

Administration Fee - Discount Voucher 2024/25

NABERS offers a 50% discount on the administration fee for NABERS tenancy and whole building ratings carried out by or on behalf of CitySwitch Members.

- CitySwitch Members who occupy over 1,000 sqm will be charged a \$730 (inc. GST) administration fee. This voucher must be provided to NABERS to receive this discount.
- CitySwitch Members who occupy less than 1,000 sqm already received a discount from NABERS.
- CPI has been added as of 1 July 2024 valid to 30 June 2025.

How to receive the discount

This voucher must be provided to your NABERS Accredited Assessor who will sign and attach it to the 'Application for Accredited Performance Rating and Certificate' form before it is lodged with NABERS.

The discount only applies to tenancies and whole buildings that are committed to CitySwitch, which will be checked at the time this voucher is provided to NABERS. CitySwitch will supply Members with a voucher upon joining the program, and when annual ratings are due, for each tenancy committed to the program. If you are not a member, you can contact CitySwitch on our [website](#) to learn more about joining the program.

CitySwitch Member - Customer tenancy information	
Customer name	
Tenancy level (s)	
Tenancy address	
Suburb/ State/ Postcode	
NABERS admin. fee - 50% discount	\$730 incl GST

** This voucher was sent electronically in PDF to Member by the CitySwitch Program*

Signed

NABERS Accredited Assessor
(name)

Katie Shammass

Signature



Date

01/07/2024

CITYSWITCH NATIONAL
SECRETARIAT

Signature

Date

Important Notice

The discount must be applied for at the time the 'Application for Accredited Performance Rating and Certificate' is lodged with the NABERS. It is the responsibility of 'the Customer' to ensure that the NABERS Accredited Assessor is provided with this document at the time the assessment is being undertaken. The Office will not be liable for refunding fees retrospectively once an application has been processed, regardless of CitySwitch status. The discount applies to NABERS ratings only (tenancy and whole building).



ONLY ORIGINAL DISCOUNT VOUCHERS WILL BE ACCEPTED