract for Sale on behalf of the Buyer(s);
- acknowledges and agrees that by the Agent selecting the land to purchase, paying the deposit and executing the Contract for Sale, the Buyer(s) will be bound to the Contract for Sale;
- acknowledges and agrees that the Contract for Sale will be unconditional and enforceable against the Buyer(s), jointly and severally;
- **declares that the information provided in this Appointment of Agent Form is accurate and complete in every respect; and**
- **releases Capital Estate Developments Pty Limited, and agrees to indemnify and keep Capital Estate Developments Pty Limited indemnified against, any claim, cost, expense, loss, or other liability arising from the Buyer(s) appointment of the Agent.**

Signature of Buyer 1	
Date	

Signature of Buyer 2	
Date	

If the Buyer is a company:

Signature of Director/ Secretary	
Name of Director/Secretary	
Signature of Director	
Name of Director	
Date	

SECTION 6: DECLARATION BY AGENT

By executing this Appointment of Agent Form, the Agent:

- **accepts the appointment as agent for the Buyer(s);**
- **declares that the information provided in this Appointment of Agent Form is accurate and complete in every respect; and**
- **releases Capital Estate Developments Pty Limited, and agrees to indemnify and keep Capital Estate Developments Pty Limited indemnified against, any claim, cost, expense, loss, or other liability arising from the Buyer(s) appointment of the Agent.**

Signature of Agent	
Date	